

## **MINUTES OF THE ORDINARY MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 13 NOVEMBER 2025 SCHEDULED TO COMMENCE AT 9:00 AM**

### **ATTENDANCE**

Mayor Cr W M Taylor chaired the meeting with Deputy Mayor Cr C J O'Neil, Cr J R P Birkett, Cr M K Brumpton, Cr A K Davis, Cr P J Flynn, Cr J M Hancock (by Microsoft Teams), Cr B R Seawright (by Microsoft Teams), Cr J R Vincent, Chief Executive Officer – Robert Hayward and Janice Rees Minutes Officer in attendance.

### **AS REQUIRED**

Director Corporate Services – Brett Exelby, Manager - Facility & Property Services – Leah Cooper, Governance Officer – Grace Pobar, Director Engineering – Seamus Batstone, Chief Operations Officer – Dean Ellwood, Director Regional Development, Environment and Planning – Jamie Gorry, Manager - Tourism & Community Development – Tony Klein, Manager - Waste & Environmental Health Services – Bob Campbell, Coordinator - Building & Planning – Danielle Pearn, Support Officer - Tourism & Community Development – Tennielle Limpus, Lead Local Development Officer – Roma – Georgie Adams-Woodall, Project Officer - Contract Management Office – Luci Gunning, Planning Officer – Logan Connell.

### **WELCOME**

The Mayor welcomed all present and declared the meeting open at 9:04am.

### **CONFIRMATION OF MINUTES**

<b>Resolution No. OM/11.2025/01</b>	
<b>Moved Cr Vincent</b>	<b>Seconded Cr Brumpton</b>
<b>That the minutes of the Ordinary Meeting held on 30 October 2025 be confirmed.</b>	
CARRIED	9/0

<b>Resolution No. OM/11.2025/02</b>	
<b>Moved Cr Birkett</b>	<b>Seconded Cr Vincent</b>
<b>That the minutes of the Special Meeting held on 5 November 2025 be confirmed.</b>	
CARRIED	9/0

### **CONSIDERATION OF NOTICES OF MOTION**

<b>Item Number:</b>	<b>8.1</b>	<b>File Number: D25/109272</b>
<b>SUBJECT HEADING:</b>	<b>CHRISTMAS/ NEW YEAR OFFICE CLOSURES</b>	
<b>Officer's Title:</b>	<b>Director - Corporate Services</b>	

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***Original Resolution Meeting Date:*** **9 October 2025**

***Original Resolution Number:*** **OM/10.2025/04**

***Original Resolution:***

***That Council endorses:***

1. *The Annual Christmas and New Year closure for the general workforce and associated facilities (excluding those services identified as essential services requiring skeleton crews) is from close of business Friday 19 December 2025 and reopening on Monday, 5 January 2026.*
2. *The Roma and Mitchell waste facility be closed to the public on Christmas Day, 25 December 2025 and New Year's Day, 1 January 2026 and appropriately sized skip bin/s be provided outside the facility for public use for the days of closure. Note, that all other regional waste transfer stations will remain open as per their usual operating hours.*
3. *The closure of the Yuleba Post Office on Thursday, 25 December 2025; Friday, 26 December 2025; and Thursday, 1 January 2026, with reduced operating hours over the Christmas period of 9am – 1pm from Saturday 20 December 2025 to Friday 9 January 2026*
4. *The Annual Christmas and New Year closures of Council's libraries in Jackson and Mungallala from close of business Friday, 19 December 2025 and reopening Monday, 12 January 2026*
5. *The Annual Christmas and New Year closures of the Injune Visitor Information Centre from Thursday, 25 December 2025 to Saturday, 27 December 2025 and from Tuesday, 30 December 2025 to Thursday, 1 January 2026.*
6. *The Annual Christmas and New Year closures for the Roma Visitor Information Centre and The Big Rig will be on Thursday, 25 December 2025; Friday, 26 December 2025; and Thursday, 1 January 2026 with reduced operating hours over the Christmas period of 9am – 1pm from Saturday, 20 December 2025, to Friday, 2 January 2026.*
7. *Note that the last Big Rig Night Show Sunset Experience for 2025 on Friday, 19 December 2025 and restart the first Night Show Sunset Experience on Monday, 5 January 2026 at 6.30pm.*
8. *Propose to amend the fees and charges schedule for public entry to the Big Rig to a \$5 flat rate for all visitors from Saturday, 27 December 2025 to Sunday, 4 January 2026.*

**Resolution No. OM/11.2025/03**

**Moved Cr Brumpton**

**Seconded Cr O'Neil**

**That Council amend Resolution Number OM/10.2025/04 to read as follows:**

**That Council endorses:**

1. The Annual Christmas and New Year closure for the general workforce and associated facilities (excluding those services identified as essential services requiring skeleton crews) is from close of business Friday 19 December 2025 and reopening on Monday, 5 January 2026.
2. The Roma and Mitchell waste facility be closed to the public on Christmas Day, 25 December 2025 and New Year's Day, 1 January 2026 and appropriately sized skip bin/s be provided outside the facility for public use for the days of closure. Note, that all other regional waste transfer stations will remain open as per their usual operating hours.
3. The closure of the Yuleba Post Office on Thursday, 25 December 2025; Friday, 26 December 2025; and Thursday, 1 January 2026, with reduced operating hours over the Christmas period of 9am – 1pm from Saturday 20 December 2025 to Friday 9 2 January 2026.
4. The Annual Christmas and New Year closures of Council's libraries in Jackson and Mungallala from close of business Friday, 19 December 2025 and reopening Monday, 12 January 2026.
5. The Annual Christmas and New Year closures of the Injune Visitor Information Centre from Thursday, 25 December 2025 to Saturday, 27 December 2025 and from Tuesday, 30 December 2025 to Thursday, 1 January 2026.
6. The Annual Christmas and New Year closures for the Roma Visitor Information Centre and The Big Rig will be on Thursday, 25 December 2025; Friday, 26 December 2025; and Thursday, 1 January 2026 with reduced operating hours over the Christmas period of 9am – 1pm from Saturday, 20 December 2025, to Friday, 2 January 2026.
7. Note that the last Big Rig Night Show Sunset Experience for 2025 on Friday, 19 December 2025 and restart the first Night Show Sunset Experience on Monday, 5 January 2026 at 6.30pm.
8. Amend the fees and charges schedule for public entry to the Big Rig to a \$5 flat rate for all visitors from Saturday, 27 December 2025 to Sunday, 4 January 2026.

**CARRIED**

**9/0**

**Responsible Officer**

**Director - Corporate Services**

## BUSINESS

### OFFICE OF THE CEO

Item Number: 11.1 File Number: D25/106074

SUBJECT HEADING: SETTING OF MEETING DATES 2026

Officer's Title: Coordinator - Executive & Elected Member Support Services

#### **Executive Summary:**

*This report was prepared for Council to consider setting of meeting dates for 2026.*

**Resolution No. OM/11.2025/04**

**Moved Cr Davis**

**Seconded Cr O'Neil**

**That Council:**

1. Adopt the ordinary meeting schedule as presented.
2. Hold all ordinary meetings and briefings at Council's Roma Administration Centre.
3. Commence ordinary meetings at 9.00am (unless approved otherwise in the attached schedule or in line with point 5).
4. Subject to need, continue to hold Councillor briefings generally on the 1st and 3rd Wednesday of each month and on the 2nd and 4th Wednesday (including an agenda familiarisation segment), commencing at 8:30am or 9am (subject to need and), concluding at 4:00pm - unless otherwise informally agreed.
5. Formally approve any future changes to the ordinary meeting schedule.
6. Subject to informal agreement, update and add to the briefing schedule as required.

*[An amendment to point 4 was proposed by Cr O'Neil and accepted by the Cr Davis as the 'Mover'].*

CARRIED

9/0

**Responsible Officer**

**Coordinator - Executive & Elected Member Support Services**

### CORPORATE SERVICES

Item Number: 12.1 File Number: D25/109934

SUBJECT HEADING: USER AGREEMENT - MITCHELL ON MARANOA GALLERY

Officer's Title: Property & Tenure Officer

#### **Executive Summary:**

*Booringa Action Group's subcommittee Friends of the Gallery, have advised Council that they wish to renew their User Agreement for the use of the Mitchell on Maranoa Gallery. The current User Agreement expires on 21 November 2025.*

**Resolution No. OM/11.2025/05**

**Moved Cr Birkett**

**Seconded Cr Brumpton**

**That Council:**

1. Enter into a User Agreement with Booringa Action Group's subcommittee Friends of the Gallery, for a five (5) year term for the use of the Mitchell on Maranoa Gallery, expiring on 21 November 2030.
2. Approve the request for additional access to the gallery outside standard operating hours for the purpose of creative art sessions, exhibition installations, and exhibition openings, and closings.
3. Authorise the Chief Executive Officer, (or delegate) to execute the User Agreement.

CARRIED

9/0

**Responsible Officer**

**Property & Tenure Officer**

**Item Number:**

**12.2**

**File Number: D25/112193**

**SUBJECT HEADING:**

**2025/26 QUARTER 1 PROGRESS REPORT |  
OPERATIONAL PLAN TO 30 SEPTEMBER 2025**

**Officer's Title:**

**Governance Officer**

***Executive Summary:***

*Under the Local Government Act 2009, the Chief Executive Officer is required to provide to Council a written assessment of progress towards implementing the annual operational plan at intervals not exceeding three months.*

*This report provided Council with an overview of progress of the Operational Plan for Quarter 1 of 2025/26 in support of Council's implementation of the current Corporate Plan.*

**Resolution No. OM/11.2025/06**

**Moved Cr Brumpton**

**Seconded Cr Davis**

**That Council:**

1. Receive and note the 2025/26 Quarter 1 Operational Plan Report.
2. Endorse the Quarter 1 report as presented, in accordance with Section 104 (7) of the *Local Government Act 2009*.

CARRIED

9/0

**Responsible Officer**

**Governance Officer**

## Declaration of Interest

<b>Item</b>	<b>13.1</b>
Description	Request for Fee waiver – Works within road reserve (road Access) permit Fee
Declaring Councillor	Cr Cameron O'Neil
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	My daughters are students of the swim school that is mentioned in the report.
Type of conflict	Declarable conflict of interest
Action Remain	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

<b>Resolution No. OM/11.2025/07</b>	
<b>Moved Cr Brumpton</b>	<b>Seconded Cr Davis</b>
<b>That it is in the public interest that Councillor Cameron O'Neil participates and votes on agenda item 13.1 because a reasonable person would trust that the decision is made in the public interest.</b>	
CARRIED	7/0

## Declaration of Interest

<b>Item</b>	<b>13.1</b>
Description	Request for Fee waiver – Works within road reserve (road Access) permit Fee
Declaring Councillor	Cr Wendy Taylor
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	My Grandson Kayce is a student of the swim school that is mentioned in the report.
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

<b>Resolution No. OM/11.2025/08</b>	
<b>Moved Cr Brumpton</b>	<b>Seconded Cr Davis</b>
<b>That it is in the public interest that Councillor Wendy Taylor participates and votes on agenda item 13.1 because a reasonable person would trust that the decision is made in the public interest.</b>	
CARRIED	7/0

## ENGINEERING

**Item Number:** 13.1 **File Number:** D25/112085  
**SUBJECT HEADING:** REQUEST FOR FEE WAIVER - WORKS WITHIN ROAD RESERVE (ROAD ACCESS) PERMIT FEE  
**Location:** 119 Currey Street, Roma  
**Officer's Title:** Director - Engineering

### **Executive Summary:**

*This report provided information pertaining to a request for a fee waiver/refund of a Works in Road Reserve – Road Access permit fee.*

**Resolution No. OM/11.2025/09**

**Moved Cr Brumpton**

**Seconded Cr Vincent**

**That Council:**

1. Refund the Access Permit Fee of \$795 to Forrest Country Building; and
2. Advise Kirby Johnstone and the Church of Christ of the refund.

CARRIED

9/0

**Responsible Officer**

**Director - Engineering**

### **Section 150F A (2)(e) of the Local Government Act 2009**

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

### **Name of each eligible councillor who voted on the matter:**

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Peter Flynn, Cr. Johanne Hancock, Cr. Cameron O'Neil, Cr. Brendan Seawright, Cr. Wendy Taylor, Cr. Jane Vincent.

### **How each eligible councillors voted:**

Each councillor voted in favour of the motion.

## REGIONAL DEVELOPMENT, ENVIRONMENT & PLANNING

**Item Number:** 15.1 **File Number:** D25/107714  
**SUBJECT HEADING:** DEVELOPMENT APPLICATION - MATERIAL CHANGE OF USE - "DWELLING HOUSE" (DOMESTIC OUTBUILDING) - 94 CHRYSTAL STREET, ROMA (REF: 2025/21582)  
**Officer's Title:** Senior Town Planner

### **Executive Summary:**

*Robert Peak has submitted a development application for a Material Change of Use to establish a "Dwelling House" (Domestic Outbuilding) at 94 Chrystal Street, Roma, properly described as Lot 2 on RP4445. The development application is subject to Code Assessment and must be assessed only against the assessment benchmarks (to the extent relevant) provided by Section 45 of the Planning Act 2016 ('Planning Act').*

*The procedural requirements set out by the DA Rules that enable Council to make a decision on this application have been fulfilled. The development application is generally consistent with previous decisions of Council and can be conditioned to achieve a performance solution.*

**Resolution No. OM/11.2025/10**
**Moved Cr Flynn**
**Seconded Cr Birkett**

That the development application for a Material Change of Use – “Dwelling House” (Domestic Outbuilding) located at 94 Chrystal Street, Roma, described as Lot 2 on RP4445, be approved subject to the listed conditions and general advice:-

**Use**

1. The approved development is a Material Change of Use - “Dwelling House” (Domestic Outbuilding) as defined in the Planning Regulation 2017 and as shown on the approved plans.
2. The use of the approved Domestic Outbuilding is residential storage purposes only. Parking or storage of vehicles or equipment associated with a commercial or industrial activity is not an approved use.
3. The approved Domestic Outbuilding is a non-habitable building and must not be used for residential occupation.
4. A development permit for building works must be obtained prior to commencing construction of the outbuilding.

**Approved plans and documents**

5. The approved development is to be carried out in accordance with the following approved plans/documents and subject to the approval conditions. Where there is any conflict between the approval conditions and the details shown on the approved plans, the approval conditions prevail.

Plan/Document Number	Plan/Document Name	Date
-	94 Chrystal St – Site Plan	n.d.
-	Floor Plan	n.d.
-	Elevations	n.d.

**Development works**

6. During the course of constructing the works, the developer shall ensure that all works are carried out by appropriately qualified persons and the developer and the persons carrying out and supervising the work shall be responsible for all aspects of the works, including public and worker safety, and shall ensure adequate barricades, signage and other warning devices are in place at all times.
7. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets that may be impacted on during construction of the development. Any damage to existing infrastructure (kerb, road pavement, existing underground assets, etc.) that is attributable to the progress of works on the site or vehicles associated with the development of the site shall be immediately rectified in accordance with the asset owners’ requirements and specifications and to the satisfaction of the asset owners’ representative(s).

**Compliance inspection**

8. All conditions relating to the establishment of the approved development must be fulfilled prior to the approved use commencing, unless otherwise noted in these conditions.
9. Prior to the commencement of the use, the applicant shall contact Council to arrange a development compliance inspection.



### **Building size**

10. The approved development is limited to a maximum floor area of 288m<sup>2</sup>.

### **Building design and siting**

11. All setbacks on the approved plans are to be measured to the outermost projection of the approved building.
12. The proposed building must be set back a minimum of 2m from the southern and eastern property boundaries.
13. The approved development must not exceed 6.2 metres in height (measured to the highest point i.e. roof pitch) above the building pad. The height of the building pad shall be no more than what is reasonably required to prevent stormwater from ponding and must not exceed 300mm above existing ground level.

**Note:** The existing ground level is taken to be the level of the ground prior to the progression of any works on the premises.

14. The outbuilding must be maintained in good repair and have no visual rust marks.
15. Building materials and surface finishes must be predominantly within the colour range and style of the surrounding built and natural environment to blend with the local landscape and surrounding residential development.

**Note:** Suitable materials include Colorbond or similar.

### **Applicable Standards**

16. All works must comply with:
  - a) the development approval conditions.
  - b) any relevant provisions in the Planning Scheme and the Capricorn Municipal Development Guidelines.
  - c) any relevant Australian Standard that applies to that type of work; and
  - d) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.

### **Access, parking and manoeuvring**

17. The landowner is responsible for providing and maintaining vehicle access to the site from the road carriageway to the property boundary. Should any damage be caused to Chrystal Street at the existing access location, it is the landowner's responsibility to ensure this is reinstated. Any repair works are to be undertaken in consultation with Council and at the landowner's expense.
18. Any new crossover or upgrades to the existing crossover, from the edge of Chrystal Street to the property boundary, must be designed and constructed generally in accordance with CMDG Standard Drawing R-041, Revision D.

### **Avoiding nuisance**

19. No nuisance is to be caused to adjoining properties and occupiers by the way of noise smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time during the establishment of the approved development.
20. Lighting of the site, including any security lighting, shall be such that the lighting intensity does not exceed 8.0 lux at a distance of 1.5 metres from the site at any property boundary.

21. All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties.

#### **Stormwater and drainage**

22. Stormwater from the building is to be collected and discharged so as to:
- a) protect the stability of buildings and the use of adjacent land.
  - b) prevent waterlogging of nearby land.
  - c) protect and maintain environmental values; and
  - d) maintain access to reticulated infrastructure for maintenance and replacement purposes.
23. The development must not result in any ponding of stormwater on the property during construction or after the development has been completed.

#### **Erosion control**

24. Erosion control and silt collection measures must be undertaken as necessary during construction to maintain the quality of stormwater runoff from the development site and prevent any environmental harm.

#### **No cost to Council**

25. The developer is responsible for meeting all costs associated with the approved development unless there is specific agreement by other parties, including the Council, to meeting those costs.

#### **Latest versions**

26. Where another condition refers to a specific published standard, manual or guideline, including specifications, drawings, provisions and criteria within those documents, that condition shall be deemed as referring to the latest versions of those publications that are publicly available at the commencement of the development works, unless a regulation or law requires otherwise.

#### **Application documentation**

27. It is the developer's responsibility to ensure that all entities associated with this Development Approval have a legible copy of the Decision Notice, Approved Plans and Approved Documents bearing 'Council Approval'.

#### **GENERAL ADVICE**

- a) Refer to <http://www.cmdg.com.au/> for the Capricorn Municipal Development Guidelines (CMDG).
- b) Refer to <http://www.maranoa.qld.gov.au/council-policies> for Council Policies.
- c) The relevant planning scheme for this development is Maranoa Planning Scheme 2017. All references to the 'Planning Scheme' and 'Planning Scheme Schedules' within these conditions refer to this Planning Scheme.
- d) Under the Planning Scheme a "Dwelling house" means a residential use of premises involving –
  - (i) 1 dwelling for a single household and any domestic outbuildings associated with the dwelling; or
  - (ii) 1 dwelling for a single household, a secondary dwelling, and any domestic outbuildings associated with either dwelling.

- e) The Environmental Protection Act 1994 states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard persons and entities involved in the operation of the approved development are to adhere to their 'general environmental duty' to minimise the risk of causing environmental harm to adjoining premises.
- f) All Aboriginal Cultural Heritage in Queensland is protected under the Aboriginal Cultural Heritage Act 2003 and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage. This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land. The developer is responsible for implementing reasonable and practical measures to ensure the Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity.
- g) Any civil engineering and related work shall be designed and supervised by Registered Professional Engineers of Queensland (RPEQ) who are competent in the construction of the works.
- h) It is the responsibility of the developer to obtain all necessary permits and submit all necessary plans and policies to the relevant authorities for the approved development.
- i) In completing an assessment of the proposed development, Council has relied on the information submitted in support of the development application as true and correct. Any change to the approved plans and documents may require a new or changed development approval. It is recommended to contact Council for advice in the event of any potential change in circumstances.

CARRIED

9/0

Responsible Officer	Senior Town Planner
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Item Number: 15.2 File Number: D25/86627

SUBJECT HEADING: USER AGREEMENT - ROMA & DISTRICT LITTLE ATHLETICS

Location: Roma

Officer's Title: Property & Tenure Officer

**Executive Summary:**

*Roma & District Little Athletics have advised Council that they wish to renew their User Agreement for the use of the Bungil Street Oval, part of Lot 91 on R8614. The current User Agreement expires on 21 November 2025.*

**Resolution No. OM/11.2025/11**

**Moved Cr Flynn**

**Seconded Cr Birkett**

**That Council:**

1. Enter into a User Agreement with Roma & District Little Athletics for a five (5) year term for the use of the Bungil Street Oval, being part of Lot 91 on R8614, expiring on 21 November 2030.
2. Authorise the Chief Executive Officer (or delegate), to execute the User Agreement with Roma & District Little Athletics.

CARRIED

9/0

**Responsible Officer**

**Property & Tenure Officer**

**Item Number:**

**15.3**

**File Number: D25/111392**

**SUBJECT HEADING:**

**NEGOTIATED DECISION NOTICE - MATERIAL  
CHANGE OF USE "UNDEFINED USE" (BLACKSMITH  
WORKSHOP) - 42 TIFFIN STREET, ROMA  
(REF:2022/20586)**

**Officer's Title:**

**Planning Officer**

***Executive Summary:***

*Danya Cook Town Planning on behalf of the applicant and owner of The Farmer's Forge, has submitted a Request for a Negotiated Decision Notice in relation to Development Permit 2022/20586 for a Change Application (Other) for an existing Material Change of Use – "Medium Impact Industry" and "Undefined Use" (Blacksmith Workshop) issued by Council on 18 September 2025.*

*The applicant requests an amendment to Condition 57 to extend the originally proposed operating hours for the Blacksmith Workshops. The applicant's suspension of the Appeal Period and submission of Change Representations are made pursuant to Section 75 of the Planning Act 2016. Council must decide the request in accordance with Section 76 of the Planning Act 2016.*

**Resolution No. OM/11.2025/12**

**Moved Cr Davis**

**Seconded Cr Brumpton**

**That Council agree to the change representations and issue a Negotiated Decision Notice to the applicant for the Development Permit for a Material Change of Use – "Medium Impact Industry" and "Undefined Use" (Blacksmith Workshop) located at 42 Tiffin Street, Roma, described as Lot 217 on WV1651, reflecting the changes outlined below:**

**(a) Condition 57 is changed from:**

**57. Operating hours for the Blacksmith Workshop are restricted to 6:00am to 4:00pm, Friday, Saturday, and Sunday.**

**To**

**57. Operating Hours for the Blacksmith Workshop are restricted to 6:00am to 4:00pm, [Monday to Sunday](#).**

**(b) All other conditions remain unchanged.**

CARRIED

9/0

**Responsible Officer**

**Planning Officer**

### Declaration of Interest

Item	L.1
Description	Endorsement of the events assistance program - Round 4
Declaring Councillor	Amber Davis
Person with the interest Related party / close associate / other relationship	Myself and my husband, Wayne Davis.
Particulars of Interest	We own and operate Bessie's Ice-Cream Bus and have been invited to attend the Wallumbilla Christmas Party which is listed in the report.
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

<b>Resolution No. OM/11.2025/13</b>	
<b>Moved Cr Brumpton</b>	<b>Seconded Cr O'Neil</b>
<b>That it is in the public interest that Councillor Amber Davis participates and votes on agenda item 15.3 because a reasonable person would trust that the decision is made in the public interest.</b>	
CARRIED	5/0

### Declaration of Interest

Item	L.1
Description	Endorsement of the Events Assistance Program - Round 4
Declaring Councillor	Jane Vincent
Person with the interest Related party / close associate / other relationship	Melissa Humphreys
Particulars of Interest	Melissa is my sister-in-law and she wrote the grant application for the Hodgson Soldiers Memorial Hall.
Type of conflict	Declarable conflict of interest
Action	Leave the room while the matter is discussed and voted on.

### Declaration of Interest

Item	L.1
Description	Endorsement of the Events Assistance Program – Round 4
Declaring Councillor	Cr John Birkett
Person with the interest Related party / close associate / other relationship	My Father Gary Birkett
Particulars of Interest	Gary is the President of the Mitchell Rotary Club and they are listed in the report.
Type of conflict	Prescribed conflict of interest
Action	Leave the room while the matter is discussed and voted on.

## Declaration of Interest

<b>Item</b>	<b>L.1</b>
Description	Endorsement of the Events Assistance Program – Round 4
Declaring Councillor	Cr Brendan Seawright
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	I am the president of the Wallumbilla Agricultural & Pastoral Association who submitted an application to this round of Events Assistance Program.
Type of conflict	Prescribed conflict of interest
Action	Leave the room while the matter is discussed and voted on.

Councillors Vincent, Birkett and Seawright left the meeting at 9:34am

## LATE ITEMS

**Item Number:** L.1 **File Number:** D25/113979

**SUBJECT HEADING:** **ENDORSEMENT OF THE EVENTS ASSISTANCE PROGRAM – ROUND 4**

**Officer's Title:** **Support Officer - Tourism & Community Development  
Lead Local Development Officer - Roma**

### ***Executive Summary:***

*This report sought Council's endorsement of the recommendations from the assessment panel for Round 4 of the Events Assistance and Sponsorship Program, which closed on 31 October 2025. This is the first round delivered since the adoption of the Community Grants and Events Assistance Policy and Sponsorship Policy (OM/08.2025/48).*

### **Resolution No. OM/11.2025/14**

**Moved Cr Hancock**

**Seconded Cr O'Neil**

**That Council:**

1. Endorse the assessment panel's recommendations with the following amendments, and approve the following Events Assistance Program applications for payment:

Organisation	Amount approved
Hodgson Soldiers Memorial Hall	\$500.00
Surat Ladies Bowling Club	\$500.00
Queensland Country Women's Association Jackson Branch	\$500.00
Dunkeld Memorial Golf Club Inc	\$500.00
Muckadilla Community Association	\$500.00
Wallumbilla Agricultural and Pastoral Association	\$1,000.00
Rotary Club of Mitchell	\$1,000.00
Mungallala Progress & Sporting Association	\$500.00
Noonga Community Association Incorporated	\$500.00
Roma Filipino Community Incorporated	\$1,000.00
Surat Local Ambulance Committee	\$1,000.00

Road Safety Education Limited	\$500.00
<b>Total</b>	<b>\$8,000</b>

**2. Allocate funds from GL 2887.2249.2001.**

MOTION LOST 2/4

**Section 150F A (2)(e) of the Local Government Act 2009**

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

**Name of each eligible councillor who voted on the matter:**

Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Peter Flynn, Cr Johanne Hancock, Cr. Cameron O'Neil, Cr Wendy Taylor.

**How each eligible councillors voted:**

Cr Johanne Hancock and Cr. Cameron O'Neil voted in favour of the motion.

Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Peter Flynn, and Cr Wendy Taylor voted against the motion.

With the motion lost, Cr Davis proposed the following motion:-

<b>Resolution No. OM/11.2025/15</b>	
<b>Moved Cr Davis</b>	<b>Seconded Cr Brumpton</b>
<b>That Council:</b>	
<b>1. Endorse the assessment panel's recommendations, and approve the following Events Assistance Program applications for payment as below:</b>	
<b>Organisation</b>	<b>Amount approved</b>
Hodgson Soldiers Memorial Hall	\$500.00
Surat Ladies Bowling Club	\$500.00
Queensland Country Women's Association Jackson Branch	\$500.00
Dunkeld Memorial Golf Club Inc	\$500.00
Muckadilla Community Association	\$500.00
Wallumbilla Agricultural and Pastoral Association	\$500.00
Rotary Club of Mitchell	\$1,000.00
Mungallala Progress & Sporting Association	\$500.00
Noonga Community Association Incorporated	\$500.00
Roma Filipino Community Incorporated	\$1,000.00
Surat Local Ambulance Committee	\$500.00
Road Safety Education Limited	\$500.00
<b>Total</b>	<b>\$7,000</b>

**2. Allocate funds from GL 2887.2249.2001**

CARRIED 5/1

<b>Responsible Officer</b>	<b>Support Officer - Tourism &amp; Community Development</b>
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**Section 150F A (2)(e) of the Local Government Act 2009**

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

**Name of each eligible councillor who voted on the matter:**

Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Peter Flynn, Cr Johanne Hancock, Cr. Cameron O'Neil, Cr Wendy Taylor.

**How each eligible councillors voted:**

Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Peter Flynn, Cr. Cameron O'Neil, and Cr Wendy Taylor voted in favour of the motion.

Cr Johanne Hancock voted against the motion.

At cessation of discussion and decision on the abovementioned item, Councillors Vincent Birkett & Seawright returned to the meeting at 9:52am

**COUNCIL ADJOURNED THE MEETING**

FOR A BRIEF RECESS AT 9:52am

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**

COUNCIL RESUMED THE MEETING AT 10:37am

**Declaration of Interest**

Item	L.2
Description	Request for partnership - Co-existence Qld/Community Leaders Forum
Declaring Councillor	Cr Meryl Brumpton
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	I am an employee of a renewable energy company and the forum is aimed at co-existence of Agriculture, the Resource sector and renewable energy sector.
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

**Resolution No. OM/11.2025/16**

Moved Cr Vincent

Seconded Cr O'Neil

**That it is in the public interest that Councillor Meryl Brumpton participates and votes on agenda item L.2 because a reasonable person would trust that the decision is made in the public interest.**

CARRIED

7/0



## Declaration of Interest

<b>Item</b>	<b>L.2</b>
Description	Request for Partnership - Coexistence Queensland / Community Leaders Council
Declaring Councillor	Cr Brendan Seawright
Person with the interest Related party / close associate / other relationship	Myself Brendan Seawright
Particulars of Interest	I am employed by a company that operates within the resource sector which is part of Coexistence Queensland.
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

<b>Resolution No. OM/11.2025/17</b>	
<b>Moved Cr O'Neil</b>	<b>Seconded Cr Vincent</b>
<b>That it is in the public interest that Councillor Brendan Seawright participates and votes on agenda item L.2 because a reasonable person would trust that the decision is made in the public interest.</b>	
CARRIED	7/0

**Item Number:** L.2 **File Number:** D25/115603

**SUBJECT HEADING:** REQUEST FOR PARTNERSHIP - COEXISTENCE QUEENSLAND | COMMUNITY LEADERS COUNCIL

**Officer's Title:** Deputy CEO - Strategic Roads, Airports & Major Projects  
Director - Regional Development, Environment & Planning

### **Executive Summary:**

*Coexistence Queensland has formally approached Maranoa Regional Council with a proposal to partner in facilitating a Community Leaders Council (CLC) for the Maranoa Region in 2026.*

*The CLC is a statutory function of Coexistence Queensland and aims to bring together community leaders, landholders, industry representatives and government to explore coexistence opportunities and challenges across the agriculture, resources, and renewable energy sectors.*

*The proposal follows similar events delivered in other regions, including Biloela in 2025 and Chinchilla in 2023, which provided a platform for open dialogue between sectors and informed regional planning and policy outcomes.*

*Council's consideration is sought and will clarify its level of involvement and support in relation to the request.*

Resolution No. OM/11.2025/18

Moved Cr O'Neil

Seconded Cr Vincent

That Council:

1. Support the proposal from Coexistence Queensland to host the Community Leaders Council in Roma, recognising the value of the event in facilitating regional dialogue on coexistence, economic diversification, and community development;
2. Provide in-kind support for the event through:
  - a) participation of Councillor(s) and staff on an as required / invited basis; and
  - b) use and setup of the Roma Auditorium free of charge if required; and
3. Authorise the Chief Executive Officer or delegate to liaise with Coexistence Queensland regarding a suitable event date, giving consideration to other regional events and commitments that may impact meaningful attendance and participation.

CARRIED

9/0

Responsible Officer

Deputy CEO - Strategic Roads, Airports &  
Major Projects

**Section 150F A (2)(e) of the *Local Government Act 2009***

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

**Name of each eligible councillor who voted on the matter:**

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Peter Flynn, Cr. Johanne Hancock, Cr. Cameron O'Neil, Cr. Brendan Seawright, Cr. Wendy Taylor, Cr. Jane Vincent.

**How each eligible councillors voted:**

Each councillor voted in favour of the motion.

**COUNCIL ADJOURNED THE MEETING**

FOR A BRIEF RECESS AT 10:44am

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**

COUNCIL RESUMED THE MEETING AT 10:45am

Item Number:

L.3

File Number: D25/115852

SUBJECT HEADING:

2024/25 ANNUAL REPORT

Officer's Title:

Director - Corporate Services

***Executive Summary:***

*This report presented the draft 2024/25 Annual Report for Maranoa Regional Council for adoption by Council. The Annual Report highlights key achievements, financial performance, and significant projects completed over the past year, aligning with the Council's commitment to accountability and transparency.*

*This document also satisfies statutory requirements under section 182 of the Local Government Regulation 2012, which mandates the preparation, adoption, and publication of an annual report.*

**Resolution No. OM/11.2025/19**

**Moved Cr O'Neil**

**Seconded Cr Brumpton**

That Council, in accordance with section 182 of the *Local Government Regulation 2012*, adopt the 2024/25 Annual Report for Maranoa Regional Council as presented, authorising the Chief Executive Officer to make any minor amendments if required before the publication of the Report.

CARRIED

9/0

**Responsible Officer**

**Director - Corporate Services**

**Item Number:**

**L.4**

**File Number: D25/115982**

**SUBJECT HEADING:**

**RESOURCE RECOVERY BOOST GRANT 2025  
CONCRETE CRUSHER AND ANCILARY EQUIPMENT**

**Officer's Title:**

**Manager - Waste & Environmental Health Services**

***Executive Summary:***

*Approval was sought to lodge and application to the Resource Recovery Boost Fund (Small) Online Grant program for the purchase of concrete crushing plant, and ancillary equipment.*

*The total application value is \$850,000, which will require a Council contribution of \$85,000 (10% of total value) to be included as a special project (CAPEX) in the 2026-27 FY.*

**Resolution No. OM/11.2025/20**

**Moved Cr Vincent**

**Seconded Cr Brumpton**

**That Council:**

- 1. Approve the application to the Resource Recovery Boost Fund (Small) Online Grant program for the project amount of \$850,000 (excluding GST) for the purchase of a Diesel-Powered Concrete Crusher.**
- 2. Approve the inclusion of \$85,000 (excluding GST) in Council's own-source funds as the required 10% contribution to overall project cost (if successful) as a Capital special project, in the 2025-26 Financial Year.**

CARRIED

9/0

**Responsible Officer**

**Manager - Waste & Environmental Health  
Services**

**Item Number:** L.5 **File Number:** D25/109964  
**SUBJECT HEADING:** BASSETT PARK RACEHORSE TRAINER AGREEMENTS  
**Location:** Roma  
**Officer's Title:** Property & Tenure Officer

**Executive Summary:**

*Council was asked to consider entering into Racehorse Trainer Agreements for the use of the racetrack and associated facilities at Bassett Park. The proposed agreements include eight (8) existing Trainers and one (1) new applicant, each for a term of three (3) years.*

**Resolution No. OM/11.2025/21**

**Moved Cr Birkett**

**Seconded Cr Vincent**

**That Council:**

1. Enter into non-exclusive Racehorse Trainer Agreements for the use of the relevant facilities at Bassett Park, for a three (3) year term with the following Racehorse Trainers:
  - ☐ Johnathon Taylor
  - ☐ Colin Storch
  - ☐ Joseph Halpin
  - ☐ Scott Rodgers
  - ☐ Wayne Baker
  - ☐ Cheryl Rogers
  - ☐ Ben Waldron
  - ☐ Rebecca Kerwin
  - ☐ Greer Doig
2. Authorise the Chief Executive Officer, (or delegate) to finalise and execute the agreements and any other associated documentation.

CARRIED

9/0

**Responsible Officer**

**Property & Tenure Officer**

**CONFIDENTIAL ITEM**

**Item Number:** C.1 **File Number:** D25/110197  
**SUBJECT HEADING:** DENISE SPENCER AQUATIC CENTRE - OPERATING STRATEGY AND MANAGEMENT MODEL  
**Officer's Title:** Deputy CEO - Strategic Roads, Airports & Major Projects  
 Project Officer - Contract Management Office

**Executive Summary:**

*The redevelopment of the Denise Spencer Aquatic Centre (DSAC) is underway and requires an endorsed operational model to inform recruitment, budgeting, and commissioning. The choice of management structure will determine the approach to staffing, compliance, community engagement, and financial sustainability.*

**Resolution No. OM/11.2025/22**

**Moved Cr O'Neil**

**Seconded Cr Vincent**

**That Council:**

- 1. Endorse Council management of the Denise Spencer Aquatic Centre for an initial period of three years from opening.**
- 2. Include the Denise Spencer Aquatic Centre Manager position within the organisational structure.**
- 3. Undertake a strategic review during the three years of operation to evaluate financial performance, community outcomes, and alternative management structures.**

**CARRIED**

**9/0**

**Responsible Officer**

**Deputy CEO - Strategic Roads, Airports & Major Projects**

## **CLOSURE**

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 11:04am.

**These Minutes are to be confirmed at the next Ordinary Meeting of Council to be held on 27 November 2025, at Roma Administration Centre.**