



LATE ITEMS AGENDA

Ordinary Meeting

Thursday 11 December 2025

Roma Administration Centre

NOTICE OF MEETING

Date: 10 December 2025

Mayor:

Councillor W M Taylor

Deputy Mayor:

Councillor C J O'Neil

Councillors:

Councillor J R P Birkett
Councillor M K Brumpton
Councillor A K Davis
Councillor P J Flynn
Councillor J M Hancock
Councillor B R Seawright
Councillor J R Vincent

Chief Executive Officer:

Robert Hayward

Executive Management:

Cameron Hoffmann – Deputy CEO – Strategic Roads, Airports & Major Projects
Brett Exelby – Director Corporate Services
Seamus Batstone – Director Engineering
Jamie Gorry – Director Regional Development, Environment and Planning

Attached is the agenda for the **Ordinary Meeting** to be held at the Roma Administration Centre on **11 December, 2025 at 9:00 AM.**

Robert Hayward
Chief Executive Officer

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L.1	Upcoming Deputations and Briefing Topics Councillor Briefings January 2026.....2 Prepared by: Coordinator - Executive & Elected Member Support Services
L.2	Overflow Accommodation Options for Bassett Park5 Prepared by: Councillor Hancock
LC.	Late Confidential Items
LC.1	Application for Permit to Occupy - Road Reserve Adjoining Lot 2 on MNG13 and Lot 4 on MNG21 - Application for Trustee Lease over Lot 5 on MNG13. Classification: Closed Access Local Government Regulation 2012 Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.
LC.2	Survey Costs - Encase Road Off Alignment - Lot 11 on SP353677 Classification: Closed Access Local Government Regulation 2012 Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.
LC.3	Tender 26014 - Wallumbilla Swimming Pool Management Agreement Classification: Closed Access Local Government Regulation 2012 Section 254J(3)(f) matters that may directly affect the health and safety of an individual or a group of individuals.
LC.4	Tender 26009 - Lease & Operation of Childcare Centre 85-91 Bowen Street, Roma Classification: Closed Access Local Government Regulation 2012 Section 254J(3)(f) matters that may directly affect the health and safety of an individual or a group of individuals.
LC.5	Tender 26028 - Grazing of Paddocks - Dargal Road (Former Police Paddocks) Classification: Closed Access Local Government Regulation 2012 Section 254J(3)(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

OFFICER REPORT

Meeting: Ordinary 11 December 2025

Date: 4 December 2025

Item Number: L.1

File Number: D25/124664

SUBJECT HEADING: Upcoming Deputations and Briefing Topics |
Councillor Briefings January 2026

Classification: Open Access

Officer's Title: Lead Officer - Elected Members & Community
Engagement

Executive Summary:

This report provides a summary of topics scheduled for the Councillor Briefings during the month of January 2026.

Officer's Recommendation:

That Council:

1. Receive and note the Officer's report as presented.
 2. Consider and advise of any conflicts of interest.
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Background:

Councillor briefings scheduled for the month of January are –

- Wednesday, 21 January 2026
- Wednesday, 28 January 2026

Below is a list of the topics and deputations that have been placed in the Council Meeting Schedule software for January 2026 at the time of writing this report.

Topic	Further detail
Monthly Report – Outstanding Actions	Information report confirming progress of outstanding Council meeting actions to date.
Monthly Report - Quarry	Months of November and December 2025
Monthly Report - Saleyards	Months of November and December 2025
Monthly Report – Airport	Months of November and December 2025
Roma Cultural Centre – Proposed Landscape Upgrades	Site inspection and review of proposed upgrades.
Deputation - Roma Mud Racing Inc.	Meeting with representatives of Mud Racing Inc to discuss future direction of

Maranoa Regional Council

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	the committee, including planning and supporting future events.
Community Benefit Fund & Rating – Renewable Energy	Briefing to discuss the development of a Community Benefit Framework for Council in response to the recently developed Planning (Social Impact and Community Benefit) and Other Legislation Amendment Act 2025 (the PSICBOLA Act). The new community benefit system requires proponents to undertake a social impact assessment and enter into community benefit agreements with local councils prior to applying for a development approval. (Deferred from December 2025 briefing schedule)
Asset management Plan – Water & Sewerage Session 1	Introduction of the Water & Sewerage asset management planning process. Town 1 – Amby Scheme Strategy Session.
Community Support Program Update	The program delivers a range of social service initiatives and support services across the Maranoa region.
Selective Inspection Program - 2025 Statistics	Overview for Councillors
Service Standards – Parks Session 1	Discussion regarding the service standards for the region's parks.
Employee Volunteer Policy	Review of draft policy
Councillor Strategy Day – follow up session	Follow up session to the strategy day held in November 2025
Bungil Street Ovals	Follow up session from an initial briefing held in November 2025
Forward Planning 2026	Session to review key Councillor diary events and activities for 2026
Councillor Portfolio Guideline	Review of Councillor Portfolio Meeting Guideline
EDQ Land – Expression of Interest	Discussion on next steps
Budget Briefing Scene Setting (budget parameters, assumptions, project prioritization framework)	Commencement of Budget preparations for 2026/27 FY
Roma Saleyards Charity Sales	Review of draft policy

An agenda and supporting documentation will be circulated under separate cover ahead of each Briefing on a Friday prior to the week of the respective briefing.

Topics may change during the month, and updates will be provided fortnightly as part of scheduled diary meetings and upcoming briefings/deputations.

This report also provides Councillors an opportunity to identify and consider any conflicts of interest to manage these ahead of the scheduled briefing.

Link to Corporate Plan:

Corporate Plan 2018-2023

Strategic Priority 4: Growing our region

4.1 Work with our communities to identify priorities, and provide leadership and advocacy to grow our region

Supporting Documentation:

Nil.

Report authorised by:

Chief Executive Officer

COUNCILLOR REPORT

Meeting: Ordinary 11 December 2025

Date: 10 December 2025

Item Number: L.2

File Number: D25/126347

SUBJECT HEADING: Overflow Accommodation Options for Bassett Park

Classification: Open Access

Councillor's Title: Cr Johanne (Joh) Hancock

Executive Summary:

Roma continues to experience significant challenges in accommodating visitors during major events. This report examines potential options for establishing overflow accommodation at Bassett Park to help address these recurring capacity issues.

Councillor's Recommendation:

That Council investigate suitable options and associated costings for developing overflow accommodation facilities at Bassett Park.

Details of Requested Agenda Report:

Visitor accommodation in Roma is often insufficient during large-scale events, particularly sporting events that require group lodging for participating teams. Exploring the feasibility of utilising Bassett Park as an overflow accommodation site may provide a practical solution to alleviate these pressures and enhance the visitor experience during peak periods. The intent of this solution is to not go into competition with local business but to offer a solution for accommodation once they are booked out.

Supporting Documentation:

Nil