
LATE ITEMS **AGENDA**

Ordinary Meeting

Thursday 29 January 2026

Roma Administration Centre

NOTICE OF MEETING

Date: 28 January 2026

Mayor:

Councillor W M Taylor

Deputy Mayor:

Councillor C J O'Neil

Councillors:

Councillor J R P Birkett
Councillor M K Brumpton
Councillor A K Davis
Councillor P J Flynn
Councillor J M Hancock
Councillor B R Seawright
Councillor J R Vincent

Chief Executive Officer:

Robert Hayward

Executive Management:

Cameron Hoffmann – Deputy CEO – Strategic Roads,
Airports & Major Projects
Brett Exelby – Director Corporate Services
Seamus Batstone – Director Engineering
Jamie Gorry – Director Regional Development,
Environment and Planning

Attached is the agenda for the **Ordinary Meeting** to be held at the Roma Administration Centre on **29 January 2026 at 9:00 AM.**

A handwritten signature in black ink, appearing to read 'R Hayward'.

Robert Hayward
Chief Executive Officer

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	Prepared by: Coordinator - Executive & Elected Member Support Services	

OFFICER REPORT

Meeting: Ordinary 29 January 2026

Date: 23 January 2026

Item Number: L.1

File Number: D26/5888

SUBJECT HEADING: Upcoming Deputations and Briefing Topics |
Councillor Briefings February 2026

Classification: Open Access

Officer's Title: Coordinator - Executive & Elected Member
Support Services

Executive Summary:

This report provides a summary of proposed topics scheduled for Councillor Briefings during the month of February 2026.

Officer's Recommendation:

That Council:

1. Receive and note the Officer's report as presented.
2. Consider and advise of any conflicts of interest.

Background:

Councillor briefings scheduled for the month of February are –

- Wednesday, 4 February 2026
- Wednesday, 11 February 2026
- Wednesday, 18 February 2026
- Thursday, 19 February 2026 (Budget Briefing)
- Wednesday, 25 February 2026 (Regular Briefing and Budget Briefing)

Below is a list of the topics and deputations that have been placed in the Council Meeting Schedule software for February 2026 at the time of writing this report.

Topic	Further detail
Monthly Reports including: <ul style="list-style-type: none">• Outstanding Actions• Quarry• Saleyards• Airport	Information reports containing monthly updates for each respective focus area
Roma Cultural Centre – Proposed Landscape Upgrades	Site inspection and review of proposed upgrades. (deferred from January)

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Asset management Plan – Water & Sewerage Session 1	Introduction of the Water & Sewerage asset management planning process. Town 1 – Amby Scheme Strategy Session. (deferred from
Selective Inspection Program - 2025 Statistics	Overview for Councillors (deferred from January)
Service Standards – Parks Session 1	Discussion regarding the service standards for the region's parks. (deferred from January)
Employee Volunteer Policy	Review of draft policy (deferred from January)
Bungil Street (Wattles) Ovals Lease Arrangements	Follow up session from an initial briefing held in November 2025 (deferred from January)
Forward Planning 2026	Session to review key Councillor diary events and activities for 2026 (deferred from January)
Councillor Portfolio Guideline	Review of Councillor Portfolio Meeting Guideline (deferred from January)
EDQ Land – Expression of Interest	Discussion on next steps (deferred from January)
How can we help – Fridge Magnet – Local Connections	Overview of proposal
Investment Prospectus	At the ordinary meeting of council held on the 27 th of November 2025 it was resolved that the Investment Prospectus be brought back to a briefing session.
Enhancement of Community Engagement for Roadworks	Draft policy for Council's review (deferred from previous briefings)
Road Asset Management Session	The purpose of this workshop is to introduce the broad plan for reviewing and revising Council's Roads & Drainage Asset Management Plan (AMP). Officers will present the context and challenges involved, and discuss some proposed improvements to the AMP format and data. Feedback will be sought. (deferred from previous briefings)
SCADA System for Yuleba Water Play Park	Presentation of a business case for the installation of a SCADA system for the Yuleba Water Play Park.
Service Standards – Parks Session 1	Discussion regarding the service standards for the region's parks.
Wallumbilla WHS matter	Update on matter
Mosquito & Biting Insect Management Plan	Overview of current and planned Environmental Health activities relating to

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	the development of an evidence-based Maranoa Regional Council Mosquito and Biting Insect Management Plan,
Non-profit Organisations in the Maranoa Region – Qld Food Act 2006 Requirements	Overview of introduction of a new process that will replace the one-off temporary food licences with a <i>Non-Profit Food Notification Certificate</i> managed via a central register.
Roma Commerce Tourism – Electronic Signage Board	Overview of proposal
Corporate Plan Review and development - Councillor Sessions and Workshops with Up North Group	Group workshops and individual sessions.
2025/26 Quarter 2 Budget Amendment	Review of draft
Potential Purchase of Waterslides	Overview of proposed initiative
Strategic Asset Management Plan	Councillor Overview

An agenda and supporting documentation will be circulated under separate cover ahead of each Briefing on a Friday prior to the week of the respective briefing.

Topics may change during the month, and updates will be provided fortnightly as part of scheduled diary meetings and upcoming briefings/deputations.

This report also provides Councillors an opportunity to identify and consider any conflicts of interest to manage these ahead of the scheduled briefing.

Link to Corporate Plan:

Corporate Plan 2023-2028

Corporate Plan Pillar 4: Accountability

4.5 Good governance framework

Supporting Documentation:

Nil

Report authorised by:

Chief Executive Officer