

NOTICE OF MEETING & AGENDA

Ordinary Meeting

Thursday 26 February 2026

Roma Administration Centre

NOTICE OF MEETING

Date: 19 February 2026

Mayor: Councillor W M Taylor

Deputy Mayor: Councillor C J O'Neil

Councillors: Councillor J R P Birkett
Councillor M K Brumpton
Councillor A K Davis
Councillor P J Flynn
Councillor J M Hancock
Councillor B R Seawright
Councillor J R Vincent

Chief Executive Officer: Robert Hayward

Executive Management: Cameron Hoffmann – Deputy CEO – Strategic Roads, Airports & Major Projects
Brett Exelby – Director Corporate Services
Seamus Batstone – Director Engineering
Jamie Gorry – Director Regional Development, Environment and Planning

Attached is the agenda for the **Ordinary Meeting** to be held at the Roma Administration Centre on **26 February, 2026 at 9:00 AM.**



Robert Hayward
Chief Executive Officer

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Next General Meeting

- To be held at the Roma Administration Centre on 12 March 2026.

Confidential Items

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items that it's Councillors or members consider it necessary to close the meeting.

C Confidential Items

- C.1 Tender Award: 26023 Roma Saleyards Improvement Projects**
Classification: Closed Access
Local Government Regulation 2012 Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

Councillor Business

16 Councillor Business

Closure

MINUTES OF THE ORDINARY MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 12 FEBRUARY 2026 SCHEDULED TO COMMENCE AT 9:00 AM

ATTENDANCE

Mayor Cr W M Taylor chaired the meeting with Deputy Mayor Cr C J O'Neil (by Microsoft Teams), Cr J R P Birkett, Cr M K Brumpton, Cr A K Davis, Cr P J Flynn, Cr J M Hancock, Cr B R Seawright (by Microsoft Teams), Cr J R Vincent, Chief Executive Officer – Robert Hayward and Janice Rees Minutes Officer in attendance.

AS REQUIRED

Deputy CEO - Strategic Roads, Airports & Major Projects – Cameron Hoffmann, Director Corporate Services – Brett Exelby, Director Regional Development, Environment and Planning – Jamie Gorry, Manager - Facility & Property Services – Leah Cooper, Manager - Tourism & Community Development – Tony Klein, Manager - Waste & Environmental Health Services – Bob Campbell, Coordinator - Building & Planning (Acting) – Danielle Pearn, Regional Economic Development Specialist – Amber Gilbert, Planning Officer – Logan Connell, , Executive Assistant - Regional Development, Environment & Planning – Lucy Pulsford, Support Officer - Tourism & Community Development – Tennielle Limpus

WELCOME

The Mayor welcomed all present and declared the meeting open at 9:02am.

CONFIRMATION OF MINUTES

Resolution No. OM/02.2026/01	
Moved Cr Davis	Seconded Cr Brumpton
That the minutes of the Ordinary Meeting held on 29 January 2026 be confirmed.	
CARRIED	9/0

BUSINESS

OFFICE OF THE CEO

Item Number: 10.1 **File Number:** D26/9563

SUBJECT HEADING: **CONSIDERATION OF ELECTED MEMBER ATTENDANCE - 2026 LGAQ CIVIC LEADERS SUMMIT**

Officer's Title: **Coordinator - Executive & Elected Member Support Services**

Executive Summary:

Formalisation of elected member attendance at an upcoming conference as part of advocacy activities and/or enhancing strategy and policy development for Maranoa Regional Council.

Resolution No. OM/02.2026/02	
Moved Cr Davis	Seconded Cr Brumpton
That Council:	
<ol style="list-style-type: none"> 1. Endorse the attendance of Mayor Wendy Taylor and Cr Cameron O’Neil at the LGAQ Civic Leaders Summit on 25 – 26 March in Brisbane. 2. Draw the required funds from attending individual Councillor Conference budgets. 	
CARRIED	9/0

Responsible Officer	Coordinator - Executive & Elected Member Support Services
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Item Number: 10.2 **File Number:** D26/9997

SUBJECT HEADING: PROPOSED ADJUSTMENT TO 2026 MEETING SCHEDULE | DATE CHANGE FOR THE 2ND ORDINARY MEETING IN MARCH

Officer’s Title: Coordinator - Executive & Elected Member Support Services

Executive Summary:
Proposed amendment to the date of the second ordinary meeting in March 2026 to allow for Councillor attendance at the LGAQ Civic Leaders Summit in Brisbane on 25 – 26 March 2026.

Resolution No. OM/02.2026/03	
Moved Cr Brumpton	Seconded Cr Hancock
That Council:	
<ol style="list-style-type: none"> 1. Amend the second ordinary meeting date in March - from Thursday 26 March to Tuesday 24 March 2026, noting a commencement time of 9am. 2. Publish the updated meeting schedule on Council’s website reflecting this change. 	
CARRIED	9/0

Responsible Officer	Coordinator - Executive & Elected Member Support Services
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CORPORATE SERVICES

Item Number: 11.1 **File Number:** D26/7216

SUBJECT HEADING: QUEENSLAND AUDIT OFFICE FINAL MANAGEMENT LETTER 2024/25

Officer’s Title: Manager - Financial Operations

Executive Summary:
The 2024/25 financial audit was completed by the Queensland Audit Office (QAO) in October 2025 with the auditor-general’s observation report, about the annual audit of a Council’s financial statements, including observations and suggestions, being received later that same month. In accordance with the Local Government Regulation 2012, this Final Management Report from the Queensland Auditor-General required presentation to Council.

Resolution No. OM/02.2026/04

Moved Cr Brumpton

Seconded Cr Davis

That Council receive and note the Queensland Auditor-General's Final Management Report on the 2024/25 Financial Statements.

CARRIED

9/0

REGIONAL DEVELOPMENT, ENVIRONMENT & PLANNING

Item Number:

13.1

File Number: D26/8485

SUBJECT HEADING:

DEVELOPMENT APPLICATION - MATERIAL CHANGE OF USE - "TRANSPORT DEPOT" - 19 SILO LANE, HODGSON (REF:2025/21596)

Officer's Title:

Planning Officer

Executive Summary:

Ryley and Sara Schreiber owners of Schreiber Contracting submitted a development application for a Material Change of Use for a "Transport Depot". The proposal is located at 19 Silo Lane, Hodgson properly described as Lot 12 on H1495. The development application is subject to Impact Assessment and must be assessed against the assessment benchmarks (to the extent relevant) provided by Section 45 of the Planning Act 2025 ('Planning Act') and any relevant matters prescribed by regulation.

Public notification about the application was carried out in accordance with Part 4 of the Development Assessment Rules ('DA Rules') and for a period of 15 business days. There was one submission received during this period.

The procedural requirements set out by the DA Rules that enable Council to make a decision on this application have been fulfilled. The development application is generally consistent with the assessment benchmarks provided by the Planning Act and the Maranoa Planning Scheme and can be otherwise conditioned to achieve compliance.

Resolution No. OM/02.2026/05

Moved Cr Flynn

Seconded Cr Vincent

That the development application for a Material Change of Use – "Transport Depot" located at 19 Silo Lane, Hodgson, described as Lot 12 on H1495, be approved subject to the listed conditions and general advice -

Development details

- 1. The approved development is a Material change of use – "Transport Depot" as defined in the Planning Scheme and as shown on the approved plans.**

Use

- 2. The approved development is for the storage of Harvesting and Farm Equipment as shown on the approved plans and documents.**

- 3. The use is limited to the storage, servicing and maintenance of:**

- 1 x Prime Mover/Trailer**
- 3 x Headers/Harvesters**
- 2 x Canola Attachments; and**
- 3 x Combs**

4. All equipment is to be stored within the approved shed. No external storage of equipment and machinery is permitted.

Compliance inspection

5. All conditions relating to the establishment of the approved development must be fulfilled prior to the commencement of use, unless noted in these conditions or otherwise permitted by Council.
6. Prior to the commencement of use, the applicant shall contact Council to arrange a development compliance inspection.

Approved plans and documents

7. The approved development is to be carried out in accordance with the following approved plans/documents and subject to the approval conditions. Where there is any conflict between the approval conditions and the details shown on the approved plans, the approval conditions prevail.

Plan/Document number	Plan/Document name	Date
	Shed Layout	
2025-0083-OMB-04-01 SHEET 01 REV P2	Site Plan	20.10.2025
2025-0083-OMB-04-02 SHEET 02REV P2	Vehicle Paths 1	20.10.2025
2025-0083-OMB-04-03 SHEET 03 REV P2	Vehicle Paths 2	20.10.2025
CMDG-R-040 REV G	Rural Property Access	09.2025
Schre044820/03 REV 00	Elevations 1	11.07.2025
Schre044820/04 REV 00	Elevations 2	11.07.2025
Schre044820/05 REV 00	Floor Plan	11.07.2025

Development works

8. During the course of constructing the works, the developer shall ensure that all works are carried out by appropriately qualified persons and the developer and the persons carrying out and supervising the work shall be responsible for all aspects of the works, including public and worker safety, and shall ensure adequate barricades, signage and other warning devices are in place at all times.
9. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets that may be impacted on during construction of the development. Any damage to existing infrastructure (kerb, road pavement, existing underground assets, etc.) that is attributable to the progress of works on the site or vehicles associated with the development of the site shall be immediately rectified in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative(s).

Applicable standards

10. All works must comply with:
- the development approval conditions;
 - any relevant provisions in the Planning Scheme and the Capricorn Municipal Development Guidelines;
 - any relevant Australian Standard that applies to that type of work; and
 - any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.

Works in road reserve

- 11. A Works in a Road Reserve Permit will be required from Council for any works associated with the development that are undertaken within the Council road reserve by private contractor/entity. Works include, but are not limited to, cutting work, kerb and channel, site access/crossovers and footpaths. All works on or near roadways shall be adequately signed in accordance with the "Manual for Uniform Traffic Control Devices – Part 3, Works on Roads".**

Avoiding nuisance

- 12. No unreasonable nuisance is to be caused to adjoining properties and occupiers by the way of noise, smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time during or after the establishment of the approved development.**
- 13. Lighting of the site, including any security lighting, shall be such that the lighting intensity does not exceed 8.0 lux at a distance of 1.5 metres from the site at any property boundary.**
- 14. All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties.**

Note: The Queensland Government Environmental Protection Act 1994 includes controls for light nuisances.

- 15. The area and its surrounds shall be kept in an orderly fashion, free of rubbish and clear of weeds and long grasses. The approved development and the premises are to be maintained in a clean and tidy condition and not to pose any health and safety risks to the community.**
- 16. Dust emanating as a result of operations carried out onsite must be continually monitored and suppressed in order to prevent any dust drifting onto road networks, nearby properties and sensitive land uses.**

Refuse storage and collection

- 17. At all times while use continues, waste containers shall be provided on the site and maintained in a clean and tidy state and shall be emptied and the waste removed from the site on a regular basis. All waste containers are to be shielded from the view of travelling public on adjoining roadways and from neighbouring properties.**
- 18. Convenient access to the bulk refuse storage areas must be provided at all times for service vehicles.**
- 19. Refuse collection from the site must not occur before 7:00am or after 6:00 pm, or on Sundays or public holidays.**

Access

- 20. Vehicle access to and from the development site shall be provided from Silo Lane generally in the location shown on approved drawing 2025-0083-OMB-04-01-Shet 01-Rev P2, Site Plan. The vehicle crossover is to be constructed generally in accordance with CMDG Drawing - CMDG-R-040 Rev G, dated 09/2025 and must be designed to cater for the maximum vehicle size accessing the site, ensuring no damage to the roadway. The grade of the vehicle crossover must not exceed the specifications of the CMDG.**
- 21. The landowner is responsible for the construction and maintenance of vehicle crossovers from the property boundary to the external road network, and for obtaining any approvals that may be required and for complying with the applicable designs and standards.**

22. All internal access roads are to be constructed of a dust suppressive all-weather gravel surface.

Parking

23. Car parking spaces are to be provided within the development site area. Parking spaces for persons with disabilities (PWD) are to be provided in accordance with the National Construction Code.
24. Car park design, including car parking spaces (widths and lengths), vehicle access lanes and manoeuvring areas are to comply with Australian Standard AS/NZS 2890.1:2004 Part 1: Off-street car parking.
25. Disabled car parking bays are to comply with Australian Standard AS/NZS 2890.6:2009 - Parking Facilities Part 6: Off-street parking for people with disabilities.
26. Onsite service vehicle access, parking and manoeuvring is to be designed in accordance with Australian Standard AS/NZS 2890.2:2004 - Parking facilities Part 2: Off-street commercial vehicle facilities requirements.
27. Vehicle movements within the site are to be clear of proposed parking areas, buildings, and landscape treatments.
28. Vehicle parking bays must not encroach into swept paths for vehicle movements.
29. Vehicles accessing the site and designated onsite parking areas must be able to enter and leave the site in forward direction. All vehicle manoeuvres to and from the onsite parking spaces must be totally contained within the development site boundaries and must not encroach onto the adjacent roadway.
30. All onsite parking and manoeuvring areas are to be constructed of a dust suppressive all-weather gravel surface (minimum standard).

Services

31. The approved development must be provided with an adequate supply of potable water to service the use, including sufficient water supply for dust suppression and sufficient water supply for firefighting purposes, in the form of an approved water allocation or onsite water storage.
32. Connection of the development site to any on-site effluent disposal system is to be in accordance with AS/NZS 1547:2012.
33. The development must be connected to an electricity reticulation service in accordance with the relevant service provider's requirements and specifications along with relevant building standards, requirements and specifications.

Note: Any renewable energy systems integrated into the development are to contribute to the supply and use of electricity to and from the grid.

34. All services installation, including sewer, water, electricity and telecommunications connections to the respective networks (where applicable), must comply with (i) the development approval conditions, (ii) any relevant provisions in the planning scheme for the area, (iii) Council's standard designs for such work where such designs exist (iv) the Capricorn Municipal Development Guidelines (CMDG) where it applies (v) any relevant Australian Standard that applies to that type of work and (vi) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.

35. Any conflicts associated with proposed and existing services shall be forwarded by the developer to the appropriate controlling authority for approval for any proposed changes.

Signage

36. Any proposed advertising signage is subject to further development approval unless compliant with the requirements for “Accepted development” or “Accepted development subject to requirements” identified in the planning scheme in force at the time.
37. Any advertising signage associated with the approved use must be fully contained within the development site boundaries and must not encroach into adjoining properties or roads.

Stormwater and drainage

38. Stormwater runoff from roofs and impervious surfaces is to be collected internally and discharged in accordance with the CMDG D-5 ‘Stormwater Drainage Design’.
39. Stormwater must not be discharged to adjoining properties and must not pond on the property being developed, or adjoining properties during the development process or after the development has been completed.
40. There must be no increases in any silt loads or contaminants in any overland flow from the property being developed during the development process and after the development has been completed.
41. The stormwater disposal system must be designed to include appropriate pollution control devices or methods to ensure no contamination or silting of creeks or other waterways.

Construction activities and erosion control

42. During the course of any construction activities, soil erosion and sediment must be managed in accordance with CMDG Design Guidelines D-7 ‘Erosion Control and Stormwater Management’.
43. If there is a possibility of erosion or silt or other materials being washed off the property during the development process or after the development is completed, the developer must document and implement a management plan that prevents this from occurring.
44. Stockpiles of topsoil, sand, aggregate, spoil, or other material capable of being moved by the action of running water shall be stored clear of drainage paths and be prevented from entering the road and/or drainage system.
45. Should it be necessary for the road and/or drainage system to be reinstated or cleaned up due to erosion and/or sedimentation from the site, then such works shall be at no cost to Council. Such works shall be undertaken immediately.

Operating hours

46. Routine operations (excluding seasonal peak harvesting operations) including servicing and maintenance activities are restricted to 6:00am–6:00pm.

Deliveries

47. The delivery, loading and unloading of equipment and machinery to the site must be undertaken within the subject site and must not occur on adjoining properties or roads.

No cost to Council

48. Services and infrastructure required in connection with the establishment of the approved development must be provided at the developer's cost.
49. The developer is responsible for meeting all costs associated with the approved development unless there is specific agreement by other parties, including the Council, to meeting those costs.
50. All rates and charges of any description and all arrears of such rates and charges, together with interest outstanding thereon, on the land, due to Council shall be paid prior to the commencement of use.

Latest versions

51. Where another condition refers to a specific published standard, manual or guideline, including specifications, drawings, provisions and criteria within those documents, that condition shall be deemed as referring to the latest versions of those publications that are publicly available at the time the first operational works or compliance approval is lodged with the assessment manager or approval agency for those types of works to be performed or approved, unless a regulation or law requires otherwise.

Application documentation

52. It is the developer's responsibility to ensure that all entities associated with the Development Approval have a legible copy of the Decision Notice and the Approved Plans and the Approved Documents bearing 'Council Approval.'

GENERAL ADVICE

- a) Refer to <http://www.cmdg.com.au/> for the Capricorn Municipal Development Guidelines (CMDG).
- b) Refer to <http://www.maranoa.qld.gov.au/council-policies> for Council Policies.
- c) The relevant planning scheme for this development is Maranoa Planning Scheme 2017. All references to the 'Planning Scheme' and 'Planning Scheme Schedules' within these conditions refer to the above Planning Scheme.
- d) Under the Planning Scheme –

"Transport Depot" means the use of premises for:
 - a) Storing vehicles, or machinery, that are used for a commercial or public purpose; or
 - b) Cleaning, repairing, or servicing vehicles or machinery, if the use is ancillary to the use in paragraph (a).
- e) The Environmental Protection Act 1994 states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard, persons and entities involved in the operation of the approved development are to adhere to their 'general environmental duty' to minimise the risk of causing environmental harm to adjoining premises.
- f) The land use rating category may change upon commencement of any new use on the approved lot(s). Council's current Revenue Statement, which includes the minimum

general rate levy for the approved use/s, can be viewed on the Council Website: www.maranoa.qld.gov.au.

- g) All Aboriginal Cultural Heritage in Queensland is protected under the Aboriginal Cultural Heritage Act 2003 and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage. This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land. The developer is responsible for implementing reasonable and practical measures to ensure the Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity.
- h) It is the responsibility of the developer to obtain all necessary permits and submit all necessary plans and policies to the relevant authorities for the approved use.
- i) An operational works application will be required to be submitted to and approved by Council for any cut and/or filling works that exceed 100m³.
- j) All persons involved in the development, operation or use of the site have an obligation to take all reasonable and practical measures to prevent or minimise any biosecurity risk under the Biosecurity Act 2014.
- k) Refer to attached Adopted Infrastructure Charges Notice for infrastructure charges levied for the approved development.
- l) In completing an assessment of the proposed development, Council has relied on the information submitted in support of the development application as true and correct. Any change to the approved plans and documents may require a new or changed development approval. It is recommended to contact Council for advice in the event of any potential change in circumstances.

CARRIED

9/0

Responsible Officer

Planning Officer

LATE ITEMS

Item Number:

L.1

File Number: D26/3192

SUBJECT HEADING:

DEVELOPMENT APPLICATION-MATERIAL CHANGE OF USE "UNDEFINED USE" (DOMESTIC OUTBUILDING)-5 SHORT STREET, MITCHELL (REF:2025/21628)

Officer's Title:

Planning Officer

Executive Summary:

Langos Construction Pty Ltd on behalf of the property owners submitted a development application seeking approval for a Material Change of Use for an "Undefined Use" (Domestic Shed), being a shed on a vacant lot. The proposal is located at 5 Short Street, Mitchell, properly described as Lot 5 on SP206884. The development application is subject to Impact Assessment and must be assessed against the assessment benchmarks (to the extent relevant) provided by Section 45 of the Planning Act 2016 ('Planning Act') and any relevant matters prescribed by regulation.

Public Notification about the application was carried out in accordance with Part 4 of the Development Assessment Rules ('DA Rules') and for a period of 15 business days. There were no properly made submissions during this period.

The procedural requirements set out by the DA Rules to enable Council to decide on this application have been fulfilled. The development application is generally consistent with the assessment benchmarks provided by the Planning Act and the Maranoa Planning Scheme and can be otherwise be conditioned to achieve compliance.

Resolution No. OM/02.2026/06

Moved Cr Flynn

Seconded Cr Birkett

That the development application for a Material Change of Use – “Undefined Use” (Domestic Shed) located at 5 Short Street, Mitchell, described as Lot 5 on SP206884, be approved subject to the listed conditions and general advice -

Development details

Use

1. The approved development is a Material Change of Use - “Dwelling house” (Domestic outbuilding) as defined in the Planning Regulation 2017 and as shown on the approved plans.
2. The use of the approved Domestic Outbuilding is for residential storage purposes only. Parking or storage of vehicles or equipment associated with a commercial or industrial activity is not an approved use.
3. The approved Domestic Outbuilding is a non-habitable building and must not be used for residential occupation.
4. A development permit for building works must be obtained prior to commencing construction of the outbuilding.

Approved plans and documents

5. The approved development is to be carried out in accordance with the following approved plans/documents and subject to the approval conditions. Where there is any conflict between the approval conditions and the details shown on the approved plans, the approval conditions prevail.

Plan/Document Number	Plan/Document Name	Date
	5 Short Street Site Plan	16.11.2025
135565-Drawing 05 REV 00	Floor Plan	13.11.2025
135565-Drawing 06 REV 00	Elevations (All)	Undated

Development works

6. During the course of constructing the works, the developer shall ensure that all works are carried out by appropriately qualified persons and the developer and the persons carrying out and supervising the work shall be responsible for all aspects of the works, including public and worker safety, and shall ensure adequate barricades, signage and other warning devices are in place at all times.
7. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets that may be impacted on during construction of the development. Any damage to existing infrastructure (kerb, road pavement, existing underground assets, etc.) that is attributable to the progress of works on the site or vehicles associated with the development of the site shall be immediately rectified in accordance with the asset owners’ requirements and specifications and to the satisfaction of the asset owners’ representative(s).

Compliance inspection

8. All conditions relating to the establishment of the approved development must be fulfilled prior to the approved use commencing, unless otherwise noted in these conditions.
9. Prior to the commencement of the use, the applicant shall contact Council to arrange a development compliance inspection.

Building size

10. The approved development is limited to a maximum combined floor area of 182m², including a 56m² open portion and a 126m² enclosed portion.

Building design and siting

11. All setbacks on the approved plans are to be measured to the outer most projection of the approved building.
12. The approved development must not exceed 4.5 metres in height (measured to the highest point i.e. roof pitch) above the building pad. The height of the building pad shall be no more than what is reasonably required to prevent stormwater from ponding and must not exceed 300mm above existing ground level.

Note: The existing ground level is taken to be the level of the ground prior to the progression of any works on the premises.

13. The outbuilding must be maintained in good repair and have no visual rust marks.
14. Building materials and surface treatments used under the DFE level must be resistant to water damage and must not include wall cavities that would collect water and sediment during a flood event.
15. Building materials and surface finishes must be predominantly within the colour range and style of the surrounding built and natural environment to blend with the local landscape and surrounding residential development.

Note: Suitable materials include Colorbond or similar.

16. The outbuilding must be designed, constructed, connected, and anchored so that, in the event of a flood up to the DFE (as a minimum) it-
 - a. Resists flotation, collapse or significant permanent movements, resulting from – hydrostatic action;
 - b. hydrodynamic action;
 - c. erosion and scouring;
 - d. wind; and
 - e. any other action; and
 - f. safeguards occupants and other people against illness and injury caused by flood water affecting the building.

Safe storage of equipment and materials

17. Any material, vehicles, or equipment with the potential to cause harm by way of floating debris or potential contamination of waterways during a flood event must be stored in flood proof containers, adequately secured or located safely above the defined flood event (DFE) level. Any material or equipment with the potential to cause harm or contamination that is not located above the DFE or in flood-proofed containers shall be stored in such a manner as to be easily accessed and relocated off-site ahead of a minor or major flood event.

Applicable Standards

18. All works must comply with:
- a) the development approval conditions;
 - b) any relevant provisions in the Planning Scheme and the Capricorn Municipal Development Guidelines;
 - c) any relevant Australian Standard that applies to that type of work; and
 - d) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.

Access, parking and manoeuvring

19. The landowner is responsible for providing and maintaining vehicle access to the site from the road carriageway to the property boundary. Should any damage be caused to Short Street or Lousia Street at any existing access location, it is the landowner's responsibility to ensure this is reinstated. Any repair works are to be undertaken in consultation with Council and at the landowner's expense. New crossovers to the development site are to comply with CMDG Standard Drawing CMDG-R-041 Rev E. Kerb and channelling 5 metres either side of new crossovers is to be renewed and reinstated to match the existing infrastructure profile.

Avoiding nuisance

20. No nuisance is to be caused to adjoining properties and occupiers by the way of noise smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time during the establishment of the approved development.
21. Lighting of the site, including any security lighting, shall be such that the lighting intensity does not exceed 8.0 lux at a distance of 1.5 metres from the site at any property boundary.
22. All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties.

Stormwater and drainage

23. Stormwater from the building is to be collected and discharged so as to:
- a) protect the stability of buildings and the use of adjacent land;
 - b) prevent waterlogging of nearby land;
 - c) protect and maintain environmental values; and
 - d) maintain access to reticulated infrastructure for maintenance and replacement purposes.
24. The development must not result in any ponding of stormwater on the property during construction or after the development has been completed.

Waste storage

25. Waste storage containers associated with the use of the outbuilding are to be located or screened so as not to be visible from the street.

Erosion control

26. Erosion control and silt collection measures must be undertaken as necessary during construction to maintain the quality of stormwater runoff from the development site and prevent any environmental harm.

No cost to Council

27. The developer is responsible for meeting all costs associated with the approved development unless there is specific agreement by other parties, including the Council, to meeting those costs.

Latest versions

28. Where another condition refers to a specific published standard, manual or guideline, including specifications, drawings, provisions and criteria within those documents, that condition shall be deemed as referring to the latest versions of those publications that are publicly available at the commencement of the development works, unless a regulation or law requires otherwise.

Application documentation

29. It is the developer's responsibility to ensure that all entities associated with this Development Approval have a legible copy of the Decision Notice, Approved Plans and Approved Documents bearing 'Council Approval'.

GENERAL ADVICE

- a) Refer to <http://www.cmdg.com.au/> for the Capricorn Municipal Development Guidelines (CMDG).
- b) Refer to <http://www.maranoa.qld.gov.au/council-policies> for Council Policies.
- c) The relevant planning scheme for this development is Maranoa Planning Scheme 2017. All references to the 'Planning Scheme' and 'Planning Scheme Schedules within these conditions refer to this Planning Scheme.
- d) Under the Planning Scheme an Undefined Use: Does not meet the descriptions listed in the categories of development and assessment.
- e) The Environmental Protection Act 1994 states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard persons and entities involved in the operation of the approved development are to adhere to their 'general environmental duty' to minimise the risk of causing environmental harm to adjoining premises.
- f) All Aboriginal Cultural Heritage in Queensland is protected under the Aboriginal Cultural Heritage Act 2003 and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage. This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land. The developer is responsible for implementing reasonable and practical measures to ensure the Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity.
- g) Any civil engineering and related work shall be designed and supervised by Registered Professional Engineers of Queensland (RPEQ) who are competent in the construction of the works.

- h) It is the responsibility of the developer to obtain all necessary permits and submit all necessary plans and policies to the relevant authorities for the approved development.
- i) The development site is affected by the Flood Hazard Overlay and therefore any future development may be impacted by flooding. Any development or use is undertaken at the applicant/owner's risk. Any future dwelling proposed to be established on the site may be subject to development approval and require the finished floor level to be elevated to avoid over-floor flooding for a Defined Flood Event.
- j) In completing an assessment of the proposed development, Council has relied on the information submitted in support of the development application as true and correct. Any change to the approved plans and documents may require new or changed development approval. It is recommended to contact Council for advice in the event of any potential change in circumstances.

CARRIED

9/0

Responsible Officer	Planning Officer
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Item Number: L.2 **File Number:** D25/89761

SUBJECT HEADING: **ADOPTION OF THE COMMUNITY AND NOT-FOR-PROFIT GROUPS' USE OF THE DIANNE GIBSON ARTWORK**

Officer's Title: **Support Officer - Tourism & Community Development**

Executive Summary:

The Council owns the copyright to The Drive Trail Artwork by Dianne Gibson, primarily used for promotional materials and souvenirs at Visitor Information Centres (VIC).

This policy streamlines delegate-level approval for community and not-for-profit groups in the Maranoa region to use the artwork for similar purposes.

Resolution No. OM/02.2026/07

Moved Cr Brumpton

Seconded Cr Hancock

That Council adopt the Community and Not-for-Profit Groups' Use of the Dianne Gibson Artwork policy.

CARRIED

9/0

Responsible Officer	Support Officer - Tourism & Community Development
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Declaration of Interest

Item	L.3
Description	Business Excellence Program – Updated Terms of Reference
Declaring Councillor	Cr Cameron O’Neil
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	Roma Commerce and Tourism General Manager (Debbie Joppich) is a friend.
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Resolution No. OM/02.2026/08	
Moved Cr Hancock	Seconded Cr Davis
That it is in the public interest that Councillor Cameron O’Neil participates and votes on agenda item L.3 because a reasonable person would trust that the decision is made in the public interest.	
CARRIED	8/0

Item Number:
L.3
File Number: D26/11542
SUBJECT HEADING:
**BUSINES EXCELLENCE PROGRAM - UPDATED
TERMS OF REFERENCE**
Officer’s Title:
**Director - Regional Development, Environment &
Planning**
Executive Summary:

Maranoa Regional Council (MRC), in collaboration with Department of State Development Infrastructure and Planning, Santos Ltd and Roma Commerce and Tourism (RCAT), will continue to provide support and training to businesses that operate in the Maranoa region, through the Business Excellence Program (BEP).

The Terms of Reference (ToR) has been revised to ensure an effective governance framework for the Business Excellence Program (BEP), which clearly outlines the roles and responsibilities of all parties.

Resolution No. OM/02.2026/09

Moved Cr Brumpton

Seconded Cr Hancock

That Council:

1. **Endorse the updated Terms of Reference.**
2. **Nominate MRC's Regional Economic Development Specialist as Council's primary representative on the BEP Steering Committee.**
3. **Nominate Cr. Amber Davis as MRC's Councillor Representative.**
4. **Authorise the Chief Executive Officer (or delegate) to execute the Terms of Reference on Council's behalf.**

CARRIED

9/0

Responsible Officer

**Director - Regional Development,
Environment & Planning**

Section 150F A (2)(e) of the *Local Government Act 2009*

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Peter Flynn, Cr. Johanne Hancock, Cr. Cameron O'Neil, Cr. Brendan Seawright, Cr. Wendy Taylor, Cr. Jane Vincent.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

Item Number:

L.4

File Number: D26/13013

SUBJECT HEADING:

**APPLICATION FOR RESOURCE RECOVERY GRANT -
STREAM 2**

Officer's Title:

Regional Economic Development Specialist

Executive Summary:

Consideration of a proposal to establish a permanent, council-operated Green Waste Resource Recovery and Composting Infrastructure Project centered at the Roma Waste Management Facility. The project will deliver integrated processing infrastructure to convert green waste into reusable mulch and compost for use across council operations.

The project addresses a critical infrastructure gap in Regional Queensland, where limited access to organics processing results in green waste being stockpiled, or disposed of to landfills. By creating local processing capacity, the project will deliver a step-change improvement in organic waste diversion, reduce landfill reliance, and support closed-loop reuse of recovered materials. The project will deliver long-term environmental, financial, and community benefits aligned with Queensland's waste reduction and circular economy priorities.

Resolution No. OM/02.2026/10

Moved Cr Vincent

Seconded Cr Birkett

That Council:

1. Approve the submission of a Resource Recovery Boost Fund – Stream 2 application (EOI Stage) for the Green Waste Resource Recovery and Composting Infrastructure Project. Noting that no direct cash contribution is required, and that Council’s contribution will be provided through existing operational, and in-kind resources.
2. If successful, Council approve submission of the full application.

CARRIED

9/0

Responsible Officer

Regional Economic Development Specialist

CONFIDENTIAL ITEMS

Resolution No. OM/02.2026/11

Moved Cr Vincent

Seconded Cr Davis

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, that Council resolve to close the meeting to the public at [9:33am] to discuss confidential items that its Councillors consider is necessary to close the meeting.

In accordance with Section 254J(5) of the *Local Government Regulation 2012*, the following table provides:

- The matters to be discussed;
- An overview of what is to be discussed while the meeting is closed.

Agenda Item	Matters to be discussed (Reasons to close the meeting under the <i>Local Government Regulation 2012</i>)	Overview
C.1 – Application for Permit to Occupy - Lot 15 CP EG 68	Section 254J(3)(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.	Council has received an application for a permit to occupy over land described as Lot 15 CP EG68, for purpose of grazing livestock.
LC.1 – Consideration of Project nominations Queensland Government 2026 – 27 Active Transport Grants Program	Section 254J(3)(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.	The Department of Transport and Main Roads (TMR) has announced the opening of the 2026-27 funding round for the Active Transport Grants Program (ATGP). The ATGP supports Queensland councils to plan, design and construct high quality and safe active transport infrastructure on the local transport network.

		Council consideration and endorsement is now sought to proceed with the preparation and submission of an application under the ATGP.
LC.2 – Leachate & Stormwater Management Tender – Award Recommendation	Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	<p>Council released Tender 26026 – Installation of Leachate and Stormwater Management Systems to the market between 25 November 2025 and 16 December 2025.</p> <p>This report provides a summary of the evaluation process, analysis, and a recommendation for tender award.</p>
LC.3 - Waste Bin Collection Contract Renewal – Contract	Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	Council’s existing domestic waste collection contracts expire on the 30th June 2026. This report recommends the proposed scope of the new contract, and process for transition and tender.
CARRIED		9/0

Cr Flynn left the meeting at 10:18am and returned at 10:22am.

Resolution No. OM/02.2026/12	
Moved Cr Hancock	Seconded Cr Birkett
That Council opened the meeting to the public at 10:38am.	
CARRIED	
9/0	

Item Number: C.1 **File Number:** D26/9132

SUBJECT HEADING: APPLICATION FOR PERMIT TO OCCUPY - LOT 15 CP EG 68

Officer’s Title: Coordinator - Property & Tenure Services

Executive Summary:

Council received an application for a permit to occupy over land described as Lot 15 CP EG68, for purpose of grazing livestock.

Resolution No. OM/02.2026/13

Moved Cr Hancock

Seconded Cr Birkett

That Council:

1. Offer no objection to the application for a Permit to Occupy over land described as Lot 15 CP EG68 for the purpose of grazing, on the condition that the application is submitted to the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development within twelve (12) months of the applicant receiving Council's response.

Subject to the following conditions:

- a) State and Trustee reserve the right to cancel the permit at any stage, without compensation to the occupier;
 - b) Installation of signage advising that the area is a Permit to Occupy and the Permit Holders contact details;
 - c) Flow of traffic on roads in the area not to be impeded;
 - d) The area is managed to ensure that it is not overgrazed and there is no decline in natural resource condition.
2. As Trustee of the Reserve, authorise the use of the land be dealt with under the Land Act 1994 by the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development.
 3. Authorise the Chief Executive Officer, or delegate, to sign Part C 'Statement in relation to an application under the Land Act 1994 over State Land'.

CARRIED

9/0

Responsible Officer

Coordinator - Property & Tenure Services

Item Number:

LC.1

File Number: D26/3383

SUBJECT HEADING:

CONSIDERATION OF PROJECT NOMINATIONS |
 QUEENSLAND GOVERNMENT 2026-27 ACTIVE
 TRANSPORT GRANTS PROGRAM

Officer's Title:

Manager – Roads Strategy

Executive Summary:

The Department of Transport and Main Roads (TMR) has announced the opening of the 2026-27 funding round for the Active Transport Grants Program (ATGP).

The ATGP supports Queensland councils to plan, design and construct high quality and safe active transport infrastructure on the local transport network.

Council consideration and endorsement was sought to proceed with the preparation and submission of an application under the ATGP.

Resolution No. OM/02.2026/14

Moved Cr Vincent

Seconded Cr Hancock

That Council:

1. Apply for funding under the Queensland Government's 2026-27 Active Transport Grants Program (ATGP) for three projects:

Design Stream

- a. Bungil Street Dedicated Footpath – from Adungadoo to Sports Ovals

Construction Stream

- a. Stage 1, Miscamble St – Carnarvon Highway to Arthur Street Priority 1.
- b. Pathway from Surat Hospital to School Priority 2.

2. Provide in-principle approval for Council to co-fund the above projects up to a total value of \$800,000 (excluding GST) in the 2026–27 financial year, subject to the success of the funding applications

3. Authorise the Chief Executive Officer (or delegate) to sign the funding agreement(s).

CARRIED

9/0

Responsible Officer

Manager – Roads Strategy

Item Number:

LC.2

File Number: D26/10661

SUBJECT HEADING:

**LEACHATE & STORMWATER MANAGEMENT TENDER
- AWARD RECOMMENDATION**

Officer's Title:

Manager - Waste & Environmental Health Services

Executive Summary:

Council released Tender 26026 – Installation of Leachate and Stormwater Management Systems to the market between 25 November 2025 and 16 December 2025.

A total of two (2) submissions were received, being from Durack Civil Pty Ltd and Summacon Group Pty Ltd. This report provided a summary of the evaluation process, analysis, and a recommendation for tender award.

Resolution No. OM/02.2026/15

Moved Cr Vincent

Seconded Cr Brumpton

That Council:

1. **Accept Durack Civil Pty Ltd as the successful tenderer for Tender 26026 Leachate & Stormwater Management Project, for an estimated contract sum of \$938,458 excluding GST.**
2. **Authorise the Chief Executive Officer (or delegate) to enter final negotiations with the tenderer, noting the anticipated contract sum value above, and execute the contract if the final terms are acceptable.**
3. **Authorise the nominated Superintendent (for Council) the delegation to order variations up to the value of the approved project budgets, noting the schedule of rates, nature of contract, and the requirement to use variations to achieve project goals.**

CARRIED

9/0

Responsible Officer	Manager - Waste & Environmental Health Services
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Item Number: LC.3 **File Number:** D26/12890

SUBJECT HEADING: Waste Bin Collection Contract Renewal – Contract Approach

Councillor's Title: Executive Assistant – Regional Development, Environment & Planning

Executive Summary:

Council's existing domestic waste collection contracts expire on the 30th June 2026. This report recommended the proposed scope of the new contract, and process for transition and tender.

Resolution No. OM/02.2026/16	
Moved Cr Brumpton	Seconded Cr Davis
That Council:	
That we defer this matter to a special meeting on Wednesday 18 February 2026.	
CARRIED	9/0

Responsible Officer	Manager - Waste & Environmental Health Services
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CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 10:46am.

These Minutes are to be confirmed at the next Ordinary Meeting of Council to be held on 26 February 2026, at Roma Administration Centre.

MINUTES OF THE SPECIAL MEETING OF MARANO REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 18 FEBRUARY 2026 SCHEDULED TO COMMENCE AT 12:30 PM

ATTENDANCE

Mayor Cr W M Taylor chaired the meeting with Deputy Mayor Cr C J O'Neil, Cr J R P Birkett, Cr M K Brumpton, Cr A K Davis, Cr P J Flynn, Cr J M Hancock, Cr B R Seawright, Cr J R Vincent, Chief Executive Officer – Robert Hayward and Kelly Rogers Minutes Officer in attendance.

AS REQUIRED

Deputy CEO - Strategic Roads, Airports & Major Projects – Cameron Hoffmann, Director Corporate Services – Brett Exelby, Director Regional Development, Environment and Planning – Jamie Gorry, Manager - Waste & Environmental Health Services – Bob Campbell.

WELCOME

The Mayor welcomed all present and declared the meeting open at 12.30pm.

BUSINESS

<p>Resolution No. SM/02.2026/01</p> <p>Moved Cr O'Neil Seconded Cr Brumpton</p> <p>In accordance with the provisions of section 254J(3) of the <i>Local Government Regulation 2012</i>, that Council resolve to close the meeting to the public at [12.31pm] to discuss confidential items that its Councillors consider is necessary to close the meeting.</p> <p>In accordance with Section 254J(5) of the <i>Local Government Regulation 2012</i>, the following table provides:</p> <ul style="list-style-type: none"> • The matters to be discussed; • An overview of what is to be discussed while the meeting is closed. 		
<p>Agenda Item</p>	<p>Matters to be discussed (Reasons to close the meeting under the <i>Local Government Regulation 2012</i>)</p>	<p>Overview</p>
<p>C.1 – Waste Bin Collection – Contract Approach</p>	<p>Section 254J(3)(g) negotiations involving the local government for which a public discussion would be likely to prejudice the interests of the local government.</p>	<p>Council's existing domestic waste collection contracts expire on the 30th of June 2026. This report recommends the proposed scope of the new contract, and process for transition and tender.</p>
<p>CARRIED 9/0</p>		

Cr Brumpton left the meeting at 1.07pm, and returned at 1.09pm.

Resolution No. SM/02.2026/02

Moved Cr O'Neil

Seconded Cr Brumpton

That Council open the meeting to the public [at 1.26pm].

CARRIED

9/0

Item Number:

C.1

File Number: D26/15351

SUBJECT HEADING:

WASTE BIN COLLECTION - CONTRACT APPROACH

Officer's Title:

**Executive Assistant - Regional Development,
 Environment & Planning Services
 Manager - Waste & Environmental Health Services**

Executive Summary:

Council's existing domestic waste collection contracts expire on the 30th of June 2026. This report recommended the proposed scope of the new contract, and process for transition and tender.

Resolution No. SM/02.2026/03

Moved Cr Vincent

Seconded Cr Brumpton

That Council:

- 1. Resolves that the tender process includes the following pricing options:

 - a. Regional Pricing – Covering all service areas.**
 - b. Excluding Service Area B – Covering all service areas except Service Area B (Mungallala, Mitchell, Amby, Muckadilla, Dunkeld, and Begonia), but including as a mandatory Separable Portion, if ordered.**
 - c. Service Area B Only – Covering only Service Area B.****
- 2. Resolves to cease the industrial bin collection service for Mitchell and surrounding areas effective 30 June 2026, due to the financial cost to Council and the availability of commercial operators servicing the area.**
- 3. Authorises the Chief Executive Officer (or delegate) to write to the current contractor that services Mitchell and surrounds, AL Cherry & MG Pearce (ABN 96421 481 051) (in Partnership), and notify them of the decision to cease the service.**
- 4. Authorises the Chief Executive Officer (or delegate) to notify all ratepayers currently utilising this service of Council's decision, providing them with a list of local commercial waste service providers to assist with transitioning to alternative arrangements.**
- 5. Authorise the Chief Executive Officer (or delegate) to negotiate, if necessary, an extension of the current general waste collection service contract for a period of up to seven (7) months with AL Cherry & MG Pearce (ABN 96421 481 051) (in Partnership) to undertake the general waste collection service contract in accordance with conditions and requirements of the current contract executed on 5th February 2016 for:

 - a. Service Area B – Mungallala / Mitchell / Amby / Muckadilla / Dunkeld / Begonia****
- 6. Authorise the Chief Executive Officer (or delegate) to negotiate, if necessary, an extension of the current general waste collection service contract for a period of up to seven (7) months with GE Grams (ABN 25 588 181 896) to undertake the general waste collection service contract in accordance with conditions and requirements of the current contract executed on 24th June 2016 (and as amended dated 6th September 2018):

 - a. Service Area E – Surat****

7. Authorise the Chief Executive Officer (or delegate) to negotiate, if necessary, an extension of the current general waste collection service contract for a period of up to seven (7) months with Braca Pty Ltd (ACN 131 726 899) as trustee for B and R Gordon Family Trust (ABN 51 029 690 096) to undertake the general waste collection service contract in accordance with conditions and requirements of the current contract executed on 5th February 2016 for:
 - a. Service Area C – Roma & Hodgson
 - b. Service Area D – Wallumbilla, Jackson, and Yuleba

8. Authorise the Chief Executive Officer (or delegate) to negotiate, if necessary, an extension of the current general waste collection service contract for a period of up to seven (7) months with Braca Pty Ltd (ACN 131 726 899) as trustee for B and R Gordon Family Trust (ABN 51 029 690 096) to undertake the general waste collection service contract in accordance with conditions and requirements of the current contract that commenced on 2nd September, 2021
 - a. Service Area A – Injune

9. Authorise the Chief Executive Officer (or delegate) to identify and engage a suitable contractor, or implement an in-house solution, if necessary, to provide general waste collection services for the contract areas, as required. This is to ensure uninterrupted service delivery for a potential extension period of up to seven (7) months, if required.

CARRIED

5/4

Responsible Officer	Executive Assistant - Regional Development, Environment & Planning Services
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CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 1.46pm.

These Minutes are to be confirmed at the next Ordinary Meeting of Council to be held on 26 February 2026, at Roma Administration Centre.

INFORMATION REPORT

Meeting: Ordinary 26 February 2026

Date: 16 February 2026

Item Number: 10.1

File Number: D26/14446

SUBJECT HEADING: Monthly Report | Meeting Actions update - January 2026 & outstanding actions

Classification: Open Access

Officer's Title: Coordinator - Executive & Elected Member Support Services

Executive Summary:

The purpose of this report is to provide Council with an update on the status of Council meeting actions for the month of January 2026, and an update on outstanding actions in progress from the beginning of this term of Council.

Officer's Recommendation:

That Council receive and note the Officer's report as presented.

Background:

This monthly report provides an update on the status of Council decisions at ordinary meeting held in January 2026.

It also provides an update on outstanding actions (in progress), from the beginning of this term of Council.

The aim of the report is to provide visibility for Council and the community on the progress of implementation of decisions.

Body of Report:

A single Ordinary Meeting was held in January 2026 on the 29th.

January 2026

Total Number of Decisions requiring Implementation	Number Outstanding	Number Completed
19	8	11

Attachment 1 shows the decisions and subsequent status of Council Meeting Resolutions for the month of January 2026.

Attachments 2 - 6 shows the status of outstanding actions for each Directorate from the commencement of this term of Council as at 16/02/26-

Current Reporting Period

Outstanding as at 17/02/26

Directorate	# Outstanding
Corporate Services	20
Office of the CEO	5
Engineering	2
Regional Development, Environment & Planning	14
Strategic Roads, Airports & Major Projects	24
Total	65

Prior Reporting Period

Outstanding as at 23/01/26

Directorate	# Outstanding
Corporate Services	20
Office of the CEO	5
Engineering	2
Regional Development, Environment & Planning	13
Strategic Roads, Airports & Major Projects	20
Total	60

Link to Corporate Plan:

Corporate Plan 2023-2028

Corporate Plan Pillar 4: Accountability

4.5 Good governance framework

Supporting Documentation:

- | | |
|---|-----------|
| 1 ↓ Monthly Meeting Actions Update January 2026 | D26/14664 |
| 2 ↓ Corporate Services Outstanding Actions @ 17/02/26 | D26/14818 |
| 3 ↓ Office of CEO Outstanding Actions @ 17/02/26 | D26/14975 |
| 4 ↓ Engineering Outstanding Actions @ 17/02/26 | D26/14960 |
| 5 ↓ Regional Development, Environment and Planning Outstanding Actions @ 17/02/26 | D26/15165 |
| 6 ↓ Strategic Roads, Airports & Major Projects Outstanding Actions @ 17/02/26 | D26/15250 |

Report authorised by:Chief Executive Officer

Action Sheets Report	Divisions:	Corporate Services, Engineering, Office of the CEO, Regional Development, Environment and Planning and Strategic Roads, Airports & Major Projects	Date From:	29/01/2026
			Date To:	30/01/2026
			Printed:	Monday, 16 February 2026 12:35:01 PM

^MEETING DATE	RESOLUTION	SUBJECT	MOTION	OFFICER	LATEST COMMENTS	STATUS
29/01/2026	OM/01.2026/05	Statutory Policy - Entertainment and Hospitality	That Council: 1. Repeal the existing Entertainment and Hospitality Policy (2022) - (P22/29). 2. Adopt the updated Entertainment and Hospitality Policy.	Governance Officer	Completed on 03 February 2026.	Complete
29/01/2026	OM/01.2026/06	Statutory Guideline - Acceptable Requests for Councillors	That Council: 1. Repeal the existing Acceptable Requests for Councillors (2022) - (D20/13628). 2. Adopt the updated Acceptable Requests for Councillors Guideline with an addition on page 108 - Attachment (a) - Councillor to receive a closed out email with details of the outcome.	Governance Officer	Options for communication to Councillors regarding informing outcomes of CRM under investigation for system change approach.	In progress
29/01/2026	OM/01.2026/07	Annual Review of Delegation of Council Powers to the Position of Chief Executive Officer	That Council: 1. Confirm the annual review of the delegations to the Chief Executive Officer pursuant to section 257(5) of the Local Government Act 2009. 2. Delegate all powers by and under the provisions of the Acts and Regulations described in the document titled "Register of Delegations, Council to Chief Executive Officer" to the Chief Executive Officer of Council pursuant to section 257 of the Local Government Act 2009. 3. Approve that the register be published on Council's external website.	Governance Officer	Updated delegations emailed to internal staff for action and placed on website.	Completed
29/01/2026	OM/01.2026/11	Sol Dance Studio - Renewal of User Agreement - Hibernian Hall Roma	That Council: 1. Approve the request from Sol Dance Studio to enter into a User Agreement with Council for the use of the Hibernian Hall to conduct dance lessons for a three (3) year term.	Property & Tenure Officer	User Agreement with Director for review, prior to presentation to CEO for review and execution.	In Progress

Action Sheets Report	Divisions:	Corporate Services, Engineering, Office of the CEO, Regional Development, Environment and Planning and Strategic Roads, Airports & Major Projects	Date From:	29/01/2026
			Date To:	30/01/2026
			Printed:	Monday, 16 February 2026 12:35:01 PM

^MEETING DATE	RESOLUTION	SUBJECT	MOTION	OFFICER	LATEST COMMENTS	STATUS
			<ol style="list-style-type: none"> Confirm that booking fees will apply in accordance with Councils annual adopted fees and charges. Authorise the Chief Executive Officer (or delegate) to execute the User Agreement. 			
29/01/2026	OM/01.2026/12	Short Term Lease of Council Asset - Residential Property in Surat	That this report be withdrawn from the agenda due to the fact that Council has been notified by FGP Moreton Inc. that they no longer require the accommodation.	Director Corporate Services	Formally removed from the agenda for noting.	Complete
29/01/2026	OM/01.2026/13	Roma Rest Area Project Shelter & Seating	That Council approve the construction and installation of a new shelter, associated seating and additional rubbish bins as additional scope within the Roma Rest Area Project, with funding to be sourced from the existing Roma Rest Area Upgrade Budget (WO22257).	Project Officer - Capital Program Delivery	<p>The shed has been ordered and there is a 6 week wait time.</p> <p>Note confirming financial implications sent to Coordinator - Financial Planning & Performance</p>	In Progress
29/01/2026	OM/01.2026/14	Wall of Fame - Future Location and Presentation	<p>That Council resolve to:</p> <ol style="list-style-type: none"> Retain the Wall of Fame at the PCYC and integrate it into the PCYC facility redesign. Digitise the Wall of Fame for display at regional events and Council functions. 	Regional Sports and Recreation Officer	Digitisation to occur concurrently with PCYC building upgrades during 2026, this will be most likely to be towards the end of the year maybe November.	In Progress
29/01/2026	OM/01.2026/15	Development Application- Material Change of Use - "Health Care Services"- 44 Arthur Street, Roma (Ref:2025/21589)	That Council approve the development application for a Material Change of Use – "Health Care Services" located at 44 Arthur Street, Roma, described as Lot 11 on RP214372, subject to the listed conditions and general advice-	Planning Officer	Completed on 04 February 2026 - Council Resolution Letter & Decision Notice (D26/10655)- Sent to Applicant	Complete
29/01/2026	OM/01.2026/16	Development Application - Material Change of Use - "Multiple Dwellings (3 Dwelling Units)" - 20 Wheeler Drive, Roma (Ref: 2025/21510)	That the development application for a Material Change of Use for "Multiple Dwelling" (3 Dwelling Units) located at 20 Wheeler Drive, Roma QLD 4455, described as Lot 72 SP257148, be approved subject to the listed conditions and general advice-	Planning Officer	Completed on 05 February 2026 Council Resolution Letter (D26/733) & Decision Notice (D26/7327) sent to applicant	Complete

Action Sheets Report	Divisions:	Corporate Services, Engineering, Office of the CEO, Regional Development, Environment and Planning and Strategic Roads, Airports & Major Projects	Date From:	29/01/2026
			Date To:	30/01/2026
			Printed:	Monday, 16 February 2026 12:35:01 PM

^MEETING DATE	RESOLUTION	SUBJECT	MOTION	OFFICER	LATEST COMMENTS	STATUS
29/01/2026	OM/01.2026/17	Development Application- Material Change of Use "Mutiple Dwelling" (3 Dwelling Units) - 20 Queen Street, Roma (Ref:2025/21464)	That the development application for a Material Change of Use for "Multiple Dwelling" (3 Dwelling Units) located at 20 Queen Street, Roma QLD 4455, described as Lot 10 on RP4448, be approved subject to the listed conditions and general advice-	Planning Officer	Completed by Connell, Logan (action officer) on 05 February 2026 PM - Council Resolution Letter (D26/7341) & Decision Notice (D26/7334) Sent to applicant	Complete
29/01/2026	OM/01.2026/18	Development Application-Material Change of Use - "Multiple Dwellings" (3 Units) - 2 Crawford Street, Roma (Ref:2025/21588)	That the development application for a Material Change of Use for "Multiple Dwelling" (3 Dwelling Units) located at 2 Crawford Street, Roma QLD 4455, described as Lot 1 on SP178384, be approved subject to the listed conditions and general advice-	Planning Officer	Completed on 05 February 2026 - Council Resolution Cover Letter (D26/8910) & Decision Notice (D26/7343) Sent to Applicant	Complete
29/01/2026	OM/01.2026/19	Development Application-Material Change of Use "Extractive Industry" (Up to 50,000tpa) - 3563 Dunkeld Road, Tingun (Ref:2025/21463)	That the development application for a Material Change of Use – "Extractive Industry" (Up to 50,000 tonnes per annum) located at "Dongara" 3563 Dunkeld Road, Tingun, described as Lot 1 on RP208342, be approved subject to the listed conditions and general advice-	Planning Officer	Completed on 05 February 2026 - Council Resolution Letter - D26/8958 & Decision Notice - D26/7354 Sent to Applicant	Complete
29/01/2026	OM/01.2026/25	2025/26 Capital Works Budget Amendment - Lions Park Irrigation and Grounds Upgrades	That Council: <ol style="list-style-type: none"> 1. Approve an amendment to the 2025/26 Capital Works Budget to increase the allocation for WO25620 – Lions Park Irrigation and Grounds Upgrades to a total budget of \$330,000 (excluding GST), to include the following scope items: <ul style="list-style-type: none"> o increased topsoil depth to 100mm supporting improved turf establishment and long-term performance; o gypsum treatments to address existing heavy clay soil conditions; o drainage improvements and slope treatment, including works in the 	Project Officer - Capital Program Delivery	Works expected to be completed by end of April 2026.	In Progress

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			vicinity of shelter and cricket pitch; <ul style="list-style-type: none"> o upgrades to the irrigation system, including improved pump selection to enhance reliability and efficiency; and o turfing works, rather than seeding to reduce park downtime and improve the overall upgrade works. 2. Approve the reallocation of \$93,177 in savings from the Jackson Street (Roma) Kerb and Channel Project within the 2025/26 Capital Works Program to fund the additional scope outlined above. 3. Continue to work with the Lion's Club and look at options to help mitigate park closure impacts due to the upgrade works.			
29/01/2026	OM/01.2026/26	Lot 91 on M5356 - Trustee Lease	That Council: <ol style="list-style-type: none"> 1. Agree to enter a five (5) year Trustee Lease with Greybeard Family Investments Pty Ltd over Lot 91 on M5356, for the purpose of grazing. 2. Permit the installation of a fence along the eastern boundary, ensuring access is maintained for any travelling stock and continued access to the formed road is preserved. 3. Advise that the road type parcel is still required for its intended purpose. 	Coordinator - Property & Tenure Services	The letter was emailed to the customer on Friday 6 February 2026 – the Trustee Lease will need to be finalised by the solicitor.	In Progress

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			4. Authorise the Chief Executive Officer (or delegate) to sign documentation in relation to this decision.			
29/01/2026	OM/01.2026/27	Tender Award 26011: DRFA Program - Flood Restoration Works - Pavement Restoration and Re-Seal Package	That Council: 1. Select Cooper McCullough Group Pty Ltd as the preferred tenderer for Tender 26011 – DRFA Program – Flood Restoration Works – Pavement Restoration and Re-Seal Package for a contract sum of \$1,499,029.82 (exclusive of GST). 2. Authorise the Chief Executive Officer (or delegate) to enter final negotiations with Cooper McCullough Group Pty Ltd and form a contract to carry out the works, if final terms are acceptable.	Specialist - Flood Recovery	Completed on 13 February 2026 - Contract awarded	Complete
29/01/2026	OM/01.2026/28	Tender Award 26010: DRFA Program – Flood Restoration Works – Road Furniture and Drainage Package.	That Council: 1. Select HBS Earthmoving Pty Ltd as the preferred tenderer for Tender 26010: DRFA Program – Flood Restoration Works – Road Furniture and Drainage Package for a contract sum of \$891,347.29 (exclusive of GST). 2. Authorise the Chief Executive Officer (or delegate) to enter final negotiations with HBS Earthmoving Pty Ltd and form a contract to carry out the works, if final terms are acceptable.	Specialist - Flood Recovery	Completed on 13 February 2026 - Contract awarded	Complete
29/01/2026	OM/01.2026/29	2025/26 Capital Works Budget Amendment - Bassett Park Roma - Jockey Room Stage 2 - Safe Movement & Access	That Council: 1. Amend the 2025/26 Capital Works Budget for Bassett Park Roma – Jockey Room Stage 2 – Safe Movement and Access to increase the total project budget to \$307,000 (excl. GST); and 2. Source the additional funding of \$134,770 (excl. GST) from within the existing 2025/26 Capital Works Program	Specialist – Building Projects	Briefing scheduled for 18/02/26 initially, but postponed to later in February or early March 2026. Financial implication note sent to Coordinator -	In progress

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			allocation for Bassett Park, from project(s) where full project expenditure is not currently forecast to be incurred by 30 June 2026. 3. Receive a briefing outlining the proposed imagery or silhouette elements to be incorporated into the new balustrading, prior to finalising detailed design and fabrication.		Financial Planning & Performance	
29/01/2026	OM/01.2026/30	Tender Award 25041: Arcadia Valley Road Upgrade	That Council: 1. Select Cooper McCullough Group Pty Ltd as the preferred tenderer for Tender 25041 Arcadia Valley Road Upgrade project, for a contract sum of \$4,770,746.20 excluding GST. 2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with the tenderer, and execute the contract if the final terms are acceptable. 3. Authorise the nominated Superintendent (for Council) the delegation to order variations up to the value of the approved project budget, including but not limited to shoulder gravel re-sheeting and shoulder grading works. 4. Notes the design for road widening in the steep range section of Arcadia Valley Road is ongoing and the remaining project budget will permit some upgrade to occur.	Manager – Roads Strategy	Please notify successful and unsuccessful tenderers of Council's decision and prepare required documentation for signing by all parties following successful negotiation of terms. . Please also update Council's tender award register on the website. Financial implications noted by Chief Financial Officer	In progress
29/01/2026	OM/01.2026/08	Item 11.5 - Nature Strip (Footpath) /Road Verge Mowing Rebate Policy	That Council: 1. Receive and note the report. 2. Does not adopt the Council's Nature Strip (Footpath) / Road Verge Mowing Rebate Policy as presented.	Coordinator - Rates and Utilities Billing Services	Please note policy was not adopted.	Complete

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12/12/2024	OM/12.2024/23	Surat RSL Hall Kitchen - Request to Lease	That Council: 1. Decline the request to enter into a formal Agreement with the applicant for exclusive use of the Surat RSL Hall Kitchen. 2. Request that a report be tabled at a future meeting of Council, which includes full details of how this facility operates, and details of what is required for the kitchen to be hired out as a commercial facility.	Property & Tenure Officer	Information report to be presented to in March 2026.	27/03/26
26/03/2025	OM/03.2025/33	Roma History Lodge - Building and Maintenance	That Council: 1. Work with the Roma History Lodge to apply for grants for this project. 2. Consider additional funding in 2025/26 budget for further works to the Roma History Lodge, totally \$28,800 inc GST, as per estimate of costs provided. 3. Consider a further policy that addresses works undertaken on Council facilities to ensure they comply with the building act and appropriate standards.	Manager - Facility & Property Services	Application submitted to a Gambling Community Benefit Fund – Waiting outcome. Briefing topic to be scheduled early in 2026 for point 3.	27/03/26
24/04/2025	OM/04.2025/46	Advertising at Roma Airport and Roma Saleyards	That Council: 1. Formally decline the offer presented by Paradise Outdoor Advertising to provide advertising solutions at Roma Airport and Roma Saleyards. 2. Be provided a report on alternative solutions to produce advertising revenue at the	Director Corporate Services	Draft Policy prepared, currently under review by internal stakeholders prior to presentation to Council.	27/03/26

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			airport and saleyards at a future meeting. 3. Be provided a report on broader solutions to advertising opportunities across the region.			
24/07/2025	OM/07.2025/25	Management Agreement - Surat Aquarium - Cobb & Co Changing Station	That Council: 1. Receive notice that Surat Fishing and Restocking Club Incorporated are terminating their Management Agreement for the operation and maintenance of the Surat Aquarium. 2. Accept the Surat Fishing and Restocking Club's offer to continue operations for the Surat Aquarium, until a suitable replacement is appointed. 3. Thank the Surat Fishing and Restocking Club for their commitment to the aquarium over the past 18 years. 4. Seek interested parties to enter into an agreement to provide for the operation and routine maintenance of the Surat Aquarium.	Manager - Facility & Property Services	Surat Aquarium – SOPs have been received, and arrangements are underway for staff training to support the handover of operations.	27/03/26
24/07/2025	OM/07.2025/26	Tender 25044 - Expression of Interest - Studio 2 Roma Community Arts Centre	That Council: 1. Approves an amendment to Council's Fees and Charges Schedule to include a monthly fee of \$189.00 per studio, at the Roma Community Arts Centre for non-profit organisations.	Manager - Facility & Property Services	A briefing will be scheduled end of March 2026 for the rental review. External contractor advice being sought to assist with review.	27/03/26

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			2. Enters into a commercial tenancy agreement with Roma Patchwork and Crafters for the use of Studio 2 at the Roma Community Arts Centre, for a term of three (3) years, concluding on 30 September 2028, in alignment with existing studio tenancies. - 3. Approves that Roma Patchwork and Crafters be exempt from rental payments under the agreement until roof repairs in Studio 6 are completed to a satisfactory standard. - 4. Authorise the Chief Executive Officer (or delegate) to execute all necessary documentation. - 5. Receive, via a briefing, a review of the fees and charges for the studios based on lettable space.			
14/08/2025	OM/08.2025/03	Wallumbilla Multipurpose Building Lettable Space Expression of Interest	That Council: 1. Close the Expression of Interest for the Wallumbilla Lettable Space, without shortlisting any respondents. 2. Undertake a Tender Process for a Commercial Kitchen and shared dining space within the Wallumbilla Multipurpose Building. 3. Write to the Roma Meals on Wheels Group to discuss potential options for meeting their storage needs within another Council facility at Wallumbilla or Yuleba.	Manager - Facility & Property Services	Tender released, and closing in February. Report to Council with recommendations to follow.	27/03/26

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28/08/2025	OM/08.2025/01	Option to Renew - Licence Agreement - Surat Washdown Facility	<p>That Council:</p> <p>1. Approve the extension of the Licence Agreement with Mandandanji Cultural Heritage Services Pty Ltd for a further three (3) year term in accordance with the terms of the current agreement, until 17 August 2028.</p> <p>2. Authorise the Chief Executive Officer (or delegate) to determine the annual rental amount (including cost recovery and appropriate profit margin), having regard to any additional utilities, maintenance and operational expenses at the premises as a result of this agreement.</p> <p>3. Authorise the Chief Executive Officer (or delegate), to execute the Licence Agreement.</p>	Property & Tenure Officer	Fee negation currently underway.	27/03/26
13/11/2025	OM/11.2025/22	Denise Spencer Aquatic Centre - Operating Strategy and Management Model	<p>That Council:</p> <p>1. Endorse Council management of the Denise Spencer Aquatic Centre for an initial period of three years from opening.</p> <p>2. Include the Denise Spencer Aquatic Centre Manager position within the organisational structure.</p> <p>3. Undertake a strategic review during the three years of operation to evaluate financial performance, community</p>	Director Corporate Services	Position has been advertised. Applications to be reviewed after closure in February 2026.	27/03/2026

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			outcomes, and alternative management structures.			
13/11/2025	OM/11.2025/20	Resource Recovery Boost Grant 2025 concrete crusher and ancillary equipment	That Council: 1. Approve the application to the Resource Recovery Boost Fund (Small) Online Grant program for the project amount of \$850,000 (excluding GST) for the purchase of a Diesel-Powered Concrete Crusher. 2. Approve the inclusion of \$85,000 (excluding GST) in Council's own-source funds as the required 10% contribution to overall project cost (if successful) as a Capital special project, in the 2025-26 Financial Year.	Coordinator - Financial Planning & Performance	Action re-assigned.	31/02/26
11/12/2025	OM/12.2025/04	Sale of Land for Overdue Rates & Charges	That Council resolves to: (a) sell the land listed in the below Schedule for overdue rates or charges pursuant to section 140(2) of the Local Government Regulation 2012; and (b) delegate to the Chief Executive Officer its power to: (i) give a Notice of Intention to Sell the land to all interested parties under section 140(3) of the Local Government	Coordinator - Rates and Utilities Billing Services	Notice of intention to sell will be issued at the end of February 2026.	27/02/26

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			Regulation 2012; and (ii) take all further steps required under sections 141, 142, 143, 144, 145 and 146 of the Local Government Regulation 2012 to effect the sale of the land. Table listed			
11/12/2025	OM/12.2025/30	Application for Permit to Occupy - Road Reserve Adjoining Lot 2 on MNG13 and Lot 4 on MNG21 - Application for Trustee Lease over Lot 5 on MNG13.	That Council: 1. Offer no objection to the application for a Permit to Occupy, over road reserve adjoining Lot 2 on MNG13 and Lot 4 on MNG21 for the purpose of grazing, on the condition that no fences or other structures are placed on the road reserve. 2. As Road Manager authorise the use of the land be dealt with under the Land Act 1994 by the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development. 3. Authorise the Chief Executive Officer, or delegate, to sign Part C Statement in relation to an application under the Land Act 1994 over State Land in respect to this application.	Manager - Facility & Property Services	Part C Completed - Applicant advised of Council's decision. Further discussions with the applicant underway to progress points 4 and 5. Neighbouring property views to be sought by the applicant. Waiting further advice on this process.	27/03/26

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			<p>4. Agrees to enter into a Trustee Lease over Lot 5 on MNG13, being 'Kari' Stock Route Water Facility, with Hughes Holdings and Investments for a period of Five (5) years, on the condition that no objection is received from the adjoining Landholder.</p> <p>5. Authorise the Chief Executive Officer, or delegate, to enter into negotiations and execute the Trustee Lease.</p>			
11/12/2025	OM/12.2025/32	Tender 26014 - Wallumbilla Swimming Pool Management Agreement	<p>That Council:</p> <p>1. Select the Trustee for the Mel Sutton Family Trust trading as Outback Swim School as the preferred tenderer and authorise the Chief Executive Officer (or Delegate) to enter into negotiations (in order of priority options (a), (b) then (c), with the preferred tenderer to achieve a management fee that is within Council's existing budget and to then formalise a contract to manage the Wallumbilla Swimming Pool.</p> <p>2. Endorse that if agreement is not reached, that all submissions be rejected and Council recommence an approach to market for the Management of the Wallumbilla Swimming Pool.</p> <p>3. Be provided a final report with the outcome of the details of the final negotiations of the agreement upon execution.</p>	Property & Tenure Officer	Notification completed confirming Council's decision. CEO has initially met with pool manager to discuss terms of the agreement. Negotiations still progressing.	27/03/26
11/12/2025	OM/12.2025/33	Tender 26009 - Lease & Operation of Childcare	That:	Property & Tenure Officer	Notification completed confirming Council's decision.	28/08/26

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		Centre 85-91 Bowen Street, Roma	<p>1. Council Select Tania Rae Soby as the preferred Tenderer for Tender 26009 - Lease and Operation of Childcare Centre located at 85-91 Bowen Street, Roma Qld 4455.</p> <p>2. Council authorise the Chief Executive Officer (or delegate) to enter into negotiations with Tania Rae Soby.</p> <p>3. Final terms of the Trustee Lease for 85-91 Bowen Street, Roma for the purpose of a Childcare Centre to be brought to a Council meeting via a briefing.</p>		<p>Final terms to be confirmed. An interim hire agreement is being prepared to enable access until terms are finalised.</p> <p>Negotiations for points 2 and 3 will not commence until works completed, which may take 6 months. A subsequent update will then be provided.</p>	
29/01/2026	OM/01.2026/06	Statutory Guideline - Acceptable Requests for Councillors	<p>That Council:</p> <p>1. Repeal the existing Acceptable Requests for Councillors (2022) - (D20/13628).</p> <p>2. Adopt the updated Acceptable Requests for Councillors Guideline with an addition on page 108 - Attachment (a) - Councillor to receive a closed out email with details of the outcome.</p>	Governance Officer	Options for communication to Councillors regarding informing outcomes of CRM under investigation for system change approach.	06/03/26
29/01/2026	OM/01.2026/11	Sol Dance Studio - Renewal of User Agreement - Hibernian Hall Roma	<p>That Council:</p> <p>1. Approve the request from Sol Dance Studio to enter into a User Agreement with Council for the use of the Hibernian Hall to conduct dance lessons for a three (3) year term.</p> <p>2. Confirm that booking fees will apply in accordance with</p>	Property & Tenure Officer	User Agreement with Director for review, prior to presentation to CEO for review and execution.	20/02/26

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			<p>Councils annual adopted fees and charges.</p> <p>3. Authorise the Chief Executive Officer (or delegate) to execute the User Agreement.</p>			
29/01/2026	OM/01.2026/26	Lot 91 on M5356 - Trustee Lease	<p>That Council:</p> <ol style="list-style-type: none"> Agree to enter a five (5) year Trustee Lease with Greybeard Family Investments Pty Ltd over Lot 91 on M5356, for the purpose of grazing. Permit the installation of a fence along the eastern boundary, ensuring access is maintained for any travelling stock and continued access to the formed road is preserved. Advise that the road type parcel is still required for its intended purpose. Authorise the Chief Executive Officer (or delegate) to sign documentation in relation to this decision. 	Coordinator - Property & Tenure Services	Notification letter issued to customer on Friday 6 February 2026 – the Trustee Lease will need to be finalised by the solicitor, which may take some time.	24/04/26
29/01/2026	OM/01.2026/13	Roma Rest Area Project Shelter & Seating	That Council approve the construction and installation of a new shelter, associated seating and additional rubbish bins as additional scope within the Roma Rest Area Project, with funding to be sourced from the existing Roma Rest Area Upgrade Budget (WO22257).	Coordinator - Financial Planning & Performance	Action re-assigned – financial element only.	09/02/26
29/01/2026	OM/01.2026/25	2025/26 Capital Works Budget Amendment -	<p>That Council:</p> <ol style="list-style-type: none"> Approve an amendment to the 2025/26 Capital Works 	Coordinator - Financial Planning & Performance	Action Re-assigned – financial element only.	09/02/26

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		Lions Park Irrigation and Grounds Upgrades	<p>Budget to increase the allocation for WO25620 – Lions Park Irrigation and Grounds Upgrades to a total budget of \$330,000 (excluding GST), to include the following scope items:</p> <ul style="list-style-type: none"> o increased topsoil depth to 100mm supporting improved turf establishment and long term performance; o gypsum treatments to address existing heavy clay soil conditions; o drainage improvements and slope treatment, including works in the vicinity of shelter and cricket pitch; o upgrades to the irrigation system, including improved pump selection to enhance reliability and efficiency; and o turfing works, rather than seeding to reduce park downtime and 			

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			<p>improve the overall-upgrade works.</p> <p>2. Approve the reallocation of \$93,177 in savings from the Jackson Street (Roma) Kerb and Channel Project within the 2025/26 Capital Works Program to fund the additional scope outlined above.</p> <p>3. Continue to work with the Lion's Club and look at options to help mitigate park closure impacts due to the upgrade works.</p>			
29/01/2026	OM/01.2026/29	2025/26 Capital Works Budget Amendment - Bassett Park Roma - Jockey Room Stage 2 - Safe Movement & Access	<p>That Council:</p> <p>1. Amend the 2025/26 Capital Works Budget for Bassett Park Roma – Jockey Room Stage 2 – Safe Movement and Access to increase the total project budget to \$307,000 (excl. GST); and</p> <p>2. Source the additional funding of \$134,770 (excl. GST) from within the existing 2025/26 Capital Works Program allocation for Bassett Park, from project(s) where full project expenditure is not currently forecast to be incurred by 30 June 2026.</p> <p>3. Receive a briefing outlining the proposed imagery or silhouette elements to be incorporated into the new balustrading, prior to finalising detailed design and fabrication.</p>	Coordinator - Financial Planning & Performance	Action Re-assigned – Financial element only. Briefing scheduled for 18/02/26 regarding point 3.	09/02/26

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12/02/2026	OM/02.2026/13	Application for Permit to Occupy - Lot 15 CP EG 68	<p>That Council:</p> <ol style="list-style-type: none"> 1. Offer no objection to the application for a Permit to Occupy over land described as Lot 15 CP EG68 for the purpose of grazing, on the condition that the application is submitted to the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development within twelve (12) months of the applicant receiving Council's response. <p>Subject to the following conditions:</p> <ol style="list-style-type: none"> a) State and Trustee reserve the right to cancel the permit at any stage, without compensation to the occupier; b) Installation of signage advising that the area is a Permit to Occupy and the Permit Holders contact details; c) Flow of traffic on roads in the area not to be impeded; d) The area is managed to ensure that it is not overgrazed and there is no decline in natural resource condition. <ol style="list-style-type: none"> 2. As Trustee of the Reserve, authorise the use of the land be dealt with under the Land Act 1994 by the Department of Natural Resources and Mines, 	Coordinator - Property & Tenure Services	Letter to be drafted 17/02/2026.	20/02/26

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			Manufacturing and Regional and Rural Development. 3. Authorise the Chief Executive Officer, or delegate, to sign Part C 'Statement in relation to an application under the Land Act 1994 over State Land'.			

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12/12/2024	OM/12.2024/31	Housing divestment	<p>Council resolve:</p> <ol style="list-style-type: none"> 1. In relation to unexpended funds of \$1,032,885 from the Rural Service Centre Pilot discontinued in 2013: <ul style="list-style-type: none"> o To unlink those funds from Council's exit from the social housing system o To submit proposals to the Department of Housing and Public Works on local housing developments. 2. To affirm its decision to not seek Registration under the National Regulatory System for Community Housing and exit the social housing system through: <ul style="list-style-type: none"> o The same property distribution split in lieu of payment of contingent liability under funding agreements as had previously been agreed with the department <ul style="list-style-type: none"> ▪ Council transferring 20 properties to the department ▪ Council retaining 30 properties outside of 	Chief Executive Officer	Director Corporate Services advises this is unlikely to be finalised prior to end of FY. Further update will be sought from the department on progress of the process.	30/06/26

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			<p>the social housing system</p> <p>3. A revised distribution split of accumulated surplus program funds on a per unit of accommodation/dwelling basis that equitably aligns with the property distribution split.</p> <p>4. Seek a full report on our community/social housing situation to be brought back to Council in the new year via a briefing.</p>			
12/12/2024	OM/12.2024/41	Long Terms Economic Relationships	<p>That Council:</p> <p>1. Authorise the Mayor, Deputy Mayor, Cr Hancock, and CEO (or delegate) to continue progressing discussions with the Australian Filipino Consulate in Queensland in developing a long term economic relationship/partnership.</p> <p>2. Receives a further report to be tabled in early 2025 for further consideration.</p>	Chief Executive Officer	Mayor and Deputy Mayor meeting with the Filipino Consulate on 17/02/26 as a follow up to initial meeting. Further update to Council following this meeting.	06/03/26
14/05/2025	OM/05.2025/02	Development of a Maranoa Regional Council Employee Volunteer Policy	That a policy be drafted and a report be presented with costings for a Maranoa Regional Council Employee Volunteer Policy incorporating 2 days of volunteering leave per year (non-accruing), for consideration as part of the 2025/26 budget deliberations.	Chief Executive Officer	Briefing Topic to be presented to Council at an upcoming briefing.	30/04/26
11/12/2025	OM/12.2025/20	Roma Saleyards - Memorial Wall	<p>That Council:</p> <p>1. Receive and approve the nominations for candidates (C) – Colin John Brookes and (F) – Geoff Thompson for individual</p>	General Manager Saleyards	Letters to be drafted for distribution and further information being requested regarding candidate E.	06/03/26

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			<p>plaques on the Roma Saleyards Memorial Wall.</p> <p>2. Receive and decline the nominations for candidates (A), (B) & (D) as they have not met the criteria.</p> <p>3. Receive and request additional information for candidate (E) to further assess the significant contribution to the Roma Saleyards.</p>			
11/12/2025	OM/12.2025/21	Tender 26008 - Lease and Operation of the Roma Saleyards Cafe (Food and Beverage Service)	<p>That Council:</p> <p>1. Accept AS RAJ Group Pty Ltd for Tender 26008 - Lease and Operation of the Roma Saleyards Cafe (Food and Beverage Service) for the tendered lease rate of \$27,600 per annum (excluding GST).</p> <p>2. Authorise the Chief Executive Officer (or delegate) to negotiate and execute the lease for a period of 3 years with an option for a further 2 x 1 year options.</p>	General Manager Saleyards	Final legal review of documentation in progress. Once completed required parties will sign off on the tender documentation.	06/03/26

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28/08/2024	OM/08.2024/79	Roma Bush Gardens/Railway Dam	That Council, in consultation with the Roma Bush Gardens Committee: <ol style="list-style-type: none"> 1. Investigate installation of aerial maps of the site at each of the entrances of the Bush Gardens. 2. Investigate installation of distance markers around pathways for residents who walk and jog around those paths. 3. Check and remove doolan trees around the Bush Gardens before they get out of control and become a danger to residents and more expensive to remove. 4. Investigate possible solution to rectify section of concrete path on the north west entrance, that drain runs over, making it an issue to walk across. 5. Be provided a further report with the outcome of investigations and costings. 	Chief Operations Officer	Operations Team to meet with committee members to understand future plans regarding point 1, 4 and 5.	30/03/26
30/10/2025	OM/10.2025/30	Neil Turner Weir Mitchell	That Council <ol style="list-style-type: none"> 1. Re-investigate the options to remove the build-up of sand at the Neil Turner Weir in Mitchell, including any cost recovery streams. 2. Bring a report back to Council at an upcoming council meeting via a briefing. 	Chief Operations Officer	- Investigations yet to commence.	30/06/26

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25/09/2024	OM/09.2024/52	Regional Flying Fox Management Plan - Implementation	That Council: <ol style="list-style-type: none"> 1. Receive and note the report. 2. Approve and publish the final Flying Fox Regional Management Plan to council's website. 3. Update the Surat community on the implementation plan for Round 6 (establishment of a long term alternate roost management site). 4. Develop a draft annual Maranoa Regional Council Flying Fox Operational Management Plan based on recommendations in the Regional Flying Fox Management Plan. 	Manager - Waste & Environmental Health Services	No further feedback received from ELT. Currently finalising operation plan for Flying fox Management.	27/02/26
29/01/2025	OM/01.2025/31	Surat Unoccupied State Land	That Council: <ol style="list-style-type: none"> 1. Decline the department's current offer to purchase EG247 (Lot 124) at this time. 2. Continue to work with local developers to provide opportunities to increase private housing stock in Surat. 3. Review the Maranoa Regional Council Queensland Housing Strategy 2021 – 2025 Local Housing Action Plan at an upcoming briefing. 	Project Manager - Land Audit and Disposal Planning	Briefing held 26 November 2025.	27/02/26
26/02/2025	OM/02.2025/32	Applications through Regional Arts Development Fund	That Council:	Regional Arts and Culture Officer	Terms of reference have been sent back to the committee for review.	09/03/26

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		(RADF) Program 2024/2025	<ol style="list-style-type: none"> Endorse the RADF Committee's grant assessment recommendations in supporting the Wallumbilla Women's Wellness Weekend application for \$3,831 and Maranoa Artists Inc application for \$1,992.00. Endorse new RADF Committee member Jason Gregg, to join the RADF committee as per the committee terms of conditions. Receive a revised Terms of Reference for the RADF Advisory Committee to be brought back to Council. Write to the outgoing members and thank them for the contribution towards the RADF committee for their term. 			
26/03/2025	OM/03.2025/41	Addressing the Spread of Love Grass in the Maranoa region	<p>That Council:</p> <ol style="list-style-type: none"> Hold a briefing on Love Grass to get factual details on all aspects of love grass, including characteristics and potential impact on the environment, economy and the Maranoa Region generally. Be provided with an up to date and comprehensive fact sheet/information, to be made available to all affected people in the wider community and interested parties, including staff. Be provided a further report at an upcoming Council Meeting. 	Manager - Community Safety & Rural Lands Services	Officers to Re-engage with DPI regarding point 2, with a report back to Council by end of April 2026.	30/04/26

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14/05/2025	OM/05.2025/31	Funding Opportunity Residential Activation Fund	<p>That Council:</p> <ol style="list-style-type: none"> Endorse the preparation and submission of an application under Round 1 of the Queensland Government's Residential Activation Fund for the delivery of Stage 1 (a & b) of the Police Paddock residential subdivision in Roma, with a total estimated construction cost of \$10,700,000 (incl. GST). Note that the Residential Activation Fund does not require a Council co-contribution, however authorise officers to include, as part of the application, a proposal to gift 6 residential lots to the Queensland Government for the purpose of Government Employee Housing, supporting the attraction and retention of essential workers in the region. Authorise the Chief Executive Officer or delegate to finalise the application and submit it to the Department of State Development and Infrastructure prior to the closing date of 23 May 2025. Include a specific action in Council's Draft 2025/26 Operational Plan to support the delivery of the Police Paddock subdivision specifically, "Leverage Council-owned land to increase residential and economic development opportunities including finalising planning and progressing 	Director RD, E & P	Briefing held 26 November 2025.	26/02/26

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			<p>delivery of the Police Paddock residential subdivision."</p> <p>5. Be presented with a briefing in early 2025/26 outlining other potential Council-owned land opportunities in regional towns and localities, with a view to positioning these sites for consideration in future funding rounds under the Residential Activation Fund or similar land activation programs.</p>			
12/06/2025	OM/06.2025/05	Adoption of Sculptures Out Back Concept Design	<p>That Council:</p> <ol style="list-style-type: none"> 1. Give in principle support to the concept design for the Sculptures Out Back site on Lot Plan 210WV1624. 2. A further report be provided via a briefing to develop a priority project investment plan that will complement the concept plan. 3. Approve access to Lot Plan 210WV1624 to the Sculptures Out Back committee for the purpose of an art exhibition on the conditions that all Transport and Main Roads approvals are obtained where applicable. 	Coordinator - Local & Community Development	Update requested from Sculptures Outback requested to confirm funding opportunities being explored.	15/03/26
10/07/2025	OM/07.2025/06	Roma Touch Association - Request for Assistance	<p>That Council:</p> <ol style="list-style-type: none"> 1. Provide in principle support for Roma Touch Association Incorporated for their application to the Gambling Community Benefit Fund for a lighting upgrade at the Roma Touch football fields. 	Coordinator - Local & Community Development	Initial grant application unsuccessful. Committee to be invited to a briefing in March 2026 to discuss lease arrangements.	27/03/26

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			<p>2. Commit \$10,000 towards the project pending a successful grant application, with funds to be finalised at a quarterly budget review.</p> <p>3. Request that Council's contribution is acknowledged if the application is successful.</p> <p>4. Note that the Roma Touch Association Incorporated has an existing user agreement for the use of the Council-owned touch football fields and is responsible for maintenance of buildings under this agreement.</p> <p>5. Invite the Roma Touch Association to a future briefing to discuss a possible change in arrangements for the Roma Touch Association with Council.</p>			
13/11/2025	OM/11.2025/18	Request for Partnership - Coexistence Queensland Community Leaders Council	<p>That Council:</p> <ol style="list-style-type: none"> Support the proposal from Coexistence Queensland to host the Community Leaders Council in Roma, recognising the value of the event in facilitating regional dialogue on coexistence, economic diversification, and community development; Provide in-kind support for the event through: <ol style="list-style-type: none"> participation of Councillor(s) and staff on 	Regional Economic Development Specialist	<p>The Community Leaders Council 2026 has been confirmed for 9:00am–3:00pm on Tuesday, 9 June 2026, to be held at the Explorers Inn Function Centre.</p> <p>A proposed guest and attendee list will be provided by CoExistence Queensland in the coming weeks.</p>	17/03/26

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			<p>an as required / invited basis; and</p> <p>b) use and setup of the Roma Auditorium free of charge if required; and</p> <p>3. Authorise the Chief Executive Officer or delegate to liaise with Coexistence Queensland regarding a suitable event date, giving consideration to other regional events and commitments that may impact meaningful attendance and participation.</p>			
27/11/2025	OM/11.2025/35	Investment Prospectus	That this item is deferred to a future Council meeting via a briefing.	Regional Economic Development Specialist	Topic scheduled for an upcoming briefing on 25/02/26.	13/03/26
11/12/2025	OM/12.2025/14	Overflow Accommodation Options for Bassett Park	<p>That:</p> <p>1. Council investigate suitable accommodation, location options and associated costings for developing overflow accommodation facilities at or around Bassett Park.</p> <p>2. A report be brought back to Council via a briefing so that the project can be considered in the 2026/27 budget deliberations.</p>	Coordinator - Building & Planning	Briefing to come forward in March 2026.	27/03/26
29/01/2026	OM/01.2026/14	Wall of Fame - Future Location and Presentation	<p>That Council resolve to:</p> <p>1. Retain the Wall of Fame at the PCYC and integrate it into the PCYC facility redesign.</p> <p>2. Digitise the Wall of Fame for display at regional events and Council functions.</p>	Regional Sports and Recreation Officer	Digitisation to occur concurrently with PCYC building upgrades during 2026, this will be most likely to be towards the end of the year maybe November.	27/11/2026

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12/02/2026	OM/02.2026/07	Adoption of the Community and Not-for-Profit Groups' Use of the Dianne Gibson Artwork	That Council adopt the Community and Not-for-Profit Groups' Use of the Dianne Gibson Artwork policy.	Support Officer - Tourism & Community Development	Please provide a copy of the policy to Governance for placement on the policy register and Council's website.	27/02/26
12/02/2026	OM/02.2026/15	Leachate & Stormwater Management Tender - Award Recommendation	That Council: 1. Accept Durack Civil Pty Ltd as the successful tenderer for Tender 26026 Leachate & Stormwater Management Project, for an estimated contract sum of \$938,458 excluding GST. 2. Authorise the Chief Executive Officer (or delegate) to enter final negotiations with the tenderer, noting the anticipated contract sum value above, and execute the contract if the final terms are acceptable. 3. Authorise the nominated Superintendent (for Council) the delegation to order variations up to the value of the approved project budgets, noting the schedule of rates, nature of contract, and the requirement to use variations to achieve project goals.	Manager - Waste & Environmental Health Services	1. 1 x letter to successful and unsuccessful tenderers confirming Council's decision. , 2. Following successful negotiations please prepare required documentation for signing by all parties.	23/02/26
12/02/2026	OM/02.2026/09	Business Excellence Program - Updated Terms of Reference	That Council: 1. Endorse the updated Terms of Reference. 2. Nominate MRC's Regional Economic Development Specialist as Council's primary	Director RD, E & P	Please prepare updated TOR for signing by required parties, noting nominated representation on the Steering Committee.	26/02/26

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			<p>representative on the BEP Steering Committee.</p> <p>3. Nominate Cr. Amber Davis as MRC's Councillor Representative.</p> <p>4. Authorise the Chief Executive Officer (or delegate) to execute the Terms of Reference on Council's behalf.</p>			

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24/05/2024	OM/05.2024/23	Community Road Safety Videos - Official Launch Planning	<p>That Council:</p> <ol style="list-style-type: none"> Receive and note the report by way of update to the project. Authorise the Mayor to extend an invitation for the official launch of the community road safety videos to the following members of federal and state parliament: <ul style="list-style-type: none"> ☐ Hon David Littleproud MP ☐ Minister for Transport and Main Roads Bart Mellish MP ☐ Minister for Police and Community Safety Mark Ryan MP ☐ Member for Warrego Ms Ann Leahy 	Deputy CEO	Also included as an initiative in 2025/26 Operational Plan. Refer Q2 update for further details, however currently working with SmartStreet Team from Qld Government and looking at organising a launch event that coincides with Road Safety Week in May 2026.	29/05/26
12/06/2024	OM/06.2024/25	Roma Flood Mitigation Update	<p>That Council:</p> <ol style="list-style-type: none"> Receive and note the Officer's Report by way of update to the Building Our Regions Roma Flood Mitigation Stage 2 Project. Obtain independent valuations for the properties within the footprint of the project and a subsequent report be presented to Council. Authorise the Chief Executive Officer (CEO) to commence initial discussions with residents of properties within the footprint of the project. 	Deputy CEO	Valuations in progress and due for completion in November. Organising meeting with resident for end of October to address Dot Point 3 & 4. CEO and Deputy CEO to meet with resident.	27/2/26

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			4. Invite residents within the footprint of the project to meet with Council.			
10/07/2024	OM/07.2024/28	Maranoa and Western Downs Regional Council Collaboration	<p>That Council:</p> <ol style="list-style-type: none"> Approve for the Mayor to write to Western Downs Regional Council seeking to establish an executive collaboration working group between the two Councils. Give in principle support to the structure including: <ul style="list-style-type: none"> Mayor, Deputy Mayor and CEO (or delegate) as core members; Meet twice yearly, alternating being regions; Meeting Chair to be the host Mayor; Annually hold a full Council session between Maranoa Regional Council and Western Downs Regional Council to foster networking and relationship building. Establish a one-page terms of reference at the first meeting to ensure the focus is defined early and can guide future discussions. 	Deputy CEO	Requires investigation if this has been progressed or still required.	27/03/26
28/08/2024	OM/08.2024/48	McDowall Street Roma - Vehicle Activated Signs	<p>That Council:</p> <ol style="list-style-type: none"> Note the Vehicle Activated Signs on McDowall Street will require upgrade if they are to be retained due to the phasing out of the 3G network. Install traffic counters on McDowall St, Hawthorne St, 	Manager – Roads Strategy	Signage continues to operate despite the closure for the 3G Network. Report planned to be presented to Council by end of Q3.	30/03/26

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			<p>Arthur St and Wyndham St to collect data associated with vehicle movements.</p> <p>3. Be provided with a subsequent report around November 2024 which includes vehicle data, updated pricing for sign replacements and recommendation - based on these inputs - for Council consideration.</p> <p>4. Implement minor amendments to the locations of existing speed control signage around the CBD.</p>			
12/12/2024	OM/12.2024/21	Roma Airport - Rental Car Park Licences	<p>That Council:</p> <ol style="list-style-type: none"> 1. Extend the following leases and licences for a further 3-year term at the current annual rent + CPI, incrementing at the rate of CPI year on year: <ol style="list-style-type: none"> a. Kiosk leases for Avis/Budget (Stromben Pty Ltd), Hertz/Thrifty and Sixt b. Car Park Licences for Avis (Stromben), Budget (Stromben), Hertz, Thrifty and Sixt 2. Receive a further report to be brought back to Council on opportunities for any vacant booths. 	Deputy CEO	Report planned to be presented to Council by end of Q3.	30/04/26
12/12/2024	OM/12.2024/30	Lot 2 Carpark Proposal to Consider Public Art Project	<p>That Council:</p> <ol style="list-style-type: none"> 1. Support the initial concept of a public art piece, showcasing the Empire Hotel, at the new Lot 2 Carpark; and 	Deputy CEO	Quotes obtained with report scheduled for presentation in February 2026.	27/02/26

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			2. Be presented with a subsequent report outlying: <ul style="list-style-type: none"> a. possible costs and delivery timeframe; and b. initial feedback on the concept from the adjacent landowners. Roma Historical Society and the Regional Arts Development Fund Committee. 			
29/01/2025	OM/01.2025/04	Request for Policy Development Enhancement of Community Engagement for Roadworks	That Council: <ol style="list-style-type: none"> 1. Develop a policy aimed at enhancing community consultation, which will: <ul style="list-style-type: none"> o Outline processes to seek and consider feedback from local residents prior to commencing road works. o Ensure that affected communities are informed about the scope, timing, and potential impacts of works well in advance. o Provide mechanisms to address and incorporate local concerns and suggestions into the project planning and execution phases. 	Deputy CEO	Also included as an initiative in 2025/26 Operational Plan. Refer Q2 update for further details. Held detailed Briefing in December with a number of options. Progressing with a trail, with final details to be presented and discussed with Council in early Q3. Briefing deferred on 11/02 and scheduled for 25/02/26 at this stage.	20/03/25

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			2. Consider the draft policy at an upcoming council briefing day.			
12/02/2025	OM/02.2025/17	Erindale Road - Road Inteference And Closure Issues	That Council: <ol style="list-style-type: none"> 1. Authorise the engagement of a surveyor to survey and peg the correct alignment bordering Lot 2 on RP864614, at an estimated cost of \$6,000.00 (ex GST), with costs to be allocated to GL 02266.2018.2001. 2. Prepare correspondence to both landowners providing an update on the survey process and Council's actions as outlined in this resolution. 3. Be presented with a subsequent report following the completion of the survey, outlining the findings and providing options for addressing the identified issues. 	Deputy CEO	Survey works completed and confirmed there is insufficient room available to construct a road and crossing of the creek. Commenced discussions directly with the landowner. Currently trying to contact the relevant parties managing the affairs to continue the discussing options.	27/03/26
27/05/2025	OM/05.2025/37	Roma Airport Advertising Devices	That Council: <ol style="list-style-type: none"> 1. Approve the implementation of a Council-operated advertising solution at Roma Airport, as presented. 2. Give in principle approval for a capital project to install 2 new digital displays inside the terminal and construct a new double-sided 6 x 3 metre billboard, at a cost of \$19,200, with funding to be considered as part of the 2025/2026 budget. 	Deputy CEO	Also included as an initiative in 2025/26 Operational Plan. Quotations obtained for Billboard installation. Working with Land and Facilities team, with install pending finalisation of Advertising Revenue Policy	27/03/26

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			3. Be provided a draft Advertising Revenue Policy via a briefing for consideration at an upcoming Council Meeting.			
10/07/2025	OM/07.2025/17	Tender 25028 - Contract Award for Miscamble & Queen St Cycleway Upgrade	That Council: 1. Select Roma Earthmoving Pty Ltd as the preferred tenderer for the Miscamble & Queen St Cycleway Upgrade project, for an estimated contract sum of \$598,617.25 excluding GST. 2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with the tenderer, noting the anticipated contract sum value above, and execute the contract if the final terms and project delivery conditions are acceptable. 3. Authorise the nominated Superintendent (for Council) the delegation to order variations up to the value of the approved project budget, noting the nature of the contract and the requirement to use variations to achieve project goals.	Manager – Roads Strategy	Preferred tenderer informed. Resumptions discussions are ongoing, with construction award pending the finalisation of these. Works not likely to start until late 2025/26 (subject to resumption finalisation).	30/10/26
10/07/2025	OM/07.2025/10	Options for the Extension and Sealing of Alexander Avenue, Roma	That Council request a report be prepared for an upcoming Council Meeting, via a council briefing, outlining the options, estimated costs, and potential funding sources for the extension and sealing of Alexander Avenue, Roma.	Deputy CEO	Initial briefing presented and some initial maintenance works undertaken. Currently designing section to help inform a cost estimate for presentation to Council. Estimate likely to be finalised and presented to Council in late Q3/early Q4.	30/03/26
24/07/2025	OM/07.2025/40	Proposed Acquisition of Strategic Vacant Land – Assessment Number 15018880	That Council: 1. Accept the offer from Economic Development Queensland as outlined in Option 3 of this report.	Deputy CEO	Initial offer provided. Currently seeking further clarification on one of the conditions around the financial aspect of the sale. Organising deputation with CEO in mid-February.	27/02/26

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			2. Authorise the Chief Executive Officer, or delegate, to progress the necessary actions to give effect to this option.			
14/08/2025	OM/08.2025/26	May Street, Wallumbilla	That Council: <ol style="list-style-type: none"> Undertake a naming review of May Street Wallumbilla, particularly the section west of Wallumbilla Road South that joins Blue Hills Road in response to resident concerns. A report with a suite of options for Council to consider and address the issue be presented at an upcoming Council Meeting. 	Deputy CEO	Work in progress with Briefing to be presented in Q3	29/05/26
28/08/2025	OM/08.2025/46	Injune Museum Project – Update on Design Options and Next Steps	That Council: <ol style="list-style-type: none"> Accept a contribution of \$85,000 from the Cultural Heritage Injune Preservation Society (CHIPS), to be transferred to Council to deliver Stage 1 of the Injune Museum Fit Out. Confirm Council's \$150,000 budget allocation within the 2025/26 budget to deliver Stage 1 of the Injune Museum Fit Out. Approve the capital project reallocation of \$30,000 from the Cobb & Co Store Museum Painting (WO26039) to the Injune Museum Fit Out (WO25936), noting the painting project can still be delivered within a reduced budget allocation. 	Senior Project Officer - Capital Program Delivery	All actions completed, with the exception of CHIPS Deputation	27/03/26

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			4. Select Arterial Design as the preferred contractor to deliver Stage 1 of the Injune Museum fit-out for the estimated contract sum of \$256,013.46 (GST inclusive). 5. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with the tenderer, noting the estimated contract sum, and execute the contract if the final terms are acceptable. 6. Invite the CHIPS Group to meet with Councillors at a future briefing to discuss the project.			
25/09/2025	OM/09.2025/35	Roma Airport Cafe Management Agreement	That Council: 1. Accept the request and extend the agreement with Star Asian Services for the Roma Café Airport Agreement for a further 12 months and continue to not charge a fee. 2. Authorise the Chief Executive Officer (or delegate) to negotiate final terms as specified in the report. 3. Be presented with a briefing in early 2026 on options regarding the provision of food and beverage services at Roma Airport - a major transport hub for our region.	Deputy CEO	Discussions held with Star Asian Services. Dot Points 1 & 2 actioned. Briefing currently scheduled for end-February 2026. Status ongoing until briefing is presented.	27/02/26
25/09/2025	OM/09.2025/39	LC.4 Roma Saleyards Multipurpose Facility	That Council:	Deputy CEO	Target date changed to allow for Q2 budget review timeframe.	28/02/26

Outstanding Action Sheets Report	Division:	Strategic Roads, Airports & Major Projects	Date From:	10/04/2024
	Outstanding:	24	Date To:	17/02/2026
				Printed: Tuesday, 17 February 2026 3:37:09 PM

^MEETING DATE	ITEM NUMBER	SUBJECT	MOTION	OFFICER	LATEST COMMENTS	ESTIMATED COMPLETION DATE
			<ol style="list-style-type: none"> 1. Receive the report by way of update to the investigations into the defects identified at the Roma Saleyards Multipurpose Facility. 2. Authorise Corrs Chambers Westgarth to continue to progress the matter in accordance with Option 2 as outlined in this report. 3. Be presented with options to expedite the high-priority rectification works identified by the expert assessments, including potential funding sources as part of the Quarter 1 and 2 Budget Reviews. 			
30/10/2025	OM/10.2025/26	Simultaneous Road Closure and Opening - Lot 24 on WV1605	<p>That Council:</p> <ol style="list-style-type: none"> 1. Offer an objection to the application for a permanent simultaneous road closure and opening of roads adjacent to Lot 24 on WV1605, relating to unmaintained sections of the dedicated road type parcel to the South of Naturi Road and the dedicated road parcel to the East of Scotsburn Road and opening Council maintained Warkon Road that intercepts Lot 24 on WV1605 2. Authorise the use of the land be dealt with under the Land Act 1994 by the Department of Natural Resources and Mines, 	Manager – Roads Strategy	Letter and Part C - Form LA30 mailed to customer and action sheet assigned to strategic roads team.	27/03/26

Outstanding Action Sheets Report	Division:	Strategic Roads, Airports & Major Projects	Date From:	10/04/2024
	Outstanding:	24	Date To:	17/02/2026
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^MEETING DATE	ITEM NUMBER	SUBJECT	MOTION	OFFICER	LATEST COMMENTS	ESTIMATED COMPLETION DATE
			<p>Manufacturing and Regional and Rural Development:</p> <p>3. Authorise the Chief Executive Officer, (or delegate) to sign Part C 'Statement in relation to an application under the Land Act 1994 over State Land' in respect to the application.</p> <p>4. Be presented with a subsequent report with options to formalise the current alignment of Warkon Road, following discussions with the landowner.</p>			
27/11/2025	OM/11.2025/43	Simultaneous Road Closure and Opening - River Road	<p>That Council:</p> <p>1. Object to the application for a permanent simultaneous road closure and opening of: — a road that intersects Lot 31 on E5310 — closure of the road that is adjacent to Lot 31 on E5310 and Lot 30 on E5310 and — closure of the road parcel between Lot 29 on E5310 and Lot 59 on E537.</p> <p>2. Requests a future report regarding resumption of land for road purposes.</p> <p>3. Authorise the use of the land be dealt with under the Land Act 1994 by the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development.</p> <p>4. Authorise the Chief Executive Officer, (or delegate) to sign Part</p>	Manager – Roads Strategy	Options associated with Dot Point 2 being investigated. Report being planned for Q4.	30/04/26

Outstanding Action Sheets Report	Division:	Strategic Roads, Airports & Major Projects	Date From:	10/04/2024
	Outstanding:	24	Date To:	17/02/2026
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MEETING DATE	ITEM NUMBER	SUBJECT	MOTION	OFFICER	LATEST COMMENTS	ESTIMATED COMPLETION DATE
			C 'Statement in relation to an application under the Land Act 1994 over State Land' in respect to the application.			
19/01/2026	SM/01.2026/03	Regulated Air Services Community Consultation	That Council: <ol style="list-style-type: none"> 1. Notes the Department of Transport and Main Roads' consultation process in relation to regulated regional air services, including the additional community consultation session scheduled in Roma on 18 February 2026. 2. Acknowledges the Government's response to Council's advocacy by expanding community consultation opportunities to help inform the next regulated air services contract. 3. Undertake a short, targeted community survey to supplement the community consultation previously undertaken in August 2024, with the survey outcomes to inform the preparation of a formal Council submission to the Department of Transport and Main Roads. 4. Authorise the Chief Executive Officer (or delegate) to develop and release the survey, with the draft survey questions to be circulated to Councillors for input prior to dissemination. 	Deputy CEO	In progress. Survey questions presented to Council Briefing. Letter from Mayor issued. Survey closed 16 February – to allow data to be analysed prior to deputations planned for 17 February.	27/02/26

Outstanding Action Sheets Report	Division:	Strategic Roads, Airports & Major Projects	Date From:	10/04/2024
	Outstanding:	24	Date To:	17/02/2026
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^MEETING DATE	ITEM NUMBER	SUBJECT	MOTION	OFFICER	LATEST COMMENTS	ESTIMATED COMPLETION DATE
29/01/2026	OM/01.2026/13	Roma Rest Area Project Shelter & Seating	That Council approve the construction and installation of a new shelter, associated seating and additional rubbish bins as additional scope within the Roma Rest Area Project, with funding to be sourced from the existing Roma Rest Area Upgrade Budget (WO22257).	Project Officer - Capital Program Delivery	The shed has been ordered and there is a 6 week wait time.	20/06/26
29/01/2026	OM/01.2026/25	2025/26 Capital Works Budget Amendment - Lions Park Irrigation and Grounds Upgrades	<p>That Council:</p> <ol style="list-style-type: none"> 1. Approve an amendment to the 2025/26 Capital Works Budget to increase the allocation for WO25620 – Lions Park Irrigation and Grounds Upgrades to a total budget of \$330,000 (excluding GST), to include the following scope items: <ul style="list-style-type: none"> o increased topsoil depth to 100mm supporting improved turf establishment and long-term performance; o gypsum treatments to address existing heavy clay soil conditions; o drainage improvements and slope treatment, including works in the vicinity of shelter and cricket pitch; 	Project Officer - Capital Program Delivery	Works expected to be completed by end of April 2026.	30/04/26

Outstanding Action Sheets Report	Division:	Strategic Roads, Airports & Major Projects	Date From:	10/04/2024
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			<ul style="list-style-type: none"> o upgrades to the irrigation system, including improved pump selection to enhance reliability and efficiency; and o turfing works, rather than seeding to reduce park downtime and improve the overall upgrade works. <p>2. Approve the reallocation of \$93,177 in savings from the Jackson Street (Roma) Kerb and Channel Project within the 2025/26 Capital Works Program to fund the additional scope outlined above.</p> <p>3. Continue to work with the Lion's Club and look at options to help mitigate park closure impacts due to the upgrade works.</p>			
29/01/2026	OM/01.2026/29	2025/26 Capital Works Budget Amendment - Bassett Park Roma - Jockey Room Stage 2 - Safe Movement & Access	<p>That Council:</p> <ol style="list-style-type: none"> 1. Amend the 2025/26 Capital Works Budget for Bassett Park Roma - Jockey Room Stage 2 - Safe Movement and Access to increase the total project budget to \$307,000 (excl. GST); and 2. Source the additional funding of \$134,770 (excl. GST) from within 	Specialist - Building Projects	Briefing scheduled for 18/02/26 initially but postponed to later in February or early March 2026.	06/03/26

Outstanding Action Sheets Report	Division:	Strategic Roads, Airports & Major Projects	Date From:	10/04/2024
	Outstanding:	24	Date To:	17/02/2026
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^MEETING DATE	ITEM NUMBER	SUBJECT	MOTION	OFFICER	LATEST COMMENTS	ESTIMATED COMPLETION DATE
			<p>the existing 2025/26 Capital Works Program allocation for Bassett Park, from project(s) where full project expenditure is not currently forecast to be incurred by 30 June 2026.</p> <p>3. Receive a briefing outlining the proposed imagery or silhouette elements to be incorporated into the new balustrading, prior to finalising detailed design and fabrication.</p>			
29/01/2026	OM/01.2026/30	Tender Award 25041: Arcadia Valley Road Upgrade	<p>That Council:</p> <ol style="list-style-type: none"> Select Cooper McCullough Group Pty Ltd as the preferred tenderer for Tender 25041 Arcadia Valley Road Upgrade project, for a contract sum of \$4,770,746.20 excluding GST. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with the tenderer, and execute the contract if the final terms are acceptable. Authorise the nominated Superintendent (for Council) the delegation to order variations up to the value of the approved project budget, including but not limited to shoulder gravel re-sheeting and shoulder grading works. Notes the design for road widening in the steep range section of Arcadia Valley Road is ongoing and the remaining 	Manager – Roads Strategy	<p>Please notify successful and unsuccessful tenderers of Council's decision and prepare required documentation for signing by all parties following successful negotiation of terms. , Please also update Council's tender award register on the website.</p>	27/02/26

Outstanding Action Sheets Report	Division:	Strategic Roads, Airports & Major Projects	Date From:	10/04/2024
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MEETING DATE	ITEM NUMBER	SUBJECT	MOTION	OFFICER	LATEST COMMENTS	ESTIMATED COMPLETION DATE
			project budget will permit some upgrade to occur.			
12/02/2026	OM/02.2026/14	Consideration of Project Nominations Queensland Government 2026-27 Active Transport Grants Program	<p>That Council:</p> <ol style="list-style-type: none"> 1. Apply for funding under the Queensland Government's 2026-27 Active Transport Grants Program (ATGP) for three projects: <ul style="list-style-type: none"> Design Stream <ol style="list-style-type: none"> a. Bungil Street Dedicated Footpath – from Adungadoo to Sports Ovals Construction Stream <ol style="list-style-type: none"> a. Stage 1, Miscamble St – Carnarvon Highway to Arthur Street Priority 1. b. Pathway from Surat Hospital to School Priority 2. 2. Provide in-principle approval for Council to co-fund the above projects up to a total value of \$800,000 (excluding GST) in the 2026–27 financial year, subject to the success of the funding applications 3. Authorise the Chief Executive Officer (or delegate) to sign the funding agreement(s). 	Manager – Roads Strategy	Please submit applications for projects as approved by Council.	27/02/26

OFFICER REPORT

Meeting: Ordinary 26 February 2026

Date: 16 February 2026

Item Number: 10.2

File Number: D26/14490

SUBJECT HEADING: Upcoming Deputations and Briefing Topics |
Councillor Briefings March 2026

Classification: Open Access

Officer's Title: Coordinator - Executive & Elected Member
Support Services

Executive Summary:

This report provides a summary of proposed topics scheduled for Councillor Briefings during the month of March 2026.

Officer's Recommendation:

That Council:

1. Receive and note the Officer's report as presented.
2. Consider and advise of any conflicts of interest.

Background:

Councillor briefings scheduled for the month of March are –

- Wednesday, 4 March 2026
- Thursday, 5 March 2026 (Budget Briefing)
- Wednesday, 11 March 2026
- Wednesday, 18 March 2026
- Thursday, 19 March 2026 (Budget Briefing)
- Monday, 23 March 2026

Below is a list of the topics and deputations that have been placed in the Council Meeting Schedule software for March 2026 at the time of writing this report.

Topic	Further detail
Monthly Reports including: <ul style="list-style-type: none">• Budget Briefings• Saleyards• Airport• Portfolio Updates	Information reports containing monthly updates for each respective focus area
Roma Saleyards Charity Policy	Review of draft policy
Deputation Shell Taroom Trough Deep Gas Update	External representatives will present this update.

Maranoa Regional Council

Ordinary Meeting - 26 February 2026

Budget Briefing Rating Strategy – Session 1	John Perry of Mead Perry Group will be in attendance to review, analyse and reevaluate Councils current general rating system, for the 2026/27 Budget preparations.
Budget Briefing Annual Policies Review	Review of policies as part of the 2026/27 budget preparations.
Asset Management Plan – Water & Sewerage - Session 1	Introduction of the Water & Sewerage asset management planning process. Town 1 – Amby Scheme Strategy Session. (deferred from February)
Roma Saleyards Helicopter Landing	Discussion on the potential landing of helicopters at this facility.
Maranoa Regional Youth Council	This will be a discussion around establishing a youth council here in the Maranoa.
Roma Commerce & Tourism – Electronic Signage Board	Project overview
National Volunteer Week and Queensland Small Business Month Activities	Dates for the subject 2026 events are: <ul style="list-style-type: none"> • National Volunteer Week – 18 to 24 May • Queensland Small Business Month – 1 to 31 May <p>The intent of the briefing is to outline the coordinated planned activities for both events.</p>
Financial Arrangements for commissions and donations received at Cobb & Co Changing Station Complex	Overview of current financial arrangements for donations received at the Cobb and Co Changing Station Complex to seek Council's direction on formalising these arrangements through a resolution.

An agenda and supporting documentation will be circulated under separate cover ahead of each Briefing on a Friday prior to the week of the respective briefing.

Topics may change during the month, and updates will be provided fortnightly as part of scheduled diary meetings and upcoming briefings/deputations.

This report also provides Councillors an opportunity to identify and consider any conflicts of interest to manage these ahead of the scheduled briefing.

Link to Corporate Plan:

Corporate Plan 2023-2028

Corporate Plan Pillar 4: Accountability

4.5 Good governance framework

Supporting Documentation:

Nil.

Report authorised by:

Chief Executive Officer

OFFICER REPORT

Meeting: Ordinary 26 February 2026

Date: 5 February 2026

Item Number: 11.1

File Number: D26/11230

SUBJECT HEADING: Audit & Risk Committee Meeting Report | 8
December 2025

Classification: Open Access

Officer's Title: Director - Corporate Services

Executive Summary:

In accordance with section 211(1)(c) of the Local Government Regulation 2012, this report provides an update to Council on the matters reviewed and the key actions arising from the Audit and Risk Committee meeting held on 8 December 2025

Officer's Recommendation:

That Council receive and note the update from the Audit & Risk Committee Meeting held on 8 December 2025.

Background (Including any previous Council decisions):

Council has established an Audit & Risk Committee in accordance with section 105 of the *Local Government Act 2009*.

The main purpose of the Committee is to provide an oversight function to Council in the effective performance of its responsibilities related to draft financial statements, internal audit and risk management as prescribed under the *Local Government Act 2009*, the *Local Government Regulation 2012* and other relevant legislation, standards and requirements.

Body of Report:

The Audit Committee met on 8 December 2025 and considered the following agenda items:

Audit & Risk Committee Actions Register

The committee reviewed the actions register and noted progress across a range of governance items. The committee discussed the status of overdue internal policies and charters, alignment of asset management documentation, and proposed refinements to internal governance processes to strengthen oversight and reduce risk exposure.

- Internal policy and charter status: The committee noted this item is overdue and requested it return to Council for consideration and adoption, with the intent to close out the action by January 2026.

- Asset management strategy alignment: The committee noted that the asset management strategy, plans and supporting policies are being developed to align with existing capitalisation processes and to improve consistency across Council operations.
- Internal governance process changes: The committee noted proposed changes to internal audit and programme approval pathways, including a requirement for ELT approval before items proceed for further review, to improve assurance and reduce unmanaged risk.

Risk Management Framework Update

The committee received an update from Queensland Treasury Corporation (QTC) on the completed stages of Council's risk management framework uplift, including a gap analysis, updated risk artefacts and the development of strategic and operational risk registers.

The committee discussed the next phase of work, focusing on embedding the framework, aligning functional risk processes, and considering risk management technology and training. The committee noted the resourcing challenge and the importance of maintaining momentum while recruitment is underway.

For the February 2026 meeting, the committee requested a focus on prioritising the highest-value risk actions, strengthening risk culture (including behavioural and cultural considerations within HR processes), and evaluating the role of technology in supporting risk management.

Chief Executive Officer Update

An update from the Chief Executive Officer was provided covering the outcomes of the councillor strategy session, organisational restructure, recruitment activity, performance management implementation, capital project delivery and workforce planning.

Internal Audit Status Update December 2025

An update was provided on internal audit activity, with the cybersecurity audit was reported as finalised, and procurement and contract management audits progressing, with draft reports awaiting management comment and ELT review.

The committee noted concerns regarding prolonged timeframes to close out audit findings, including some procurement findings originating from 2019. To strengthen accountability and support timely closure, the committee requested agreed response timeframes be incorporated into internal audit scoping letters and final reports.

The committee requested that the procurement and contract management internal audit reports be finalised for consideration at the February 2026 meeting, with direct input from the relevant managers and agreement on management actions.

Internal Audit Services Tender

The committee discussed expectations and evaluation criteria for the upcoming internal audit services tender, with emphasis on capability and quality outcomes.

AI Ethics and Information Management

The Chief Information Officer provided an update on Council's use of AI tools to support research and productivity, with no automated decision-making in place.

Controls remain focused on information management and privacy, including staff guidance on what information may be used.

A draft AI policy is being developed to clarify acceptable use and support ongoing staff education, consistent with Queensland Audit Office guidance.

Financial Performance and Reporting Improvements

The committee reviewed the September 2025 financial performance report and commended improvements in clarity and visual presentation, including variance explanations.

The committee noted that manual data collation remains a constraint and may contribute to delays or error risk.

Asset Capitalisation Progress Update

The committee noted progress in closing out capital projects and processing asset capitalisation, with 64 projects closed since the last update and approximately \$4.9 million processed.

The committee discussed the need to balance timely project closure with data integrity, including ensuring relevant assets are captured in GIS and asset registers and applying appropriate materiality and control considerations.

Annual Compliance Checklist and Contract Manual

The committee reviewed the annual compliance checklist and noted that mandatory compliance requirements are being met.

Committee Annual Performance Assessment

As required under the Audit & Risk Committee Charter and Terms of Reference the committee considered the results of the annual self-assessment undertaken on the Audit & Risk Committee's performance support and effectiveness, including agreed priorities for the year ahead. The improvements included strengthening risk culture and reporting, continuing focus on timely payments, and reviewing meeting structure and timing as workloads fluctuate.

The committee discussed the need for effective succession planning, noting the benefit of staggered membership terms to maintain continuity of expertise, and requested a review of the terms of reference to consider options.

The committee also discussed communication between meetings and noted that, to maintain good governance, substantive discussions should remain within formal meetings, with the Chair available as a point of contact as required.

Link to Corporate Plan:

Corporate Plan 2023-2028

Corporate Plan Pillar 4: Accountability

4.5 Good governance framework

Supporting Documentation:

Nil.

Report authorised by:

Director - Corporate Services

OFFICER REPORT

Meeting: Ordinary 26 February 2026

Date: 6 February 2026

Item Number: 11.2

File Number: D26/11563

SUBJECT HEADING: Roma Mud Derby - User Agreement

Classification: Open Access

Officer's Title: Manager - Facility & Property Services

Executive Summary:

The Roma Red Neck Mud Racing Inc. has requested to enter into a User Agreement with Council for the use of Council-owned freehold land at 2-4 Bungil Street Roma, described as Lot 92 on R8614, for the purpose of conducting an annual mud racing event in conjunction with the Easter in the Country event.

Officer's Recommendation:

That Council:

1. Enter into a User Agreement with Roma Red Neck Mud Racing Inc, for the use of 2-4 Bungil Street Roma, described as Lot 92 on R8614.
2. Authorise the Chief Executive Officer (or delegate) to execute the User Agreement.

Context (Why is the matter coming before Council?):

The Roma Red Neck Mud Racing Inc. has requested to enter into a User Agreement over Council owned freehold land located at 2-4 Bungil Street Roma, described as Lot 92 on R8614. The group currently uses the land to host the annual mud racing event, held as part of the broader Easter in the Country event.

There is currently no formal written agreement in place, and Council is asked to consider formalising access arrangements.

Background (Including any previous Council decisions):

The Roma Mud Racing Inc group holds an annual mud racing event on Council-owned land located at the eastern end of Bungil Street, Roma. This event is part of the Easter in the Country program and attracts significant local and visitor attendance.

Several resolutions in previous years relate to use of the site, environmental considerations and operational issues:

Relevant past Council Resolutions:
Council Meeting 21 April 2004

Resolution No: 125.04.GM

THAT Council Officers investigate whether the Road Closed sign can be relocated to the end of the bitumen in Bungil Street, and also that consideration be given to (1) Sealing the truck turnaround area, (2) Watering of the dusty areas during the mud derby event, (3) Appropriate temporary fencing and 'no parking' signs and (4) Holding discussions with Lions Club members prior to the 2005 event, as means of controlling the dust nuisance at future Mud Derby Events.

Council Meeting 26 February 2014

Resolution No. GM/02.2014/43

That Council:

- 1. Approve running of the Red Neck Mud Derby in conjunction with Easter in the Country events at the current site.***
- 2. Review holding of events at this site in line with its sport and recreational use of land.***

Council Meeting 12 April 2017

Resolution No. GM/04.2017/15

That Council grant Roma Rednecks Mud Racing Club permission to use land described as Lot 92 on R8614, known as the mud derby grounds, to hold their event during Easter in the Country 2017, subject to receipt of evidence from the group confirming they hold a minimum of \$10 million public liability insurance for the event.

Council Meeting 23 May 2018

Resolution No. GM/05.2018/60

That Council:

- 1. Undertake dust sealing to a value of \$15,000 within the section of roadway between the existing bitumen seal and chain fence alongside the Roma Touch Fields with funds allocated from work order 15225.***
- 2. Require the Roma Rednecks Mud Derby to monitor the noise outputs from vehicles participating in mud derby events and ensure excessive noise is not being created by modified or damaged exhaust systems.***
- 3. Undertake further noise monitoring at a future Mud Derby event, with results to be reported to a Council Meeting.***
- 4. Notify the complainant of Council's decision.***

Council Meeting 13 February 2019

Resolution No. GM/02.2019/14

That Councillors meet with Roma Rednecks Mud Derby executive as follow up to the initial meeting to discuss outcomes of the relocation meeting.

There is no current formal agreement in place. Previous attempts to establish one did not proceed.

A three (3) year User Agreement is now proposed to formalise the groups ongoing use of the site, clarify responsibilities, and address long-standing operational matters.

Options Considered:

To support appropriate site management and address historical concerns, the User Agreement may include:

Temporary fencing during the event to prevent spectator parking from encroaching onto neighbouring properties.

Environmental controls such as dust, noise and litter control during the event are managed appropriately and do not exceed environmental guidelines.

Clear signage to direct patrons and prevent inadvertent entry onto adjacent private property.

Recommendation:

That Council:

1. Enter into a User Agreement with Roma Red Neck Mud Racing Inc, for the use of 2-4 Bungil Street Roma, described as Lot 92 on R8614.
2. Authorise the Chief Executive Officer (or delegate) to execute the User Agreement.

Risks:

Risk	Description of likelihood & consequences
Political Risk / Risk of Public Complaint	Risk of negative public comment regardless of Council's decision, particularly given the event's visibility and history of complaints relating to noise, dust and traffic.
Safety Risk	Motorsport events carry inherent risks including vehicle incidents, spectator safety issues and emergency access requirements. Adequate risk mitigation must be demonstrated in the User Agreement.

Relationship Management Risk	Without a formal agreement there is a risk of future disputes regarding responsibilities, access, or maintenance.
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Policy and Legislative Compliance:

Nil

Budget / Funding (Current and future):

Nil

Timelines / Deadlines:

If approved, the agreement will be finalized and executed prior to the Easter in the Country event, scheduled for Saturday 4th April 2026, ensuring clarity for both parties ahead of event preparations.

Consultation (Internal / External):

Chief Operations Officer – Local Area Operations Management
 Operations Manager – Roma
 Coordinator – Local & Community Development
 Regional Sports and Recreation Officer
 Director – Corporate Services

Roma Red Neck Racing Inc. Committee

Strategic Asset Management Implications:

(If applicable, outline changes to whole of life costs and / or level of service)

Nil

Acronyms:

Acronym	Description
Nil	Nil

Addition to Operational or Corporate Plan:

Plan Description	Yes / No
Operational	No
Corporate	No

Link to Corporate Plan:

Corporate Plan 2023-2028

Corporate Plan Pillar 3: Connectivity

3.1 Quality, fit-for-purpose strategic facilities

Supporting Documentation:

1 [↓](#) DRAFT - User Agreement - Roma Red Necks Mud
Racing Inc

D26/14600

Report authorised by:

Director - Corporate Services



USER AGREEMENT

**ROMA RED NECKS MUD
RACING INC. IA37903**

USER AGREEMENT

BACKGROUND

- A. Hirer has requested access to the Venue and use of the Facilities for the duration of the Term.
- B. Council has agreed to grant an access licence to the Hirer on the terms and conditions contained in this document.

OPERATIVE PROVISIONS

1. DEFINITIONS

The following words have these meanings in this document unless the contrary intention appears:

Access Times means the times that the Hirer may access and use the Venue and Facilities as specified in Item 8 of the Hire Details.

Associates means each of a party's employees, officers, agents, contractors, service suppliers, invitees, customers, patrons and those persons who at any time are under the control of, and in or on the Venue and the Facilities with the consent (express or implied) of, a party.

Council means the owner of the Venue and the Facilities more particularly described in Item 1 of the Hire Details.

Council Responsibilities means the costs, expenses, services, maintenance, cleaning and other matters specified in Item 16 of the Hire Details.

Facilities means those facilities, amenities, plant & equipment, accommodations, services, attractions or other features built or located at the Venue specified in Item 4 of the Hire Details.

Government Authority means any governmental or semi-governmental administrative, fiscal or judicial department, commission, authority, tribunal, agency or entity.

Hire Details means those details specified in Schedule 1.

Hire Fee means the amount specified in Item 9 of the Hire Details.

Hirer means the party described in Item 2 of the Hire Details.

Hirer Responsibilities means the cleaning, maintenance and other responsibilities to be carried out by Hirer under this document as specified in Item 15 of the Hire Details.

Insurance means the policy types and levels of cover specified in Item 13 of the Hire Details.

Outgoings means that share of the costs associated with the running and upkeep of the Venue and Facilities to be paid by Hirer as specified in Item 14 of the Hire Details.

Permitted Use means those uses of the Venue and the Facilities specified in Item 5 of the Hire Details.

Prohibited Uses means those uses specified as such in Item 10 of the Hire Details.

Responsible Person means:

- (a) Council – that person or officer identified in Item 1 of the Hire Details; and
- (b) Hirer – that person or officer identified in Item 2 of the Hire Details.

Signage means the permanent signs and advertising that the Hirer is permitted to install or display at the Venue and Facilities in accordance with clause 6.

Term means the period specified in Item 7 of the Hire Details.

Venue means the land described in Item 3 of the Hire Details.

2. HIRE OF VENUE AND FACILITIES

- (a) Council grants to the Hirer a licence to access and use the Venue and Facilities during the Term on the conditions contained in this document.
- (b) The Hirer may only use the Venue and Facilities for the Permitted Use and during the Access Times.
- (c) Without broadening the scope of the Permitted Use, Hirer must not carry out the Prohibited Uses.
- (d) The Hirer must pay Council the Hire Fee and Outgoings in accordance with Council's payment terms from time to time.
- (e) The licence granted under this document is non-exclusive and Council reserves the right to (in its absolute discretion):
 - (i) grant third party rights to access and use of the Venue and Facilities concurrent with the Access Times;
 - (ii) grant the Hirer use to other Facilities in the Venue on an individually assessed basis; and
 - (iii) deal with the Venue and Facilities outside of the Access Times.
- (f) Council may cancel the licence granted under this document at any time in its absolute discretion by giving notice to Hirer. Hirer will not be entitled to make any claim for any costs or loss arising as a result of the exercise of this right by Council.
- (g) Hirer must not do anything that is, or may be, dangerous or unreasonably annoying or offensive or that may interfere with other users of Venue and/or Facilities.
- (h) Hirer must keep the Venue and Facilities clean and tidy.
- (i) Hirer agrees that it has satisfied itself as to the suitability of the Venue and Facilities for the Permitted Use. Council does not provide any warranties as to the suitability of the Venue for the Permitted Use or any other purpose.
- (j) Hirer must comply with all reasonable directions given by Council or Responsible Person including any directions regarding care and use of the Venue and Facilities.
- (k) Hirer is responsible for the conduct of its Associates present at the Venue or using the Facilities at any time including, without limitation, ensuring that its Associates conduct themselves in a manner not inconsistent with the terms of this document.

3. CONDITION REPORT

Hirer must provide a condition report to Council in respect of the Venue and Facilities in as required pursuant to Item 11 of the Hire Details and in the format required by Council.

4. RESPONSIBLE PERSON

Each party's Responsible Person will administer this document and anything arising in connection with this document. Each party may nominate a new Responsible Person by giving written notice to the other party.

5. MAINTENANCE & CLEANING

- (a) Hirer must carry out the Hirer Responsibilities during the Term as well as make good any

damage or deliberate act of vandalism caused or committed by Hirer or its Associates.

- (b) Council will undertake the Council Responsibilities all other upkeep of the Venue and the Facilities not specified in clause 5(a).
- (c) Hirer must report any damage to Council and make good any accidental or deliberate damage or act of vandalism arising in connection the Hirer's use of the Venue and Facilities as required by Council.
- (d) At the end of each use of the Venue and Facilities, the Hirer must:
 - (i) (Unless Council has granted Hirer permission to store property and chattels) remove its property and chattels; and
 - (ii) leave the Venue and Facilities in a clean, tidy and good order to the satisfaction of Council having regard to the condition of the Venue prior to each use.
- (e) The Hirer will be responsible for paying for the cost of additional cleaning that Council deems is required.

6. SIGNAGE AND ADVERTISING

The Hirer may only erect the Signage at the Venue with the prior written approval of Council.

7. HIRER'S WORKS

The Hirer must ensure that anything done by it in connection with this document is undertaken:

- (a) only with the prior written consent of Council which may be withheld or granted on any conditions Council requires in its discretion;
- (b) strictly in accordance with the Permitted Use;
- (c) in a proper and workmanlike manner;
- (d) by suitably qualified and reputable contractors and tradespeople;
- (e) without unreasonably disturbing other occupiers and users of the Venue and Facilities; and
- (f) in accordance with any directions, conditions and requirements imposed by Council.

8. HIRER'S WARRANTIES

The Hirer warrants that:

- (a) it has the power to enter into and perform its obligations under this document;
- (b) it has (or will have) in full force and effect the authorisations, approvals, licences and consents necessary to enter into this document and perform obligations under it;
- (c) its obligations under this document are valid and binding and are enforceable against it; and
- (d) it has, or its Associates that will be present when the Permitted Use is undertaken have, all the appropriate qualifications, approvals and accreditations to conduct the Permitted Use and any thing or activity carried out in connection with the Permitted use and this document.

9. OTHER USES OF VENUE AND FACILITIES

- (a) Hirer acknowledges that Council and its Associates will continue to have full access to all areas of the Venue and Facilities, with Hirer having access to the Facilities during the Access Times.
- (b) Council reserves the right to suspend, limit or alter Hirer's access and other rights and obligations granted or imposed under this document as it deems appropriate in order to facilitate other uses of the Venue and/or Facilities by Council, its Associates or other parties

granted permission to access and use of the Venue and/or Facilities

- (c) Hirer must at all times observe the directions of Council including any rules or management plans instituted by Council in respect of the Venue and/or Facilities.
- (d) Hirer must ensure that adequate supervision will be provided when accessing the Facilities to ensure that the Permitted Use can be undertaken safely without disruption to other users or activities occurring on Venue and/or Facilities.

10. INDEMNITIES AND RELEASE

- (a) Hirer agrees to use the Venue and Facilities at its own risk and releases (to the full extent permitted by law) and indemnifies Council against any liability or loss arising from, and any costs, claims, charges and expenses incurred, in connection with damage to or loss of any thing and injury to, or the death of, any person caused by the act, inaction, negligence or default the Hirer or its Associates arising in connection with the Permitted Use or this document.
- (b) Hirer's liability to indemnify Council is reduced proportionally to the extent that any negligent act or omission of Council or its Associates has contributed to the injury, damage or loss.
- (c) Hirer is responsible for the cost of making good any damage caused to the Venue and Facilities arising out of and in with anything done by the Hirer in connection with this document (reasonable wear and tear is exempted).

11. INSURANCE

Hirer must:

- (a) take out, comply with and maintain the Insurance (which must be on a 'claims occurring basis') for the duration of the Term;
- (b) give Council evidence of certificate of currency annually.
- (c) immediately rectify anything which prejudices or might prejudice either the Insurance or Council's insurance; and
- (d) immediately notify Council if an event occurs which gives rise or might give rise to a claim under or which might prejudice the Insurance or Council's insurance.

12. SAFETY, ACCIDENTS AND/OR FIRST AID

- (a) Hirer acknowledges use of the Venue and Facilities is subject to a number of risks, including injury, and the responsibility for supervision and instruction of its Associates brought into the Venue by it rests with it.
- (b) Hirer must complete a risk assessment process appropriate for the type of Permitted Use including hazards to be considered during the setting up, conducting and closing down of the Permitted Use. This assessment should be completed and returned to the Responsible Person for Council prior to the Permitted Use. As a minimum, the following hazards must be considered in relation to:
 - (i) human issues (crowd behaviour, amenities, health, emergency actions);
 - (ii) equipment (mechanical failures, breakages, structural faults, falls, electrical, guarding of moving or hot parts); and
 - (iii) location and environment (size, terrain, weather, access and egress for setup and emergency vehicles).

-
- (c) Hirer acknowledges responsibility for administering first aid in the event of an emergency rests with it. Hirer will immediately notify the nearest Queensland Ambulance Service Centre (by phoning '000') of any accident occurring on or at the Venue and Facilities requiring urgent medical attention.
 - (d) Hirer must immediately notify Council upon the occurrence of any incidents at the Venue involving injury, first aid or the risk of injury to a worker or any other person at the Venue.
 - (e) Hirer must create and implement, to Council's satisfaction, safety policies, procedures and practices in relation to Hirer's activities and strictly comply with its obligations as a 'Person Conducting a Business or Undertaking' under the *Work Health and Safety Act 2011* (Qld).
 - (f) Hirer acknowledges that Council may require it to implement changes to its existing policies, procedures and practices from time to time as Council deems necessary.
 - (g) Hirer must provide Council with safety reports as requested by Council and as stipulated by Item 12 'Safety Reporting' of the Hire Details covering all safety, hazard and risk management issues relating to the Permitted Use.
 - (h) Hirer warrants that all information provided to Council by it in accordance with this document is correct and complete and indemnifies Council for any and all liability that arises as a result of incorrect or incomplete information provided to Council.

13. SECURITY

- (a) Hirer must comply with any attendance recording requirements of Council from time to time.
- (b) Hirer is responsible for the security of the Venue, Facilities, Hirer's property and Hirer's Associates during the Access Times.
- (c) All Access Devices will be issued to and be the responsibility of the Responsible Person of the Hirer. The Hirer agrees that no Access Devices in respect of the Venue will be given to any other person without that other person first signing for that key with Council. Provision of further Access Devices must be requested in writing and must be signed by the Responsible Person for the Hirer. All Access Devices remain the property of Council.
- (d) Hirer must ensure that the Venue and Facilities are secured outside of the Hirer's use including that all doors, windows and egress to the Venue and Facilities are locked, all lights are turned off and any moveable Facilities are properly stored when not in use by the Hirer or its permitted Associates.
- (e) Hirer must immediately notify Council of the theft, damage or destruction of any part of the Venue or Facilities.

14. ALCOHOL, SMOKING & ILLICIT SUBSTANCES

- (a) The hirer must comply with all current liquor laws including being responsible for obtaining any liquor licences if required.
- (b) Hirer will take all reasonable measures to ensure that no unlawful act is done on Council's campus by the Hirer or its Associates and that no prohibited or illegal substances are brought onto, used or consumed at the Venue or Facilities.

MISCELLANEOUS

15.1 Termination

Council may terminate this document:

- (c) where Council has given Hirer written notice of a breach of this document and Hirer has not

rectified the specified breach within seven (7) days of the date of that notice; or

(d) at its convenience by giving the Hirer not less than thirty (30) days' written notice.

15.2 Amendment

This document can only be amended or replaced by another document signed by the parties.

15.3 Assignment

Hirer may not assign, mortgage, encumber, charge, subcontract or declare a trust over or create an interest in, its rights under this document without the prior written consent of Council.

15.4 Compliance with laws

Hirer must comply on time with all laws and all lawful requirements and orders of Government Authorities in connection with the occupation and use of the Venue and Facilities including obtaining any approvals or licences required in connection with the Permitted Use.

15.5 Costs

Each party shall meet their own costs incurred in connection with this document but the Hirer will pay any stamp duty in relation to this document.

15.6 Counterparts and electronic copies

This document may be executed in counterparts including by electronic copies. All counterparts together are taken to constitute one instrument and may be relied upon by a party to the same extent as if it was an original of this document executed by the party.

15.7 Default

Council may immediately terminate this document by giving the Hirer notice if Hirer fails to comply with any conditions of this document.

15.8 Discretion in exercising rights

A party may exercise a right or remedy or give or refuse its consent in any way it considers appropriate (including by imposing conditions) unless this document expressly states otherwise.

15.9 Disputes

All disputes in connection with this document are to be resolved, fully and conclusively, by Council's Chief Executive Officer. Each party must continue to perform its obligations under this document while any dispute is determined under this clause.

15.10 Entire agreement

This document is entered into by the parties as an agreement and embodies the entire understanding between the parties and supersedes all previous arrangements on the subject matter of this document.

15.11 Governing law

The laws in force in Queensland apply to this document. Each party irrevocably submits to the non-exclusive jurisdiction of the courts exercising jurisdiction in Queensland.

15.12 GST

All amounts payable under or in connection with this document are exclusive of Goods and Services Tax (GST) unless otherwise stated.

15.13 Make good

When this document ends the Hirer must make good the Venue and Facilities including by cleaning,

repairing any damage arising in connection the Hirer's use of the Venue and Facilities, and removing all signage, advertising, plant, equipment and supplies that do not belong to Council or other authorised users of the Venue and Facilities.

15.14 No liability for loss

A party is not liable for loss caused by the exercise or attempted exercise of, failure to exercise, or delay in exercising a right or remedy under this document.

15.15 No merger

None of the rights and obligations of a party under this document merge whatsoever and at all times remain in full force and effect.

15.16 No warranty by giving consent

By giving its approval or consent, a party does not make or give any warranty or representation as to any circumstance relating to the subject matter of the consent or approval.

15.17 Remedies cumulative

The rights and remedies provided in this document are in addition to other rights and remedies given by law independently of this document.

15.18 Rights contractual

The rights granted under this document to the Hirer are contractual in nature only and do not attach to or create an interest or estate in, the Venue or the Facilities.

15.19 Severability

If the whole, or any part, of a provision of this document unenforceable in a jurisdiction, it is severed for that jurisdiction. The remainder of this document has full force and effect and the enforceability of that provision in any other jurisdiction is not affected.

15.20 Survival of rights and obligations

Rights accrued to a party up to the date of termination or expiration of this document, indemnities and obligations of confidence given by a party under this document survive termination or expiration of this document

15.21 Waiver

A right under this document can only be waived in writing by the party waiving the right. A party does not waive its rights under this document because it grants an extension or forbearance. A waiver of a right on one or more occasions does not operate as a waiver of that right if that right arises again. The exercise of a right does not prevent any further exercise of that right or of any other right. If a party does not exercise a right or remedy fully or at a given time, the party may still exercise it later.

Schedule 1

HIRE DETAILS

Item 1	Council	Maranoa Regional Council ABN 99 324 089 164 Responsible Person: Chief Executive Officer Phone: 1300 007 662 Email: council@maranoa.qld.gov.au Address: PO Box 620 Roma Q 4455
Item 2	Hirer	Roma Red Necks Mud Racing Inc. IA37903 Responsible Person: The President Phone: 0429 349 506 Email: romamudracing@gmail.com Address: PO Box 983 Roma Qld 4455
Item 3	Venue	Lot 92 on R8614 (2-4 Bungil Street Roma)
Item 4	Facilities	Lot 92 on R8614 (2-4 Bungil Street Roma)
Item 5	Permitted Use	Annual Mud Derby Competition (Saturday - Easter in the Country) 10am – 6pm
Item 6	Licence Type	Non-exclusive
Item 7	Term	3 Years commencing 9 March 2026 and expiring 8 March 2029
Item 8	Access Times	As per required times as advised to Council
Item 9	Hire Fee	Nil
Item 10	Prohibited Use	No unlawful acts, no prohibited or illegal substances are brought onto, used or consumed at the Venue
Item 11	Condition Report	Damage or Maintenance issues must be reported to Council as soon as possible - 1300 007 662
Item 12	Safety Reporting	Copies of any reports relating to facilities or safety that are required to be submitted to a governing body, are to be supplied to Council annually
Item 13	Insurance	Public Liability – not less than \$20,000,000.00 (on a 'claims occurring basis')
Item 14	Outgoings	Council shall be responsible for water charges at the premises This utility is a major cost item for Council and the usage is to be monitored carefully
Item 15	Hirer Responsibilities	<ul style="list-style-type: none"> • Insurances – Public Liability • Area to be left clean and tidy with all rubbish placed in bins supplied at completion of events • Organising of additional amenities (port-a-loos) • Maintaining of the area – mowing, filling of the pits with water, safety barricades • Work with Council and Easter in the Country Committee regarding traffic management for event • Limit noise of cars prior to 10am on event day • Dust suppression • Copy of Certificate of Currency to be provided to Council annually • Supply contact details of Executive Committee to Council after Annual



General Meeting

-
- Item 16 **Council Responsibilities**
- Insurances – Property and Public Liability
 - Organise additional bins if required
 - Rates
-

Execution

Executed as an agreement.

COUNCIL

**SIGNED for MARANOA REGIONAL COUNCIL
99 324 089 164** by its duly authorised
officer, in the presence of:

Signature of officer

Signature of witness

Name of officer (BLOCK LETTERS)

Name of witness (BLOCK LETTERS)

Office held (BLOCK LETTERS)

Date signed

HIRER

**SIGNED for
Roma Red Necks Mud Racing Inc. IA37903**
by its duly authorised officer, in the presence
of:

Signature of officer

Signature of witness

Name of officer (BLOCK LETTERS)

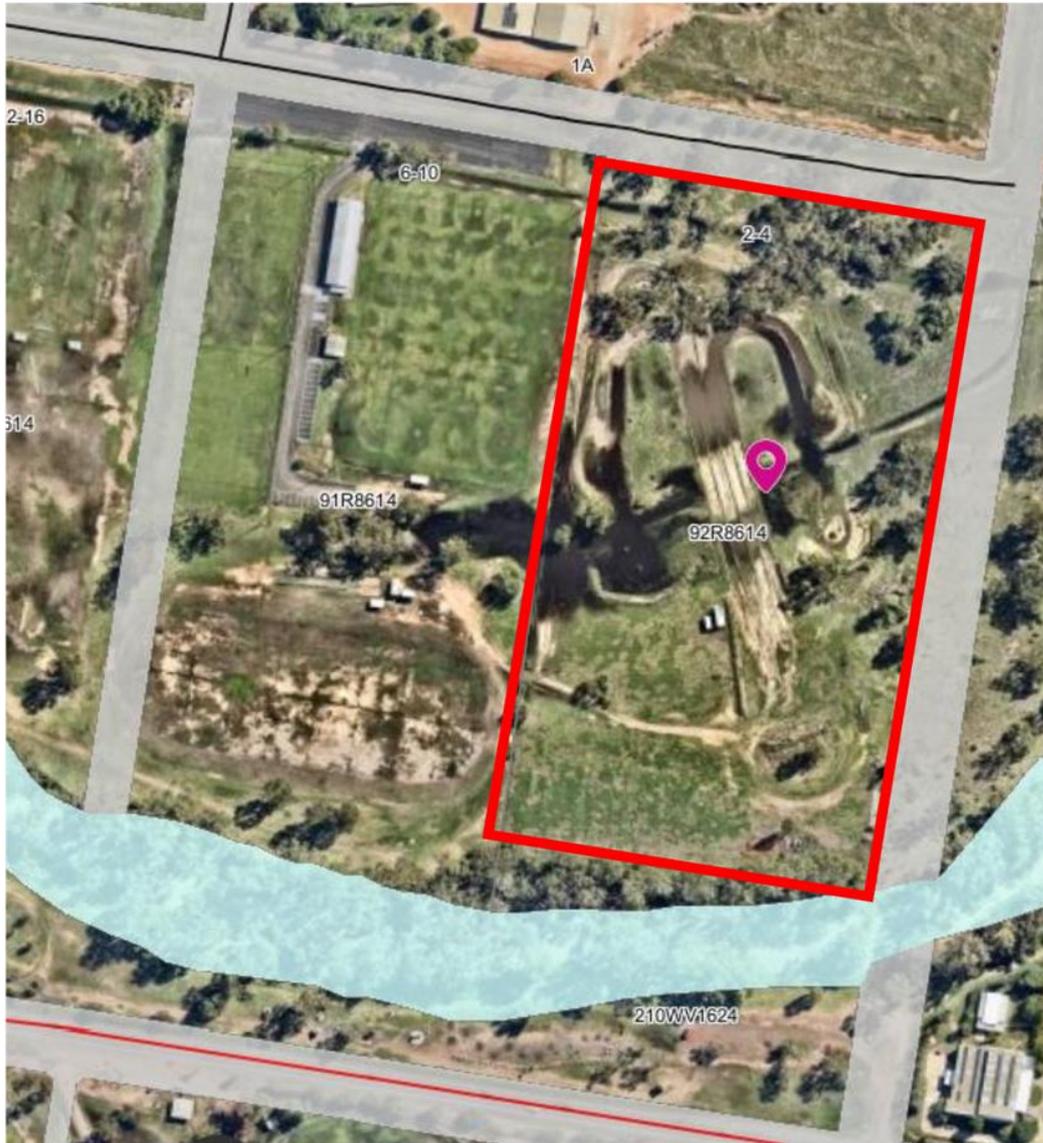
Name of witness (BLOCK LETTERS)

Office held (BLOCK LETTERS)

Date signed

Annexure A

Facilitie





OFFICER REPORT

Meeting: Ordinary 26 February 2026

Date: 27 January 2026

Item Number: 13.1

File Number: D26/7495

SUBJECT HEADING: Easter in the Country's Outback Tucker Under the Stars - request use of the Roma Saleyards facilities

Classification: Open Access

Officer's Title: Coordinator - Local & Community Development

Executive Summary:

Easter in the Country has requested approval to use the Roma Saleyards facilities to support delivery of the *Outback Tucker Under the Stars* dinner on Thursday, 2 April 2026, as the opening event of the Easter in the Country festival.

Officer's Recommendation:

That Council approve Easter in the Country's request to use the Roma Saleyards café and kitchen areas to host the Livestock and Property Outback Tucker Under the Stars as part of Easter in the Country on Thursday, 2 April 2026.

Context (Why is the matter coming before Council?):

Easter in the Country (EITC) is one of the region's flagship events and is celebrating the **50th anniversary** of the event this year. EITC has utilised the Roma Saleyards facilities for the *Outback Tucker Under the Stars* dinner since 2017.

For 2026, EITC has specifically requested access to the Roma Saleyards' kitchen and cold room to improve operational efficiency, ensure food safety, and minimise temporary infrastructure requirements.

In accordance with Council's Policy P21/4 (Hire of Roma Saleyards), the use of the kitchen of the Roma Saleyards' Café requires Council's approval. Refer to the 'Policy and Legislative Compliance' section of this report for the relevant excerpt from Council's Policy P21/4.

Background (Including any previous Council decisions):

26 February 2025

Resolution No. OM/02.2025/29

That Council approved Easter in the Country's request to hire the Roma Saleyards to host the *Outback Tucker Under the Stars* event and provide in-kind assistance.

24 January 2024

Resolution No. OM/01.2024/20

Council approved the use of the Roma Saleyards for *Outback Tucker Under the Stars* on 28 March 2024.

22 February 2023

Resolution No. OM/02.2023/46

Council approved the use of the Roma Saleyards for the 2023 event and associated in-kind support.

In December 2025, Council resolved to enter into a lease agreement with AS RAJ Group Pty Ltd for the lease and operation of the Roma Saleyards Café (Café 54). This request does not alter the lease arrangement but requires coordination to ensure the café lessee's operations are not adversely impacted.

Options Considered:

Option 1 – Approve the request

Approve EITC's use of the Roma Saleyards kitchen and cold room, subject to agreed conditions.

Option 2 – Decline the request

Decline use of the kitchen and cold room, requiring EITC to establish temporary food preparation facilities at additional cost and complexity.

Recommendation:

The *Outback Tucker Under the Stars* dinner is a major event of the Easter in the Country program, consistently selling out and generating strong economic and community benefits for the region.

Approval of this request supports efficient event delivery and continued partnership between Council and EITC.

Risks:

Risk	Description of likelihood & consequences
Operational disruption	(Unlikely) Potential impact on routine Saleyards operations. Mitigated through coordination with Saleyards management and event scheduling outside sale days.
Lessee's impact	Potential conflict with Café 54 operations. Mitigated through early consultation and agreement on access times and responsibilities.

Policy and Legislative Compliance:

Relevant extract from Council's Policy P21/4 – Hire of Roma Saleyards:

Use of Kitchen

The Management Agreement for the Roma Saleyards Café permits the Manager to grant a Short-Term Licence over the kitchen area to a third party to provide catering for functions approved by Council. Where the Manager proposes to grant a Short-Term Licence, the Manager must notify Council at least 30 days prior to granting a Short-Term Licence.

Budget / Funding (Current and future):

Council’s 2025/26 adopted budget reflects the following relating to EITC:

- Work Order 25279.2572 - sponsorship = \$20,258
- Work Order 25279.2571 - in-kind contribution = \$26,600

No additional contribution is requested as part of this report.

A post event report will be provided incorporating actual in-kind costs for the event.

Timelines / Deadlines:

Council approval is requested now to allow EITC time to finalise event logistics.

Consultation (Internal / External):

EITC President – Jenny Flynn
 General Manager Saleyards
 Café 54 Leaseholder (AS RAJ Group Pty Ltd)

Strategic Asset Management Implications:

(If applicable, outline changes to whole of life costs and / or level of service)

N/A

Acronyms:

Acronym	Description
EITC	Easter in the Country

Addition to Operational or Corporate Plan:

Plan Description	Yes / No
Operational	No
Corporate	No

Link to Corporate Plan:

Corporate Plan 2023-2028
 Corporate Plan Pillar 5: Inclusivity
 5.4 Community pride

Supporting Documentation:

Nil

Report authorised by:

Manager - Tourism & Community Development

Director - Regional Development, Environment & Planning

OFFICER REPORT

Meeting: Ordinary 26 February 2026

Date: 19 January 2026

Item Number: 13.2

File Number: D26/4640

SUBJECT HEADING: Endorsement of the Events Assistance Program – Round 1 of 2026

Classification: Open Access

Officer's Title: Support Officer - Tourism & Community Development

Executive Summary:

This report seeks Council's endorsement of the recommendations from the assessment panel for Round 1 (2026) of the Events Assistance and Sponsorship Program, which closed on 31 January 2026.

Officer's Recommendation:

That Council:

1. Endorse the assessment panel's recommendations, and approve the following Events Assistance Program applications and Sponsorship Program applications for payment:

Organisation	Event Title	Amount approved
Surat Golf Club	Community Golf Day	\$500
Roma Pony Club	Roma Corfe Shield and Challenge	\$500
Maranoa Diggers Race Club Inc	Mitchell Races	\$1,000
Roma Show Society	WAG event – Mental Health and Wellbeing aimed at women and girls	\$1,000
Saloon Car Club	Roma Speedway Easter event	\$2,000
Wallumbilla Agricultural and Pastoral Association	Wallumbilla Bulls, Broncs and Barrels Rodeo	\$1000
Sculptures Out Back	Sponsorship for the Annual Sculptures Out Back Exhibition	\$20,000
	TOTAL	\$26,000

2. Allocate funds of **\$6,000** to Events Assistance **GL 2887.2251.2001**.
3. Allocate funds of **\$20,000** to Sponsorship **GL 2887.2249.2001**.
4. Approve that the Community Grants and Events Assistance Policy be reviewed and presented for Council's consideration.

Context (Why is the matter coming before Council?):

Council supports community development by offering a range of assistance to eligible not-for-profit organisations. This includes grants, events assistance, non-financial assistance, sponsorship, the Regional Arts Development Fund, to help deliver projects and programs that benefit the Maranoa region.

Background (Including any previous Council decisions):

A total of **eleven (11) requests** were received and assessed under Round 1 of the Events Assistance Program and Sponsorship Program, with **seven (7) applications recommended for funding** in accordance with policy criteria.

The assessment panel comprised Councillors Johanne Hancock and Jane Vincent and assisted by the Support Officer – Tourism and Community Development Council. Cr Vincent declared a conflict of interest in relation to the CHIPS application and did not participate in the assessment of it.

Applications received:

Organisation	Event Title	Amount requested	Amount recommended
Events assistance applications			
Surat Golf Club	Community Golf Day	\$500	\$500
Roma Pony Club	Roma Corfe Shield and Challenge	\$500	\$500
CHIPS	Injune in June	Withdrew application - will resubmit in Round 2	
Maranoa Diggers Race Club Inc	Mitchell Races	\$1,000	\$1,000
Roma Show Society	WAG event – Mental Health and Wellbeing aimed at women and girls	\$2,000	\$1,000 In line with the policy: <i>Targeted at events that attract 300 – 1000 attendees from across the Maranoa Region and provide moderate social and economic benefit</i>
Wallumbilla Agricultural and Pastoral Association	Wallumbilla Bulls, Broncs and Barrels Rodeo	\$1,000	Approved
Wallumbilla Agricultural and Pastoral Association	Wallumbilla Show	\$2,000	Not recommended in line with the policy: <i>Organisations may</i>

Maranoa Regional Council

Ordinary Meeting - 26 February 2026

			<i>submit multiple applications across different rounds, however only one will be approved within the financial year unless otherwise resolved by Council.</i>
Saloon Car Club	Roma Speedway Easter event	\$2,000	\$2,000
Teelba State School P & C Association	Teelba State School 60 Years Celebration	Withdrew application and will resubmit under the Community Grants program round 2	
Sponsorship Application			
Sculptures Out Back	Sponsorship for the Annual Sculptures Out Back Exhibition	\$20,000	\$20,000

Events Assistance Program Categories

Category	Aim	Funding Available
Community Events	Designed to support small-scale local events that attract up to 300 attendees and cater to a specific town or local community.	Up to \$500
Regional Events	Targeted at events that attract 300-1000 attendees from across the Maranoa region and provide moderate social and economic benefits.	Up to \$1,000
Large-scale Events	Larger-scale events that attract more than 1,000 attendees, may run over multiple days, and have the potential to draw visitors from outside the LGA. These events provide positive community, tourism and economic outcomes.	Up to \$2,000

After 2 rounds of the events assistance program and the sponsorship program since the adoption of the new policy, it has become evident that the current policy requires review and possible amendments. It is recommended that the policy be brought back to Council for consideration and amended to align it more with community needs and operational efficiencies. Some of these proposed amendments may include the likes of:

- Discontinuation of the Community Support Program funding.
- Realignment of the Events Assistance Program categories to better meet the needs of community groups.
- Adjustment of funding rounds to align with the Council’s budget adoption timeline.

- Inclusion of prize money as an ineligible item for funding use.
- Review of the allocation cap under the Events Assistance Program to better support smaller communities where a single community group organises multiple events annually.
- Introducing an 8 - 10-week timeline allowing operational efficiencies to review applications.

Recommendation:

Officer’s Recommendation:

That Council:

1. Endorse the assessment panel’s recommendations, and approve the following Events Assistance Program applications and Sponsorship Program applications for payment:

Organisation	Event Title	Amount approved
Surat Golf Club	Community Golf Day	\$500
Roma Pony Club	Roma Corfe Shield and Challenge	\$500
Maranoa Diggers Race Club Inc	Mitchell Races	\$1,000
Roma Show Society	WAG event – Mental Health and Wellbeing aimed at women and girls	\$1,000
Saloon Car Club	Roma Speedway Easter event	\$2,000
Wallumbilla Agricultural and Pastoral Association	Wallumbilla Bulls, Broncs and Barrels Rodeo	\$1000
Sculptures Out Back	Sponsorship for the Annual Sculptures Out Back Exhibition	\$20,000
	TOTAL	\$26,000

2. Allocate funds of **\$6,000** to Events Assistance **GL 2887.2251.2001**.
3. Allocate funds of **\$20,000** to Sponsorship **GL 2887.2249.2001**.
4. Approve that the Community Grants and Events Assistance Policy be reviewed and presented for Council’s consideration.

Risks: N/A

Policy and Legislative Compliance:

Community Grants and Events Assistance Policy

Budget / Funding (Current and future):

Events assistance GL 2887.2251.2001

Sponsorship GL 2887.2249.2001

Timelines / Deadlines:

As soon as possible, allowing community groups to progress their event planning.

Consultation (Internal / External):

The assessment panel included Councillors Johanne Hancock and Jane Vincent, supported by Council staff.

Strategic Asset Management Implications:

(If applicable, outline changes to whole of life costs and / or level of service)

N/A

Acronyms: N/A

Addition to Operational or Corporate Plan:

Plan Description	Yes / No
Operational	No.
Corporate	No.

Link to Corporate Plan:

Corporate Plan 2023-2028

Corporate Plan Pillar 5: Inclusivity

5.4 Community pride

Supporting Documentation:

Nil.

Report authorised by:

Manager - Tourism & Community Development

Director - Regional Development, Environment & Planning