



LATE ITEMS AGENDA

Ordinary Meeting

Thursday 12 March 2026

Roma Administration Centre

NOTICE OF MEETING

Date: 11 March 2026

Mayor: Councillor W M Taylor

Deputy Mayor: Councillor C J O'Neil

Councillors: Councillor J R P Birkett
Councillor M K Brumpton
Councillor A K Davis
Councillor P J Flynn
Councillor J M Hancock
Councillor B R Seawright
Councillor J R Vincent

Chief Executive Officer: Robert Hayward

Executive Management: Cameron Hoffmann – Deputy CEO – Strategic Roads,
Airports & Major Projects
Brett Exelby – Director Corporate Services
Seamus Batstone – Director Engineering
Jamie Gorry – Director Regional Development,
Environment and Planning

Attached is the agenda for the **Ordinary Meeting** to be held at the Roma Administration Centre on **12 March 2026 at 9:00 AM.**

Robert Hayward
Chief Executive Officer

TABLE OF CONTENTS

Item No	Subject	
L.	Late Items	
L.1	QCWA Amby Branch - In-Principle Support of Mural Project.....	2
	Prepared by: Manager - Facility & Property Services	
	Attachment : The Sauce Studio Community Mural Project	
	Proposal - Amby Hall	9
LC.	Late Confidential Items	
LC.1	Workplace Health and Safety Update	
	Classification: Closed Access	
	Local Government Regulation 2012 Section 254J(3)(e) (f) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government; AND matters that may directly affect the health and safety of an individual or a group of individuals.	

OFFICER REPORT

Meeting: Ordinary 12 March 2026

Date: 25 February 2026

Item Number: L.1

File Number: D26/18803

SUBJECT HEADING: QCWA Amby Branch - In-Principle Support of Mural Project

Classification: Open Access

Officer's Title: Manager - Facility & Property Services

Executive Summary:

The Queensland Country Women's Association Amby Branch has requested in principle support to proceed with a proposed mural project to be applied to the exterior of the Booringa Shire Hall, Amby.

Officer's Recommendation:

That Council provide in principle Support to the Queensland Country Women's Association Amby Branch for a proposed mural project on the exterior of the Booringa Shire Hall in Amby, subject to:

1. A detailed project plan, including final mural designs, being submitted to Council for consideration, with Council approval required before any works are to commence;
2. Public Liability and volunteer insurance for all project participants being provided prior to commencement;
3. Confirmation that appropriate surface preparation, paints and protective coating will be used to ensure durability; and
4. Any additional requirements identified through Council's internal review (including any necessary approvals, safety and asset considerations).

Context (*Why is the matter coming before Council?*):

The QCWA Amby Branch has approached Council seeking approval to undertake a mural project on three sides of the Booringa Shire Hall, Amby, and possibly the adjacent bus stop.

The group is self-funding the initial project. Contribution may be required from Council for the additional preparation work due to the buildings current external condition.

Council is asked to consider this request.

Background (Including any previous Council decisions):

The QCWA Amby Branch holds a Management Agreement for the use of the Booringa Shire Hall, Amby, this commenced on 1 May 2024 and is due to expire on 30 April 2029.

The group has approval for the 'Spin a Yarn Information Hub' to operate within the Hall.

Council considered this request at the Ordinary Meeting held on 28 February 2024, Council resolves as follows:

Resolution No. OM/02.2024/50

Moved Cr McMullen

Seconded Cr Birkett

That Council amend Resolution Number OM/04.2022/16 to read as follows:

That Council:

- 1. Note and endorse the 'Amby Spin a Yarn Information Hub' in Amby.**
- 2. Endorse the use of the hall for the project and offer a new management agreement to the Amby QCWA Branch and document responsibilities, at peppercorn rates.**
- 3. Advise the committee that provision of access to the Hall by vehicles must comply with all conditions of the Department of Transport and Main Roads (Qld).**
- 4. Advise the committee that provision of food from the Hall must comply with the provisions of the Food Act and Regulations.**

The group have received a concept design from The Sauce Studio, who have provided an overview of the project proposal.

The proposed project:

- Complete concept development process.
- Carry out surface preparation, masking and primer coat.
- Facilitate workshops to apply murals on three sides of the community hall and bus stop.
- Supply quality exterior paints and all arts materials.
- Consult and liaise with relevant staff and stakeholders to organize logistics
- Feature description and photos on the Sauce Studio website ad link in the appropriate social media.

The group have applied for grants for this project in the past however, they have been unsuccessful with their applications. They are however now able to self-fund the project.

The QCWA held a community meeting on Monday 23 February 2026, to discuss ideas and imagery the community would like to see represented in the mural, including a dedication to ANZACs on the side where services are held. The community input was collected and forwarded to the artist to provide the proposed mural drafts.



Proposed mural design:



Final design to be presented for Council approval.

Due to the condition of the exterior walls, additional preparation work will be required. The Artist has advised that he can accommodate a variation to the project to undertake these additional works and will provide a quote for Council's consideration. There may be a potential contribution from Council to ensure the appropriate preparation is completed.

Options Considered:

Facility Asset Management Plan:

External painting has been identified as an emergent repair at the end of useful life, estimated cost of \$20,000 in the related Facility Management Plan, with the external painting due to be completed in 2031.

During 2025-2026, a project to replace the Amby Hall roof and guttering has been completed.

An alternative recommendation is to decline the request.

Recommendation:

That Council provide in principle Support to the Queensland Country Women’s Association Amby Branch for a proposed mural project on the exterior of the Booringa Shire Hall in Amby, subject to:

1. A detailed project plan, including final mural designs, being submitted to Council for consideration, with Council approval required before any works are to commence;
2. Public Liability and volunteer insurance for all project participants being provided prior to commencement;
3. Confirmation that appropriate surface preparation, paints and protective coating will be used to ensure durability; and
4. Any additional requirements identified through Council’s internal review (including any necessary approvals, safety and asset considerations).

Risks:

Risk	Description of likelihood & consequences
Surface preparation and quality of works	Without appropriate preparation, primer, and protective coatings, murals may deteriorate prematurely, increasing Council maintenance costs.
Ongoing maintenance responsibility	Murals will require periodic maintenance, cleaning, or touch-ups. There is a risk the community group may not have capacity to maintain the murals long-term, leaving Council responsible.
Impact on future building repairs	Murals may complicate future repainting, asbestos management, or external repairs, potentially increasing costs or project timeframes.
Approval of final design	Community expectations may not align with final artwork. Council requires assurance that designs comply with community standards, heritage values and protocols.

Policy and Legislative Compliance:

Not applicable

Budget / Funding (Current and future):

No initial contribution requested from Council.

The QCWA Amby Branch will fund the project cost of \$9,680.00.

Budget consideration may be required for the additional preparation work to the exterior surface, pending contractor availability and quote.

Timelines / Deadlines:

The QCWA branch have tentative dates for the artist scheduled for April 2026.

Consultation (Internal / External):

Chief Executive Officer
Director – Corporate Services
Local Development Officer – Mitchell & Surrounds

External – QCWA Amby Branch committee members
External – The Sauce Studio

Strategic Asset Management Implications:

(If applicable, outline changes to whole of life costs and / or level of service)

External Painting

Acronyms:

Acronym	Description
QCWA – Amby Branch	Queensland Country Women’s Association – Amby Branch

Addition to Operational or Corporate Plan:

Plan Description	Yes / No
Operational	No
Corporate	No

Link to Corporate Plan:

Corporate Plan 2023-2028

Corporate Plan Pillar 3: Connectivity

3.1 Quality, fit-for-purpose strategic facilities

Supporting Documentation:

1 [↓](#) The Sauce Studio Community Mural Project Proposal - D26/18380
Amby Hall

Report authorised by:

Director - Corporate Services

The Sauce Studio Community Mural Project Proposal - Amby

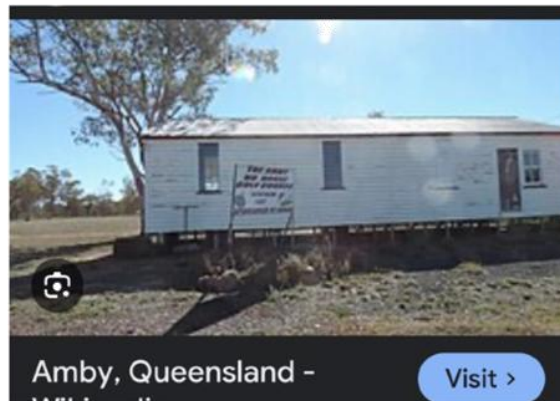
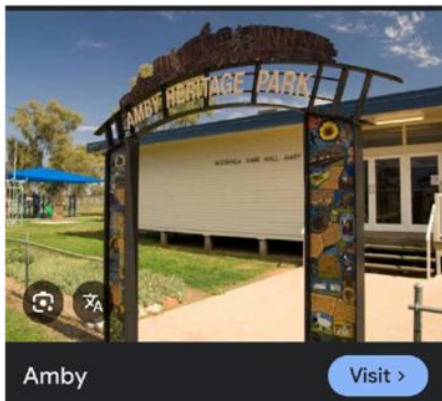
The Sauce Studio

0409 068 980

thesaucestudio.com
art@thesaucestudio.com

ABN# 14 012 602 645

Handcrafted Artwork since 94



Overview

- Complete concept development process.
- Carry out surface preparation, masking and primer coat.
- Facilitate workshops to apply murals on community hall (3 sides) and bus stop.
- Supply quality exterior paints and all arts materials.
- Consult and liaise with relevant staff and stakeholders to organise logistics.
- Feature description and photos on The Sauce Studio website and link in with appropriate social media.

The Sauce Studio Community Mural Project Proposal - Amby

Design Elements

The Sauce Studio will develop concepts and provide draft designs for feedback/approval prior to commencement. Please note, during the design process, it is necessary for the client to proof read all of the content to ensure correct spelling is included in the design, if relevant. Minor alterations or adjustments can be made during mural application if necessary, as to include unforeseen details or information, however, at this stage major features cannot be changed. Please note, supplied designs may not contain the high level of detail of a completed artwork. Designs are generated for layout purposes, ensuring the theme, style and content are appropriate for the space.

Safety

The Sauce Studio can assist the organisation to identify hazards and conduct a risk assessment prior to commencing. The Sauce Studio can provide a Risk Management Strategy for mural painting and workshop activities. The Sauce Studio holds current Public Liability insurance, Working with Children & Young People Blue card and is accredited for working safely at heights.

Environment

The Sauce Studio values a clean, healthy environment and embraces environmentally sustainable principles. Several practices are followed to ensure carbon footprints and pollution hazards are eliminated or minimised. The Sauce Studio can provide an Environmental Management Strategy and endeavours to work towards objectives outlined in the strategy throughout the project. Any outdoor work is subject to weather conditions (see cancellations).

Copyright and Media

All designs and artwork generated will be original and not contain copyrighted material however The Sauce Studio does not take any responsibility for references supplied by the client. Clients are required to attribute the artist where applicable. The artwork may not be used for commercial purposes without written permission. A client or third party may not alter, transform, or build upon this work unless permission is given by the creator. The Sauce Studio recommends a collaboratively written media release be generated prior to engagement of media. Please refer to the [Arts Law Centre](#) for additional copyright information.

Cancellations/Postponements

In the event of wet weather, illness or other reasonable unforeseen events, The Sauce Studio is aware projects may need to be postponed or cancelled. To ensure availability for rescheduling and validity of the quote provided, 14 days notice is required in the instance of postponement. Any less may result in The Sauce Studio retaining the deposit for materials. If the project is cancelled, payment of materials is non refundable and further fees and charges may apply to cover administration costs at the discretion of The Sauce Studio.

The Sauce Studio Community Mural Project Proposal - Amby

Quotation

All quotes are valid for ninety days only. Contact The Sauce Studio for further information if more time is necessary. This is to ensure accuracy of prices for materials and availability. Additional charges may occur if works performed at the client's request are significantly altered from those stated within this proposal.

Amby Community Murals	Quantity	Unit Price	Cost
Complete design, project planning and preparation	12 hrs	\$100/h	\$1,200
Facilitate workshops to apply artwork over 8 days	64 hrs	\$100/h	\$6,400
Supply all paints and arts materials		\$15/SQM	\$1,200
Trestle & plank system, airless spray gun, travel & misc.			NC
Subtotal			\$8,800
		GST 10%	\$880
* If paid within 7 days of invoice date.		* Total	\$9,680

Payment Terms

The Sauce Studio requires invoices to be paid in full 7 days from the invoice date. A Tax Invoice will be supplied upon commencement containing bank account details and payment options. This will include a school supplier number where applicable. All artwork remains the property of the artist until it is paid for in full. Please ensure The Sauce Studio's details are added to accounting systems prior to commencing as necessary. If payment is not received within seven days as stated on invoice 10% penalty may apply. For every week payment is late a further 10% may be charged at the discretion of The Sauce Studio. Please contact The Sauce Studio to discuss payment options if there are difficulties with these terms or your current accounting practises will not match these terms.

The Sauce Studio Community Mural Project Proposal - Amby

About the artist

Principal Artist, Sauce has three decades of experience with public art and murals and his work can be seen all over Australia. He has worked with well over 100 schools during his career as a self employed mural artist since 2001. This has seen a range of commissioned artworks for public & private schools, P&C organisations and Alternative Learning Providers. Saucers versatility to produce quality murals for a variety of applications ensures his experience and professionalism are second to none.

Sauce's commercial work has seen commissions with Airports Queensland, Birch Carroll & Coyle Cinemas, HHH Architects, Sandstone Point Hotel, Tadpoles Early Learning Centres, Dominos Pizza, Grit Scooters, Portside Brisbane, Tourism Queensland, Charleys Creek Brewery, Redland Museum, Australian Age of Dinosaurs Museum and many more. Sauce has been a finalist for Mural Fest Tasmania, Jamestown Mural Fest (South Australia), The Border Art Prize, The Caldera Art Prize, King of Canvas, Blackall Heartland Festival and the Redland Art Awards and a winner of the Mural Fest in 2011 and King of Canvas (South Australia) in 2008. In 2012 he had a joint exhibition Outside Inn at Jugglers, Fortitude Valley and in 2013 he opened The Sauce Studio in the CBD of Murwillumbah which was his own art studio with a retail showcase open to the public. Sauce has since held several solo exhibitions such as Convergence at Grasslands Gallery Tambo, The Dark Ages at Mundubbera Regional Art Gallery and Full Circle at The Globe Barcaldine.

It is from these numerous competitions in conjunction with his commercial work which indicate his suitability for working with public spaces and public art.