
LATE ITEMS
AGENDA

Ordinary Meeting

Tuesday 24 March 2026

Roma Administration Centre

NOTICE OF MEETING

Date: 23 March 2026

Mayor: Councillor W M Taylor

Deputy Mayor: Councillor C J O'Neil

Councillors: Councillor J R P Birkett
Councillor M K Brumpton
Councillor A K Davis
Councillor P J Flynn
Councillor J M Hancock
Councillor B R Seawright
Councillor J R Vincent

Chief Executive Officer: Robert Hayward

Executive Management: Cameron Hoffmann – Deputy CEO – Strategic Roads,
Airports & Major Projects
Brett Exelby – Director Corporate Services
Seamus Batstone – Director Engineering
Jamie Gorry – Director Regional Development,
Environment and Planning

Attached is the agenda for the **Ordinary Meeting** to be held at the Roma Administration Centre on **24 March 2026 at 9:00 AM.**



Robert Hayward
Chief Executive Officer

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LC.1	Tender Award 26037: Womblebank Gap Road Safety Upgrade (Dingo Barrier Grid)	
	Classification: Closed Access	
	Local Government Regulation 2012 Section 254J(3)(c) (g) the local government's budget; AND negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	

LC.2 Tender Award 26032: 2025/26 Bitumen Reseal Program

Classification: Closed Access

Local Government Regulation 2012 Section 254J(3)(c) (g) the local government's budget; AND negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

OFFICER REPORT

Meeting: Ordinary 24 March 2026

Date: 23 March 2026

Item Number: L.1

File Number: D26/30174

SUBJECT HEADING: Updated Consideration of Elected Member Attendance - 2026 LGAQ Civic Leaders Summit

Classification: Open Access

Officer's Title: Lead Officer - Elected Members & Community Engagement

Executive Summary:

Formalisation of elected member attendance at an upcoming conference as part of advocacy activities and/or enhancing strategy and policy development for Maranoa Regional Council.

Officer's Recommendation:

That Council endorse the attendance of Cr Hancock at the LGAQ Civic Leaders Summit on 25 – 26 March in Brisbane.

Context (*Why is the matter coming before Council?*):

For endorsement of Councillor attendance at the LGAQ Civic Leaders Summit, with Mayor Tylor unable to attend the conference due to a family commitment.

Background (*Including any previous Council decisions*):

2026 LGAQ Civic Leaders Summit

At the ordinary meeting on 12 February 2026, Council endorsed the attendance of the Mayor Taylor and Deputy Mayor Cr O'Neil at the upcoming LGAQ Civic Leaders Summit in Brisbane on 25 – 26 March 2026. (Resolution Number OM/02.2026/02).

With Mayor Taylor is no longer able to attend the summit due to an unforeseen family commitment. Cr Hancock has indicated her availability to attend in the Mayor's and this report seeks Council's endorsement of the proposed updated arrangements.

Options Considered:

1. Amending registration arrangements to support Cr Hancock attending the conference in the Mayor's place.
2. Not send a replacement representative.

Recommendation:

That Council endorse the attendance of Cr Hancock at the LGAQ Civic Leaders Summit on 25 – 26 March in Brisbane.

Risks:

Risk	Description of likelihood & consequences
Legislation requirements are potentially not being met.	The act requires that elected Councillor’s attendance at conferences and deputations be permitted by the local government. Unauthorised Councillor attendance at conferences could compromise insurance entitlements should circumstances arise that lead to the submission of an insurance claim. The purpose of this report is to approve attendances, thereby meeting legislative requirements.
Missed opportunity of a second delegate attending the conference with funds already expended	Conference registration can be updated with an alternative representative, as can accommodation and flight arrangements already previously booked.

Policy and Legislative Compliance:

Expenses Reimbursement Policy (Councillors)

Budget / Funding (Current and future):

LGAQ Civic Leaders Summit

Item	Estimated Cost (per person)
Conference registration	\$990
Conference Networking Dinner	\$150
Accommodation	\$340 per person/night (2 nights \$680)
Incidentals estimate	\$150
Flights (return)	\$730
Total estimate	\$2,360

Timelines / Deadlines:

Attendances need to be endorsed prior to conference / meeting date.

Consultation (Internal / External):

Councillors of Maranoa Regional Council.

Strategic Asset Management Implications:

(If applicable, outline changes to whole of life costs and / or level of service)

N/a

Acronyms:

Acronym	Description
LGAQ	Local Government Association of Queensland Ltd

Addition to Operational or Corporate Plan:

Plan Description	Yes / No
Operational	No
Corporate	No

Link to Corporate Plan:

Corporate Plan 2023- 2028
Corporate Plan Pillar 4: Accountability
4.3 Leadership development program

Supporting Documentation:

Nil.

Report authorised by:

Deputy CEO - Strategic Roads, Airports & Major Projects

INFORMATION REPORT

Meeting: Ordinary 24 March 2026

Date: 10 March 2026

Item Number: L.2

File Number: D26/25269

SUBJECT HEADING: Monthly Report | Meeting Actions update - February 2026 & outstanding actions

Classification: Open Access

Officer's Title: Coordinator - Executive & Elected Member Support Services

Executive Summary:

The purpose of this report is to provide Council with an update on the status of Council meeting actions for the month of February 2026, and an update on outstanding actions in progress from the beginning of this term of Council.

Officer's Recommendation:

That Council receive and note the Officer's report as presented.

Background:

This monthly report provides an update on the status of Council decisions at ordinary meeting held in February 2026.

It also provides an update on outstanding actions (in progress), from the beginning of this term of Council.

The aim of the report is to provide visibility for Council and the community on the progress of implementation of decisions.

Body of Report:

Ordinary Meetings were held in February 2026 on the 12th and 26th.
A Special Meeting was held on 18 February 2026.

February 2026

Total Number of Decisions requiring Implementation	Number Outstanding	Number Completed
17	4	13

Attachment 1 shows the decisions and subsequent status of Council Meeting Resolutions for the month of February 2026.

Maranoa Regional Council

Ordinary Meeting - 24 March 2026

Attachments 2 - 6 shows the status of outstanding actions for each Directorate from the commencement of this term of Council as at 19/03/26-

Current Reporting Period

Outstanding as at 19/03/26

Directorate	# Outstanding
Corporate Services	11
Office of the CEO	6
Engineering	3
Regional Development, Environment & Planning	12
Strategic Roads, Airports & Major Projects	14
Total	46

Prior Reporting Period

Outstanding as at 17/02/26

Directorate	# Outstanding
Corporate Services	20
Office of the CEO	5
Engineering	2
Regional Development, Environment & Planning	14
Strategic Roads, Airports & Major Projects	24
Total	65

Link to Corporate Plan:

Corporate Plan 2023- 2028

Corporate Plan Pillar 4: Accountability

4.5 Good governance framework

Supporting Documentation:

1	Monthly Meeting Actions Update February 2026	D26/28771
2	Office of CEO Outstanding Actions @ 19/03/26	D26/28948
3	Corporate Services Outstanding Actions @ 19/03/26	D26/29034
4	Engineering Outstanding Actions @ 17/02/26	D26/29046
5	Regional Development, Environment and Planning Outstanding Actions @ 19/03/26	D26/29089
6	Strategic Roads, Airports & Major Projects Outstanding Actions @ 19/03/26	D26/29556

Report authorised by:
Chief Executive Officer

Action Sheets Report	Division:	All Divisions	Date From:	12/02/2026
	Committee:	Ordinary and Special	Date To:	26/02/2026
	Printed: Thursday, 19 March 2026 9:25:39 AM			

^MEETING DATE	RESOLUTION	SUBJECT	MOTION	OFFICER	LATEST COMMENTS	STATUS
12/02/2026	OM/02.2026/02	Consideration of Elected Member Attendance - 2026 LGAQ Civic Leaders Summit	That Council: 1. Endorse the attendance of Mayor Wendy Taylor and Cr Cameron O'Neil at the LGAQ Civic Leaders Summit on 25 – 26 March in Brisbane. 2. Draw the required funds from attending individual Councillor Conference budgets.	Coordinator – Executive & Elected Member Support Services	Completed 12 February 2026 Registration, Accommodation and Flights booked for respective Councillor attendance as resolved.	Complete
12/02/2026	OM/02.2026/03	Proposed Adjustment to 2026 Meeting Schedule Date change for the 2nd ordinary meeting in March	That Council: 1. Amend the second ordinary meeting date in March - from Thursday 26 March to Tuesday 24 March 2026, noting a commencement time of 9am. 2. Publish the updated meeting schedule on Council's website reflecting this change.	Coordinator – Executive & Elected Member Support Services	Completed 13 February 2026 - Meeting schedule adjusted and re-published to the website.	Complete
12/02/2026	OM/02.2026/05	Development Application - Material Change of Use - "Transport Depot" - 19 Silo Lane, Hodgson (Ref:2025/21596)	That the development application for a Material Change of Use – "Transport Depot" located at 19 Silo Lane, Hodgson, described as Lot 12 on H1495, be approved subject to the listed conditions and general advice -	Planning Officer	Completed 17 February 2026 - Decision Notice (D26/11445) & Council Res Letter (D26/13993) sent to the applicant	Complete
12/02/2026	OM/02.2026/06	Development Application- Material Change of Use "Undefined Use" (Domestic Outbuilding)-5 Short Street, Mitchell (Ref:2025/21628)	That the development application for a Material Change of Use – "Undefined Use" (Domestic Shed) located at 5 Short Street, Mitchell, described as Lot 5 on SP206884, be approved subject to the listed conditions and general advice -	Planning Officer	Completed on 17 February 2026 - Decision Notice (D26/3296) and Council Res Letter (D26/13937) has been sent to the applicant	Complete
12/02/2026	OM/02.2026/07	Adoption of the Community and Not-for-Profit Groups' Use of the Dianne Gibson Artwork	That Council adopt the Community and Not-for-Profit Groups' Use of the Dianne Gibson Artwork policy.	Support Officer - Tourism & Community Development	Completed on 18 February 2026.	Complete

Action Sheets Report	Division:	All Divisions	Date From:	12/02/2026
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^MEETING DATE	RESOLUTION	SUBJECT	MOTION	OFFICER	LATEST COMMENTS	STATUS
12/02/2026	OM/02.2026/13	Application for Permit to Occupy - Lot 15 CP EG 68	<p>That Council:</p> <ol style="list-style-type: none"> 1. Offer no objection to the application for a Permit to Occupy over land described as Lot 15 CP EG68 for the purpose of grazing, on the condition that the application is submitted to the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development within twelve (12) months of the applicant receiving Council's response. <p>Subject to the following conditions:</p> <ol style="list-style-type: none"> a) State and Trustee reserve the right to cancel the permit at any stage, without compensation to the occupier; b) Installation of signage advising that the area is a Permit to Occupy and the Permit Holders contact details; c) Flow of traffic on roads in the area not to be impeded; d) The area is managed to ensure that it is not overgrazed and there is no decline in natural resource condition. <ol style="list-style-type: none"> 2. As Trustee of the Reserve, authorise the use of the land be dealt with under the Land Act 1994 by the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development. 	Coordinator - Property & Tenure Services	Completed 25 February 2026 - Completed - letter and Form C registered post to applicant	Complete

Action Sheets Report	Division:	All Divisions	Date From:	12/02/2026
	Committee:	Ordinary and Special	Date To:	26/02/2026
	Printed: Thursday, 19 March 2026 9:25:39 AM			

^MEETING DATE	RESOLUTION	SUBJECT	MOTION	OFFICER	LATEST COMMENTS	STATUS
			3. Authorise the Chief Executive Officer, or delegate, to sign Part C 'Statement in relation to an application under the Land Act 1994 over State Land'.			
12/02/2026	OM/02.2026/14	Consideration of Project Nominations Queensland Government 2026-27 Active Transport Grants Program	That Council: <ol style="list-style-type: none"> Apply for funding under the Queensland Government's 2026-27 Active Transport Grants Program (ATGP) for three projects: <ul style="list-style-type: none"> Design Stream <ol style="list-style-type: none"> Bungil Street Dedicated Footpath – from Adungadoo to Sports Ovals Construction Stream <ol style="list-style-type: none"> Stage 1, Miscamble St – Carnarvon Highway to Arthur Street Priority 1. Pathway from Surat Hospital to School Priority 2. Provide in-principle approval for Council to co-fund the above projects up to a total value of \$800,000 (excluding GST) in the 2026–27 financial year, subject to the success of the funding applications Authorise the Chief Executive Officer (or delegate) to sign the funding agreement(s). 	Manager – Roads Strategy	Completed 13 March 2026.	Complete
12/02/2026	OM/02.2026/15	Leachate & Stormwater Management Tender - Award Recommendation	That Council: <ol style="list-style-type: none"> Accept Durack Civil Pty Ltd as the successful tenderer for Tender 26026 Leachate & 	Manager - Waste & Environmental Health Services	Letter issued, waiting return of documentation from successful tenderer for finalisation.	In Progress

Action Sheets Report	Division:	All Divisions	Date From:	12/02/2026
	Committee:	Ordinary and Special	Date To:	26/02/2026
	Printed: Thursday, 19 March 2026 9:25:39 AM			

^MEETING DATE	RESOLUTION	SUBJECT	MOTION	OFFICER	LATEST COMMENTS	STATUS
			<p>Stormwater Management Project, for an estimated contract sum of \$938,458 excluding GST.</p> <p>2. Authorise the Chief Executive Officer (or delegate) to enter final negotiations with the tenderer, noting the anticipated contract sum value above, and execute the contract if the final terms are acceptable.</p> <p>3. Authorise the nominated Superintendent (for Council) the delegation to order variations up to the value of the approved project budgets, noting the schedule of rates, nature of contract, and the requirement to use variations to achieve project goals.</p>			
12/02/2026	OM/02.2026/16	LC.3 - Waste Bin Collection Contract Renewal - Contract Approach	<p>That Council:</p> <p>That we defer this matter to a special meeting on Wednesday 18 February 2026.</p>	Manager - Waste & Environmental Health Services	Completed 17 February 2026 - Report prepared for inclusion in Special meeting Agenda on 18/02/26.	Complete
12/02/2026	OM/02.2026/09	Business Excellence Program - Updated Terms of Reference	<p>That Council:</p> <p>1. Endorse the updated Terms of Reference.</p> <p>2. Nominate MRC's Regional Economic Development Specialist as Council's primary representative on the BEP Steering Committee.</p> <p>3. Nominate Cr. Amber Davis as MRC's Councillor Representative.</p> <p>4. Authorise the Chief Executive Officer (or delegate) to</p>	Regional Economic Development Specialist	Completed 18 February 2026 - completed all actions.	Complete

Action Sheets Report	Division:	All Divisions	Date From:	12/02/2026
	Committee:	Ordinary and Special	Date To:	26/02/2026
	Printed: Thursday, 19 March 2026 9:25:39 AM			

^MEETING DATE	RESOLUTION	SUBJECT	MOTION	OFFICER	LATEST COMMENTS	STATUS
			execute the Terms of Reference on Council's behalf.			
12/02/2026	OM/02.2026/10	Application for Resource Recovery Grant - Stream 2	That Council: 1. Approve the submission of a Resource Recovery Boost Fund – Stream 2 application (EOI Stage) for the Green Waste Resource Recovery and Composting Infrastructure Project. Noting that no direct cash contribution is required, and that Council's contribution will be provided through existing operational, and in-kind resources. 2. If successful, Council approve submission of the full application.	Regional Economic Development Specialist	Completed 8 February 2026 at 10:59:22 AM - Application submitted on Thursday, 12 February 2026, through the Resource Recovery Boost Fund (Stream 2) via Smarty Grants.	Complete
26/02/2026	OM/02.2026/20	Roma Mud Derby - User Agreement	That Council: 1. Enter into a User Agreement with Roma Red Neck Mud Racing Inc, for the use of 2-4 Bungil Street Roma, described as Lot 92 on R8614. 2. Authorise the Chief Executive Officer (or delegate) to execute the User Agreement.	Manager - Facility & Property Services	Currently in negotiations with the group regarding legal liability insurance arrangements.	In Progress
26/02/2026	OM/02.2026/25	Addition to the Road Register - Unnamed road off Fleming Drive, Roma	That Council: 1. Approve the addition of a new road to Council's Road Register with the classification of Industrial Access, and a length of 553m to align with previous Planning decisions that approved the Fleming Drive reconfiguration of lot	Manager – Roads Strategy	Process commenced to update councils road register as outlined in points 2 & 3 of the resolution.	In Progress

Action Sheets Report	Division:	All Divisions	Date From:	12/02/2026
	Committee:	Ordinary and Special	Date To:	26/02/2026
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^MEETING DATE	RESOLUTION	SUBJECT	MOTION	OFFICER	LATEST COMMENTS	STATUS
			boundaries including a new road servicing some of the new lots. 2. Adopt the name "Stansbie Drive" for the new road. 3. Note the realignment to Fleming Drive at the intersection with Roma Downs Road will be captured as a minor change to Council's Road Register.			
26/02/2026	OM/02.2026/29	Tender Award: 26023 Roma Saleyards Improvement Projects	That Council: 1. Approves an additional budget allocation of \$669,000 bringing the total to \$2,739,000 for Work Order 25986 - Capital Works - Roma Saleyards Renewal & Offsetting Loading Ramps to be funded from Council's Saleyards Reserve. 2. Appoints CJH Construction Pty Ltd (ABN [80-660-369-273]) as the preferred tenderer for Tender MRC-26023 - Roma Saleyards Improvement Projects. 3. Authorises the Chief Executive Officer (or delegate) within the approved budget, to negotiate and, if acceptable terms are reached, execute the contract documents and notify all tenderers of the outcome.	General Manager Saleyards	Letter issued confirming Council's decision and successful tenderer coming out for a site inspection underway. 27 March 2026. Financial implications sent to CFO for noting.	In Progress
26/02/2026	OM/02.2026/30	Tender 26001 Bassett Park Roma - Jockey Room Stage 2 - Safe Movement & Access	That Council: 1. Accepts the tender from Brett Cherry Builders Pty Ltd (ABN 40 123 576 849) for Tender	Specialist - Building Projects	Completed on 13 March 2026.	Complete

Action Sheets Report	Division:	All Divisions	Date From:	12/02/2026
	Committee:	Ordinary and Special	Date To:	26/02/2026
				Printed: Thursday, 19 March 2026 9:25:39 AM

^MEETING DATE	RESOLUTION	SUBJECT	MOTION	OFFICER	LATEST COMMENTS	STATUS
			<p>26001 Bassett Park Roma - Jockey Room Stage 2 - Safe Movement & Access for \$292,470 (exclusive of GST).</p> <p>2. Authorises the Chief Executive Officer (or delegate) to negotiate and finalise non-material terms consistent with the Request For Tender, execute the contract documents, and notify all tenderers of the outcome.</p>			
26/02/2026	OM/02.2026/31	Easter in the Country's Outback Tucker Under the Stars - request use of the Roma Saleyards facilities	That Council subject to receiving written approval from the "Manager" of the management agreement approve Easter in the Country's request to use the Roma Saleyards café and kitchen areas to host the Outback Tucker Under the Stars as part of Easter in the Country on Thursday, 2 April 2026.	Coordinator - Local & Community Development	Completed 16 March 2026 - Correspondence letter saved D26/27387	Complete
26/02/2026	OM/02.2026/24	Item 13.2 - Endorsement of the Events Assistance Program - Round 1 - 2026	<p>That Council:</p> <p>1. Endorse the assessment panel's recommendations, and approve the following Events Assistance Program applications and Sponsorship Program applications for payment:</p> <p>Table listed.</p> <p>2. Allocate funds of \$8,000 to Events Assistance GL 2887.2251.2001.</p> <p>3. Allocate funds of \$20,000 to Sponsorship GL 2887.2249.2001.</p> <p>4. Approve that the Community Grants and Events Assistance</p>	Support Officer - Tourism & Community Development	Completed 05 March 2026. Financial implications noted by CFO	Complete

Action Sheets Report	Division:	All Divisions	Date From:	12/02/2026
	Committee:	Ordinary and Special	Date To:	26/02/2026
	Printed: Thursday, 19 March 2026 9:25:39 AM			

^MEETING DATE	RESOLUTION	SUBJECT	MOTION	OFFICER	LATEST COMMENTS	STATUS
			Policy be reviewed and presented for Council's consideration.			

Action Sheets Report	Division: Office of the CEO	Date From: 10/04/2024
	Outstanding Actions: 6	Date To: 19/03/2026
		Printed: Thursday, 19 March 2026 12:37:37 PM

^MEETING DATE	RESOLUTION	SUBJECT	MOTION	OFFICER	LATEST COMMENTS	ESTIMATED COMPLETION DATE
12/12/2024	OM/12.2024/41	Long Terms Economic Relationships	That Council: 1. Authorise the Mayor, Deputy Mayor, Cr Hancock, and CEO (or delegate) to continue progressing discussions with the Australian Filipino Consulate in Queensland in developing a long term economic relationship/partnership. 2. Receives a further report to be tabled in early 2025 for further consideration.	Chief Executive Officer	Mayor and Deputy Mayor meeting with the Filipino Consulate on 17/02/26 as a follow up to initial meeting. Further update to Council following this meeting. Update requested on outcome of follow up meeting 19/03/26.	27/03/26
14/05/2025	OM/05.2025/02	Development of a Maranoa Regional Council Employee Volunteer Policy	That a policy be drafted and a report be presented with costings for a Maranoa Regional Council Employee Volunteer Policy incorporating 2 days of volunteering leave per year (non-accruing), for consideration as part of the 2025/26 budget deliberations.	Chief Executive Officer	Draft policy presented to Council at briefing on 11/03/26. Final policy to be presented approximately August 2026 for adoption.	21/08/26
11/12/2025	OM/12.2025/20	Roma Saleyards - Memorial Wall	That Council: 1. Receive and approve the nominations for candidates (C) – Colin John Brookes and (F) – Geoff Thompson for individual plaques on the Roma Saleyards Memorial Wall. 2. Receive and decline the nominations for candidates (A), (B) & (D) as they have not met the criteria. 3. Receive and request additional information for candidate (E) to further assess the significant contribution to the Roma Saleyards.	Manager Saleyards	- Letters to be drafted for distribution and further information being requested regarding candidate E.	27/03/26

Action Sheets Report	Division: Office of the CEO	Date From: 10/04/2024
	Outstanding Actions: 6	Date To: 19/03/2026
		Printed: Thursday, 19 March 2026 12:37:37 PM

^MEETING DATE	RESOLUTION	SUBJECT	MOTION	OFFICER	LATEST COMMENTS	ESTIMATED COMPLETION DATE
11/12/2025	OM/12.2025/21	Tender 26008 - Lease and Operation of the Roma Saleyards Cafe (Food and Beverage Service)	That Council: 1. Accept AS RAJ Group Pty Ltd for Tender 26008 - Lease and Operation of the Roma Saleyards Cafe (Food and Beverage Service) for the tendered lease rate of \$27,600 per annum (excluding GST). 2. Authorise the Chief Executive Officer (or delegate) to negotiate and execute the lease for a period of 3 years with an option for a further 2 x 1 year options.	General Manager Saleyards	Final legal review of documentation in progress. Once completed required parties will sign off on the tender documentation.	27/03/26
26/02/2026	OM/02.2026/29	Tender Award: 26023 Roma Saleyards Improvement Projects	That Council: 1. Approves an additional budget allocation of \$669,000 bringing the total to \$2,739,000 for Work Order 25986 – Capital Works – Roma Saleyards Renewal & Offsetting Loading Ramps to be funded from Council's Saleyards Reserve. 2. Appoints CJH Construction Pty Ltd (ABN [80 660 369 273] as the preferred tenderer for Tender MRC 26023 – Roma Saleyards Improvement Projects. 3. Authorises the Chief Executive Officer (or delegate) within the approved budget, to negotiate and, if acceptable terms are reached, execute the contract documents and notify all tenderers of the outcome.	General Manager Saleyards	Letter issued confirming Council's decision and successful tenderer coming out for a site inspection underway. 27 March 2026.	27/03/26

Action Sheets Report	Division: Office of the CEO	Date From: 10/04/2024
	Outstanding Actions: 6	Date To: 19/03/2026
	Printed: Thursday, 19 March 2026 12:37:37 PM	

^MEETING DATE	RESOLUTION	SUBJECT	MOTION	OFFICER	LATEST COMMENTS	ESTIMATED COMPLETION DATE
12/03/2026	OM/03.2026/02	Roma Saleyards Charity Sales	<p>That Council :</p> <ol style="list-style-type: none"> 1. Repeal the existing Roma Saleyards Annual Store Sale Fundraiser Policy (P22/12). 2. Adopt the updated Roma Saleyards Charity Sale Policy, including the following amendments- <p>Section 3.2 First dot point to state-</p> <ul style="list-style-type: none"> <input type="checkbox"/> Provide a marketing plan at least four (4) weeks prior to the Charity Sale month. <p>Section 3.7 - Formatting correction – first dot point should have one dot point only in front of the statement.</p> <p>Section 4 – Definitions Remove the "Annual Charity Sale Month" title and description from definitions, as this is specified in section 3.3.</p>	General Manager Saleyards	Please provide policy with amendments to be provided to Governance for placement on Council's website and policy register.	27/03/26

Action Sheets Report	Division:	Corporate Services	Date From:	10/04/2024
	Committee:	Ordinary and Special	Date To:	19/03/2026
	Outstanding:	11	Printed:	Thursday, 19 March 2026 2:53:32 PM

^MEETING DATE	ITEM NUMBER	SUBJECT	MOTION	OFFICER	LATEST COMMENTS	ESTIMATED COMPLETION DATE
12/12/2024	OM/12.2024/23	Surat RSL Hall Kitchen - Request to Lease	That Council: 1. Decline the request to enter into a formal Agreement with the applicant for exclusive use of the Surat RSL Hall Kitchen. 2. Request that a report be tabled at a future meeting of Council, which includes full details of how this facility operates, and details of what is required for the kitchen to be hired out as a commercial facility.	Property & Tenure Officer	Briefing topic prepared.	13/04/26
12/12/2024	OM/12.2024/01	Housing divestment	Council resolve: 1. In relation to unexpended funds of \$1,032,885 from the Rural Service Centre Pilot discontinued in 2013: <ul style="list-style-type: none">o To unlink those funds from Council's exit from the social housing systemo To submit proposals to the Department of Housing and Public Works on local housing developments. 2. To affirm its decision to not seek Registration under the National Regulatory System for Community Housing and exit the social housing system through: <ul style="list-style-type: none">o The same property distribution split in lieu of payment of contingent liability under funding agreements as had previously been	Director Corporate Services	Director Corporate Services advises this is unlikely to be finalised prior to end of FY. Further update will be sought from the department on progress of the process.	30/06/26

Action Sheets Report	Division:	Corporate Services	Date From:	10/04/2024
	Committee:	Ordinary and Special	Date To:	19/03/2026
	Outstanding:	11	Printed:	Thursday, 19 March 2026 2:53:32 PM

^MEETING DATE	ITEM NUMBER	SUBJECT	MOTION	OFFICER	LATEST COMMENTS	ESTIMATED COMPLETION DATE
			<p>agreed with the department</p> <ul style="list-style-type: none"> ▪ Council transferring 20 properties to the department ▪ Council retaining 30 properties outside of the social housing system <p>3. A revised distribution split of accumulated surplus program funds on a per unit of accommodation/dwelling basis that equitably aligns with the property distribution split.</p> <p>4. Seek a full report on our community/social housing situation to be brought back to Council in the new year via a briefing.</p>			
26/03/2025	OM/03.2025/33	Roma History Lodge - Building and Maintenance	<p>That Council:</p> <ol style="list-style-type: none"> 1. Work with the Roma History Lodge to apply for grants for this project. 2. Consider additional funding in 2025/26 budget for further works to the Roma History Lodge, totally \$28,800 inc GST, as per estimate of costs provided. 3. Consider a further policy that addresses works undertaken on Council facilities to ensure they 	Manager - Facility & Property Services	Policy required	28/05/26

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			comply with the building act and appropriate standards.			
24/04/2025	OM/04.2025/46	Advertising at Roma Airport and Roma Saleyards	That Council: <ol style="list-style-type: none"> Formally decline the offer presented by Paradise Outdoor Advertising to provide advertising solutions at Roma Airport and Roma Saleyards. Be provided a report on alternative solutions to produce advertising revenue at the airport and saleyards at a future meeting. Be provided a report on broader solutions to advertising opportunities across the region. 	Director Corporate Services	Draft Policy has been prepared, to be finalised and distributed to internal stakeholders prior to presentation to Council.	27/03/26
24/07/2025	OM/07.2025/26	Tender 25044 - Expression of Interest - Studio 2 Roma Community Arts Centre	That Council: <ol style="list-style-type: none"> Approves an amendment to Council's Fees and Charges Schedule to include a monthly fee of \$189.00 per studio, at the Roma Community Arts Centre for non-profit organisations. Enters into a commercial tenancy agreement with Roma Patchwork and Crafters for the use of Studio 2 at the Roma Community Arts Centre, for a term of three (3) years, concluding on 30 September 2028, in alignment with existing studio tenancies. Approves that Roma Patchwork and Crafters be exempt from rental payments under the agreement until roof repairs in 	Manager - Facility & Property Services	Pending valuation response.	04/05/26

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			<p>Studio 6 are completed to a satisfactory standard.</p> <p>4. Authorise the Chief Executive Officer (or delegate) to execute all necessary documentation.</p> <p>5. Receive, via a briefing, a review of the fees and charges for the studios based on lettable space.</p>			
28/08/2025	OM/08.2025/01	Option to Renew - Licence Agreement - Surat Washdown Facility	<p>That Council:</p> <p>1. Approve the extension of the Licence Agreement with Mandandanji Cultural Heritage Services Pty Ltd for a further three (3) year term in accordance with the terms of the current agreement, until 17 August 2028.</p> <p>2. Authorise the Chief Executive Officer (or delegate) to determine the annual rental amount, having regard to any additional utilities, maintenance and operational expenses at the premises as a result of this agreement.</p> <p>3. Authorise the Chief Executive Officer (or delegate), to execute the Licence Agreement.</p>	Property & Tenure Officer	Target date extended - Annual rental fee evaluated and Licence agreement drafted for signing.	14/04/26
11/12/2025	OM/12.2025/30	Application for Permit to Occupy - Road Reserve Adjoining Lot 2 on MNG13 and Lot 4 on MNG21 - Application for Trustee Lease over Lot 5 on MNG13.	<p>That:</p> <p>1. Offer no objection to the application for a Permit to Occupy, over road reserve adjoining Lot 2 on MNG13 and Lot 4 on MNG21 for the purpose of grazing, on the condition that no fences or other structures</p>	Manager - Facility & Property Services	Continuing to wait on receipt of neighbouring property views being sought by the applicant.	29/05/26

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			<p>are placed on the road reserve.</p> <p>2. As Road Manager authorise the use of the land be dealt with under the Land Act 1994 by the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development.</p> <p>3. Authorise the Chief Executive Officer, or delegate, to sign Part C Statement in relation to an application under the Land Act 1994 over State Land in respect to this application.</p> <p>4. Agrees to enter into a Trustee Lease over Lot 5 on MNG13, being 'Karil' Stock Route Water Facility, with Hughes Holdings and Investments for a period of Five (5) years, on the condition that no objection is received from the adjoining Landholder.</p> <p>5. Authorise the Chief Executive Officer, or delegate, to enter into negotiations and execute the Trustee Lease.</p>			
11/12/2025	OM/12.2025/33	Tender 26009 - Lease & Operation of Childcare Centre 85-91 Bowen Street, Roma	<p>That:</p> <p>1. Council Select Tania Rae Sobyte as the preferred Tenderer for Tender 26009 Lease and Operation of Childcare Centre located at 85-91 Bowen Street, Roma Qld 4455.</p> <p>2. Council authorise the Chief Executive Officer (or delegate) to enter into negotiations with Tania Rae Sobyte.</p>	Property & Tenure Officer	Negotiations for points 2 and 3 will not commence until works completed, which may take 6 months. A subsequent update will then be provided.	28/08/26

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			3. Final terms of the Trustee Lease for 85-91 Bowen Street, Roma for the purpose of a Childcare Centre to be brought to a Council meeting via a briefing.			
26/02/2026	OM/02.2026/20	Roma Mud Derby - User Agreement	That Council: 1. Enter into a User Agreement with Roma Red Neck Mud Racing Inc, for the use of 2-4 Bungil Street Roma, described as Lot 92 on R8614. 2. Authorise the Chief Executive Officer (or delegate) to execute the User Agreement.	Manager - Facility & Property Services	Currently in negotiations with the group regarding legal liability insurance arrangements.	27/03/26
12/03/2026	OM/03.2026/10	QCWA Amby Branch - In-Principle Support of Mural Project	That Council provide in principle Support to the Queensland Country Women's Association Amby Branch for a proposed mural project on the exterior of the Booringa Shire Hall in Amby, subject to: 1. A detailed project plan, including final mural designs, being submitted to Council for consideration, with Council approval required before any works are to commence. 2. Public Liability and volunteer insurance for all project participants being provided prior to commencement. 3. Confirmation that appropriate surface preparation, paints and protective coating will be used to ensure durability. 4. Any additional requirements identified through Council's internal review (including any	Manager - Facility & Property Services	Letter being drafted re in principal support - further designs etc and report to Council required	23/03/26

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			necessary approvals, safety and asset considerations).			
12/03/2026	OM/03.2026/02	Roma Saleyards Charity Sales	<p>That Council :</p> <ol style="list-style-type: none"> 1. Repeal the existing Roma Saleyards Annual Store Sale Fundraiser Policy (P22/12). 2. Adopt the updated Roma Saleyards Charity Sale Policy, including the following amendments- <p>Section 3.2 First dot point to state-</p> <ul style="list-style-type: none"> <input type="checkbox"/> Provide a marketing plan at least four (4) weeks prior to the Charity Sale month. <p>Section 3.7 - Formatting correction – first dot point should have one dot point only in front of the statement.</p> <p>Section 4 – Definitions Remove the "Annual Charity Sale Month" title and description from definitions, as this is specified in section 3.3.</p>	Governance Officer	Waiting receipt of policy with amendments for placement on website and update on policy register.	27/03/26

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28/08/2024	OM/08.2024/79	Roma Bush Gardens/Railway Dam	That Council, in consultation with the Roma Bush Gardens Committee: <ol style="list-style-type: none"> Investigate installation of aerial maps of the site at each of the entrances of the Bush Gardens. Investigate installation of distance markers around pathways for residents who walk and jog around those paths. Check and remove doolan trees around the Bush Gardens before they get out of control and become a danger to residents and more expensive to remove. Investigate possible solution to rectify section of concrete path on the north west entrance, that drain runs over, making it an issue to walk across. Be provided a further report with the outcome of investigations and costings. 	Chief Operations Officer	Operations Team to meet with committee members to understand future plans regarding point 1, 4 and 5., Team to contact bush gardens and have formal meeting as per MOU prior to 20th April. Finalise designs and costing of signs. (Update provided from Parks & Gardens Portfolio meeting - 10 March 2026).	30/06/26
30/10/2025	OM/10.2025/30	Neil Turner Weir Mitchell	That Council <ol style="list-style-type: none"> Re-investigate the options to remove the build-up of sand at the Neil Turner Weir in Mitchell, including any cost recovery streams. Bring a report back to Council at an upcoming council meeting via a briefing. 	Chief Operations Officer	Directors and CEO have discussed and investigations commencing.	30/06/26
12/03/2026	OM/03.2026/04	2025/26 Capital Works Program Amendment - Installation of SCADA	That Council:	Manager - Strategic Water,	1. Please proceed with project as approved and initiate financial process required for transfer of funds.	23/03/26

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		System for Yuleba Water Play Park	<ol style="list-style-type: none"> Approve the new capital project – SCADA (Supervisory Control and Data Acquisition) system for the Yuleba Water Play Park in the 2025/26 capital works program and Transfer \$50,000 from WO # 25420 – Beaumont Drive Water Main Upgrade that has been completed under budget to this new project - Installation of SCADA system at Yuleba Water Play Park. 	Sewerage & Gas		

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25/09/2024	OM/09.2024/52	Regional Flying Fox Management Plan - Implementation	That Council: 1. Receive and note the report. 2. Approve and publish the final Flying Fox Regional Management Plan to council's website. 3. Update the Surat community on the implementation plan for Round 6 (establishment of a long term alternate roost management site). 4. Develop a draft annual Maranoa Regional Council Flying Fox Operational Management Plan based on recommendations in the Regional Flying Fox Management Plan.	Waste & Environmental Health Services	Management Plan waiting on final feedback and will then be placed on Council's website to close out action.	30/04/26
29/01/2025	OM/01.2025/31	Surat Unoccupied State Land	That Council: 1. Decline the department's current offer to purchase EG247 (Lot 124) at this time. 2. Continue to work with local developers to provide opportunities to increase private housing stock in Surat. 3. Review the Maranoa Regional Council Queensland Housing Strategy 2021 – 2025 Local Housing Action Plan at an upcoming briefing.	Project Manager - Land Audit and Disposal Planning	This is now part of the full review of Council owned land to determine a way forward whilst maintaining operational land for future use.	30/04/26
26/02/2025	OM/02.2025/32	Applications through Regional Arts Development Fund	That Council:	Regional Arts & Culture Officer	RADF Meeting was rescheduled to 13/3. Following that meeting TOR & new guidelines to be presented in Council report	30/03/26

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		(RADF) Program 2024/2025	<ol style="list-style-type: none"> 1. Endorse the RADF Committee's assessment recommendations in supporting the Wallumbilla Women's Wellness Weekend application for \$3,831 and Maranoa Artists Inc application for \$1,992.00. 2. Endorse new RADF Committee member Jason Gregg, to join the RADF committee as per the committee terms of conditions. 3. Receive a revised Terms of Reference for the RADF Advisory Committee to be brought back to Council. 4. Write to the outgoing members and thank them for the contribution towards the RADF committee for their term. [
26/03/2025	OM/03.2025/41	Addressing the Spread of Love Grass in the Maranoa region	<p>That Council:</p> <ol style="list-style-type: none"> 1. Hold a briefing on Love Grass to get factual details on all aspects of love grass, including characteristics and potential impact on the environment, economy and the Maranoa Region generally. 2. Be provided with an up to date and comprehensive fact sheet/information, to be made available to all affected people in the wider community and interested parties, including staff. 	Manager - Community Safety & Rural Lands Services	Officers to Re-engage with DPI regarding point 2, with a report back to Council by end of April 2026.	30/04/26

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			3. Be provided a further report at an upcoming Council Meeting.			
14/05/2025	OM/05.2025/31	Funding Opportunity Residential Activation Fund	<p>That Council:</p> <p>1. Endorse the preparation and submission of an application under Round 1 of the Queensland Government's Residential Activation Fund for the delivery of Stage 1 (a & b) of the Police Paddock residential subdivision in Roma, with a total estimated construction cost of \$10,700,000 (incl. GST).</p> <p>2. Note that the Residential Activation Fund does not require a Council co-contribution, however authorise officers to include, as part of the application, a proposal to gift 6 residential lots to the Queensland Government for the purpose of Government Employee Housing, supporting the attraction and retention of essential workers in the region.</p> <p>3. Authorise the Chief Executive Officer or delegate to finalise the application and submit it to the Department of State Development and Infrastructure prior to the closing date of 23 May 2025.</p> <p>4. Include a specific action in Council's Draft 2025/26 Operational Plan to support the delivery of the Police</p>	Director RD, E & P	Briefing to be held end of April.	30/04/26

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			<p>Paddock subdivision specifically, "Leverage Council-owned land to increase residential and economic development opportunities including finalising planning and progressing delivery of the Police Paddock residential subdivision."</p> <p>5. Be presented with a briefing in early 2025/26 outlining other potential Council-owned land opportunities in regional towns and localities, with a view to positioning these sites for consideration in future funding rounds under the Residential Activation Fund or similar land activation programs.</p>			
12/06/2025	OM/06.2025/05	Adoption of Sculptures Out Back Concept Design	<p>That Council:</p> <p>1. Give in principle support to the concept design for the Sculptures Out Back site on Lot Plan 210WV1624.</p> <p>2. A further report be provided via a briefing to develop a priority project investment plan that will complement the concept plan.</p> <p>3. Approve access to Lot Plan 210WV1624 to the Sculptures Out Back committee for the purpose of an art exhibition on the conditions that all Transport and Main Roads approvals are obtained where applicable.</p>	Coordinator - Local & Community Development	Awaiting costings.	29/05/26

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10/07/2025	OM/07.2025/06	Roma Touch Association - Request for Assistance	<p>That Council:</p> <ol style="list-style-type: none"> 1. Provide in principle support for Roma Touch Association Incorporated for their application to the Gambling Community Benefit Fund for a lighting upgrade at the Roma Touch football fields. 2. Commit \$10,000 towards the project pending a successful grant application, with funds to be finalised at a quarterly budget review. 3. Request that Council's contribution is acknowledged if the application is successful. 4. Note that the Roma Touch Association Incorporated has an existing user agreement for the use of the Council-owned touch football fields and is responsible for maintenance of buildings under this agreement. 5. Invite the Roma Touch Association to a future briefing to discuss a possible change in arrangements for the Roma Touch Association with Council. 	Coordinator - Local & Community Development	Facilities have requested for this to occur in May 2026.	29/05/26
11/12/2025	OM/12.2025/14	Overflow Accommodation Options for Bassett Park	<p>That:</p> <ol style="list-style-type: none"> 1. Council investigate suitable accommodation, location options and associated costings for developing overflow accommodation facilities at or around Bassett Park. 	Coordinator – Building & Planning		30/04/26

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			2. A report be brought back to Council via a briefing so that the project can be considered in the 2026/27 budget deliberations.			
29/01/2026	OM/01.2026/14	Wall of Fame - Future Location and Presentation	That Council resolve to: 1. Retain the Wall of Fame at the PCYC and integrate it into the PCYC facility redesign. 2. Digitise the Wall of Fame for display at regional events and Council functions.	Regional Sports and Recreation Officer	Digitisation to occur concurrently with PCYC building upgrades during 2026, this will be most likely to be towards the end of the year maybe November.	27/11/26
12/02/2026	OM/02.2026/15	Leachate & Stormwater Management Tender - Award Recommendation	That Council: 1. Accept Durack Civil Pty Ltd as the successful tenderer for Tender 26026 Leachate & Stormwater Management Project, for an estimated contract sum of \$938,458 excluding GST. 2. Authorise the Chief Executive Officer (or delegate) to enter final negotiations with the tenderer, noting the anticipated contract sum value above, and execute the contract if the final terms are acceptable. 3. Authorise the nominated Superintendent (for Council) the delegation to order variations up to the value of the approved project budgets, noting the schedule of rates, nature of contract, and the	Manager Environmental Health & Waste	Letter issued, waiting return of documentation from successful tenderer for finalisation.	27/03/26

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			requirement to use variations to achieve project goals.			
12/03/2026	OM/03.2026/08	Roma and District Cricket Association - Irrigation and Drainage Upgrade funding	<p>That Council:</p> <ol style="list-style-type: none"> Seek the endorsement of APLNG to utilise \$60,000 from the Workers Transition Agreement for the Roma cricket oval drainage and irrigation project. Subject to APLNG endorsement, approve \$60,000 from the APLNG Workers Transition Agreement to the Roma cricket irrigation and drainage project. 	Support Officer - Tourism & Community Development	Draft letter to Origin in progress in progress letter to Origin Energy. We will send letter to the Office of CEO to send through within the week.	23/03/27
12/03/2026	OM/03.2026/13	Extension of Outback Contracting Group Bulk Haulage and Waste Management Services Contract for 12 months	<p>That Council:</p> <ol style="list-style-type: none"> Extend the Contract Bulk Haulage and Waste Transfer Services (MRC24/2540) for a further twelve (12) months to end on 30 June 2027, for a contract value of up to \$1,687,967.00 (Exc. GST), subject to adjustments for variations to add a fuel levy. Assign costs to the Waste Management Operations Work Orders (WO11466 to WO11475) for the relevant facilities. Authorise the Chief Executive Officer (or delegate) to approve amendments to the 	Manager Environmental Health & Waste	1. 1 x letter to Contractor confirming Council's decision and prepare requirement amendments in preparation for negotiation and finalisation as outlined in points 3 and 4.	23/03/26

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			contract including the introduction of a fuel levy. 4. Authorise the Chief Executive Officer (or delegate) to negotiate and approve variations to the contract value resulting from the introduction of a fuel levy, ensuring compliance with the contract terms and budgetary provisions.			

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24/05/2024	OM/05.2024/23	Community Road Safety Videos - Official Launch Planning	<p>That Council:</p> <ol style="list-style-type: none"> 1. Receive and note the report by way of update to the project. 2. Authorise the Mayor to extend an invitation for the official launch of the community road safety videos to the following members of federal and state parliament: <ul style="list-style-type: none"> ☐ Hon David Littleproud MP ☐ Minister for Transport and Main Roads Bart Mellish MP ☐ Minister for Police and Community Safety Mark Ryan MP ☐ Member for Warrego Ms Ann Leahy 	Deputy CEO	Included as an initiative in 2025/26 Operational Plan. Refer Q2 update for further details, however currently working with SmartStreet Team from Qld Government and looking at organising a launch event that coincides with Road Safety Week in May 2026.	29/05/26
10/07/2024	OM/07.2024/28	Maranoa and Western Downs Regional Council Collaboration	<p>That Council:</p> <ol style="list-style-type: none"> 1. Approve for the Mayor to write to Western Downs Regional Council seeking to establish an executive collaboration working group between the two Councils. 2. Give in principle support to the structure including: <ul style="list-style-type: none"> - Mayor, Deputy Mayor and CEO (or delegate) as core members; - Meet twice yearly, alternating being regions; - Meeting Chair to be the host Mayor; - Annually hold a full Council session between Maranoa Regional Council and Western Downs Regional 	Deputy CEO	Requires investigation if this has been progressed or still required	27/03/26

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			Council to foster networking and relationship building. - Establish a one-page terms of reference at the first meeting to ensure the focus is defined early and can guide future discussions.			
28/08/2024	OM/08.2024/48	McDowall Street Roma - Vehicle Activated Signs	That Council: 1. Note the Vehicle Activated Signs on McDowall Street will require upgrade if they are to be retained due to the phasing out of the 3G network. 2. Install traffic counters on McDowall St, Hawthorne St, Arthur St and Wyndham St to collect data associated with vehicle movements. 3. Be provided with a subsequent report around November 2024 which includes vehicle data, updated pricing for sign replacements and recommendation - based on these inputs - for Council consideration. 4. Implement minor amendments to the locations of existing speed control signage around the CBD.	Manager – Roads Strategy	Signage continues to operate despite the closure for the 3G Network. Report planned to be presented to Council by end of Q3.	30/04/26
12/12/2024	OM/12.2024/30	Lot 2 Carpark Proposal to Consider Public Art Project	That Council: 1. Support the initial concept of a public art piece, showcasing the Empire Hotel, at the new Lot 2 Carpark; and 2. Be presented with a subsequent report outlying:	Deputy CEO	Target date changed by Rogers, Kelly from 11 December 2025 to 27 February 2026 - Quotes obtained with report scheduled for presentation in February 2026.	27/03/26

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			<ul style="list-style-type: none"> a. possible costs and delivery timeframe; and b. initial feedback on the concept from the adjacent landowners, Roma Historical Society and the Regional Arts Development Fund Committee. 			
29/01/2025	OM/01.2025/04	Request for Policy Development Enhancement of Community Engagement for Roadworks	<p>That Council:</p> <ol style="list-style-type: none"> 1. Develop a policy aimed at enhancing community consultation, which will: <ul style="list-style-type: none"> o Outline processes to seek and consider feedback from local residents prior to commencing road works. o Ensure that affected communities are informed about the scope, timing, and potential impacts of works well in advance. o Provide mechanisms to address and incorporate local concerns and suggestions into the project planning and execution phases. 2. Consider the draft policy at an upcoming council briefing day. 	Deputy CEO	- Briefing deferred on 11/02 and 25/03 rescheduling for April	24/04/26

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^MEETING DATE	ITEM NUMBER	SUBJECT	MOTION	OFFICER	LATEST COMMENTS	ESTIMATED COMPLETION DATE
10/07/2025	OM/07.2025/17	Tender 25028 - Contract Award for Miscamble & Queen St Cycleway Upgrade	That Council: 1. Select Roma Earthmoving Pty Ltd as the preferred tenderer for the Miscamble & Queen St Cycleway Upgrade project, for an estimated contract sum of \$598,617.25 excluding GST. 2. Authorise the Chief Executive Officer (or delegate) to enter into final negotiations with the tenderer, noting the anticipated contract sum value above, and execute the contract if the final terms and project delivery conditions are acceptable. 3. Authorise the nominated Superintendent (for Council) the delegation to order variations up to the value of the approved project budget, noting the nature of the contract and the requirement to use variations to achieve project goals.	Manager – Roads Strategy	Preferred tenderer informed. Resumptions discussions are ongoing, with construction award pending the finalisation of these. Works not likely to start until late 2025/26 (subject to resumption finalisation).	30/10/26
24/07/2025	OM/07.2025/40	Proposed Acquisition of Strategic Vacant Land – Assessment Number 15018880	That Council: 1. Accept the offer from Economic Development Queensland as outlined in Option 3 of this report. 2. Authorise the Chief Executive Officer, or delegate, to progress the necessary actions to give effect to this option.	Deputy CEO	Initial offer provided. Currently seeking further clarification on one of the conditions around the financial aspect of the sale. Further deputation with CEO planned.	27/03/26
14/08/2025	OM/08.2025/26	May Street, Wallumbilla	That Council: 1. Undertake a naming review of May Street Wallumbilla, particularly the section west of Wallumbilla Road South that	Deputy CEO	Work in progress with Briefing to be presented in Q3	29/05/26

Action Sheets Report	Division:	Strategic Roads, Airports & Major Projects	Date From:	10/04/2024
	Committee:	Ordinary and Special	Date To:	19/03/2026
	Outstanding:	14	Printed:	Friday, 20 March 2026 2:20:09 PM

^MEETING DATE	ITEM NUMBER	SUBJECT	MOTION	OFFICER	LATEST COMMENTS	ESTIMATED COMPLETION DATE
			joins Blue Hills Road in response to resident concerns. 2. A report with a suite of options for Council to consider and address the issue be presented at an upcoming Council Meeting.			
25/09/2025	OM/09.2025/35	Roma Airport Cafe Management Agreement	That Council: 1. Accept the request and extend the agreement with Star Asian Services for the Roma Café Airport Agreement for a further 12 months and continue to not charge a fee. 2. Authorise the Chief Executive Officer (or delegate) to negotiate final terms as specified in the report. 3. Be presented with a briefing in early 2026 on options regarding the provision of food and beverage services at Roma Airport - a major transport hub for our region.	Deputy CEO	Discussions held with Star Asian Services. Dot points 1 & 2 actioned. Status ongoing until briefing presented.	06/04/26
30/10/2025	OM/10.2025/26	Simultaneous Road Closure and Opening - Lot 24 on WV1605	That Council: 1. Offer an objection to the application for a permanent simultaneous road closure and opening of roads adjacent to Lot 24 on WV1605. - relating to unmaintained sections of the dedicated road type parcel to the South of Naturi Road and the dedicated road parcel to the East of Scotsburn Road and opening Council	Manager – Roads Strategy	Letter and Part C – form LA30 mailed to customer and action sheet assigned to strategic roads team.	24/04/26

Action Sheets Report	Division:	Strategic Roads, Airports & Major Projects	Date From:	10/04/2024
	Committee:	Ordinary and Special	Date To:	19/03/2026
	Outstanding:	14	Printed:	Friday, 20 March 2026 2:20:09 PM

^MEETING DATE	ITEM NUMBER	SUBJECT	MOTION	OFFICER	LATEST COMMENTS	ESTIMATED COMPLETION DATE
			<p>maintained Warkon Road that intercepts Lot 24 on WV1605</p> <ol style="list-style-type: none"> 2. Authorise the use of the land be dealt with under the Land Act 1994 by the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development. 3. Authorise the Chief Executive Officer, (or delegate) to sign Part C 'Statement in relation to an application under the Land Act 1994 over State Land' in respect to the application. 4. Be presented with a subsequent report with options to formalise the current alignment of Warkon Road, following discussions with the landowner. 			
27/11/2025	OM/11.2025/43	Simultaneous Road Closure and Opening - River Road	<p>That Council:</p> <ol style="list-style-type: none"> 1. Object to the application for a permanent simultaneous road closure and opening of: <ul style="list-style-type: none"> — a road that intersects Lot 31 on E5310 — closure of the road that is adjacent to Lot 31 on E5310 and Lot 30 on E5310 and — closure of the road parcel between Lot 29 on E5310 and Lot 59 on E537. 2. Requests a future report regarding resumption of land for road purposes. 3. Authorise the use of the land be dealt with under the Land Act 	Manager – Roads Strategy	Internal discussion held on 11 March 26, with Manager - Facility & Property Services to contact the resident to with a progress update.	24/04/26

Action Sheets Report	Division:	Strategic Roads, Airports & Major Projects	Date From:	10/04/2024
	Committee:	Ordinary and Special	Date To:	19/03/2026
	Outstanding:	14	Printed:	Friday, 20 March 2026 2:20:09 PM

^MEETING DATE	ITEM NUMBER	SUBJECT	MOTION	OFFICER	LATEST COMMENTS	ESTIMATED COMPLETION DATE
			<p>1994 by the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development.</p> <p>4. Authorise the Chief Executive Officer, (or delegate) to sign Part C 'Statement in relation to an application under the Land Act 1994 over State Land' in respect to the application.</p>			
26/02/2026	OM/02.2026/25	Addition to the Road Register - Unnamed road off Fleming Drive, Roma	<p>That Council:</p> <ol style="list-style-type: none"> Approve the addition of a new road to Council's Road Register – with the classification of Industrial Access, and a length of 553m – to align with previous Planning decisions that approved the Fleming Drive reconfiguration of lot boundaries including a new road servicing some of the new lots. Adopt the name "Stansbie Drive" for the new road. Note the realignment to Fleming Drive at the intersection with Roma Downs Road will be captured as a minor change to Council's Road Register. 	Manager – Roads Strategy	The process has been initiated but not yet finalised,	30/04/26
12/03/2026	OM/03.2026/03	Australian Government Safer Local Roads and Infrastructure Program & Heavy Vehicle Rest Area Initiative Consideration of Project Nominations	<p>That Council:</p> <ol style="list-style-type: none"> Apply for funding under the Australian Government Safer Local Roads and Infrastructure Program for the Hoganthulla Road/Mt Moffatt Road Intersection Upgrade for a total project value of \$2,250,000. 	Deputy CEO	Please submit application as approved and ensure the co contribution is included as part of the 2026/27 Budget deliberations, as well as a list of future projects suitable for funding under this program for presentation at the budget deliberations.	23/03/26

Action Sheets Report	Division:	Strategic Roads, Airports & Major Projects	Date From:	10/04/2024
	Committee:	Ordinary and Special	Date To:	19/03/2026
	Outstanding:	14	Printed:	Friday, 20 March 2026 2:20:09 PM

^MEETING DATE	ITEM NUMBER	SUBJECT	MOTION	OFFICER	LATEST COMMENTS	ESTIMATED COMPLETION DATE
			2. Commit to a 20% co-contribution, being \$450,000, to be funded in the 2026/27 financial year budget, subject to the application being successful. 3. Authorise the Chief Executive Officer, or delegate, to execute any funding agreement and associated documentation should the application be successful. 4. Request that a list of future projects suitable for funding under this program, and requiring pre-construction funding to achieve shovel-ready status, be presented to Council for consideration as part of the 2026/27 budget deliberations.			
12/03/2026	OM/03.2026/15	Workplace Health and Safety Update	That Council: 1. Receive and note the report as way of update. 2. Proceed with Option 3 as outlined in the report. 3. Maintain the current budget allocations and forward estimates initially allocated to the initiatives associated with progressing the previous resolution.	Deputy CEO	1. Please proceed with approved option 3 as outlined in the report and ensure budget allocations are maintained as per point 3 of the resolution.	23/03/26

OFFICER REPORT

Meeting: Ordinary 24 March 2026

Date: 12 March 2026

Item Number: L.3

File Number: D26/26708

SUBJECT HEADING: Booringa Shire Hall Amby - Mural Project

Classification: Open Access

Officer's Title: Manager - Facility & Property Services

Executive Summary:

The Queensland Country Women's Association Amby Branch has requested approval to proceed with the proposed mural project on the exterior of the Booringa Shire Hall, Amby.

Council provided in principle support for the project; the mural design is presented for Council's consideration.

Officer's Recommendation:

That Council:

1. Approve the project for the mural design for the Booringa Shire Hall, Amby.
2. Approve the allocation of \$19,490.60 from Work Order 25951 for the preparation and external painting of the Booringa Shire Hall, Amby.

Context (*Why is the matter coming before Council?*):

The QCWA Amby Branch has approached Council seeking approval to undertake a mural project on three sides of the Booringa Shire Hall, Amby.

The group is self-funding the initial project. Contribution from Council is required for the additional preparation work due to the buildings current external condition.

Council is asked to consider this request.

Background (*Including any previous Council decisions*):

The QCWA Amby Branch holds a Management Agreement for the use of the Booringa Shire Hall, Amby, this commenced on 1 May 2024 and is due to expire on 30 April 2029.

Council considered the initial request from the group and provided in-principle support for the project at the Council Meeting held on 12 March 2026, Council resolved as follows:

That Council provide in principle Support to the Queensland Country Women’s Association Amby Branch for a proposed mural project on the exterior of the Booringa Shire Hall in Amby, subject to:

- 1. A detailed project plan, including final mural designs, being submitted to Council for consideration, with Council approval required before any works are to commence;**
- 2. Public Liability and volunteer insurance for all project participants being provided prior to commencement;**
- 3. Confirmation that appropriate surface preparation, paints and protective coating will be used to ensure durability; and**
- 4. Any additional requirements identified through Council’s internal review (including any necessary approvals, safety and asset considerations).**

Due to the condition of the exterior walls, additional preparation work will be required prior to the mural being applied.

A quote for the preparation of the three sides of the hall scheduled for the mural, with another price for the painting of the rear wall, soffits, handrails and deck.

Quote details:

Description	Amount excluding GST
Amby Hall - Prepare and paint external eastern, southern and western soffits, fascias, and walls.	\$11,250.00
Amby Hall – Prepare and paint northern soffits, fascias, remaining wall, handrails, posts, decks and steps.	\$5,600.00
Total	\$16,850.00

The contractor is available to complete the works prior to the proposed project dates, if approved by Council.

The Capital Works project to renew the Amby Hall Roof and Guttering Replacement has approximately \$19,490.60 remaining after the project completion.

If approved by Council, the remaining budget from work order 25951, could be transferred to the Amby Hall external painting, which was identified in the Facility Asset Management Plan.

Options Considered:

Facility Asset Management Plan:

External painting has been identified as an emergent repair at the end of useful life, estimated cost of \$20,000 in the related Facility Management Plan, with the external painting due to be completed in 2031.

During 2025-2026, a project to replace the Amby Hall roof and guttering has been completed.

Recommendation:

That Council:

1. Approve the project plan for the mural design for the Booringa Shire Hall, Amby.
2. Approve allocation of \$19,490.60 from Work Order 25951 for the preparation and external painting of the Booringa Shire Hall, Amby.

Risks:

Risk	Description of likelihood & consequences
Surface preparation and quality of works	Without appropriate preparation, primer, and protective coatings, murals may deteriorate prematurely, increasing Council maintenance costs.
Ongoing maintenance responsibility	Murals will require periodic maintenance, cleaning, or touch-ups. There is a risk the community group may not have capacity to maintain the murals long-term, leaving Council responsible.
Impact on future building repairs	Murals may complicate future repainting, asbestos management, or external repairs, potentially increasing costs or project timeframes.
Approval of final design	Community expectations may not align with final artwork. Council requires assurance that designs comply with community standards, heritage values and protocols.

Policy and Legislative Compliance:

Not applicable

Budget / Funding (Current and future):

The QCWA Amby Branch will fund the mural project cost of \$9,680.00

Budget consideration for the preparation cost of walls, including painting of soffits, facias, guttering - \$11,250.00 ex GST.

Budget consideration for the rear wall, soffits, facias, gutters, handrails, posts, decks and steps - \$5,600.00 ex GST.

Proposed Council contribution \$16,850 ex GST.
QCWA Amby Branch contribution \$9,680.

Timelines / Deadlines:

The QCWA have the artist scheduled for early April 2026.

The contact painter who provided the quote is able to meet the deadline for the preparation works, prior to the Artist commencing and paint the remainder of the building.

Consultation (Internal / External):

Chief Executive Officer
Director – Corporate Services
Local Development Officer – Mitchell & Surrounds

External – QCWA Amby Branch committee members
External – The Sauce Studio

Strategic Asset Management Implications:

(If applicable, outline changes to whole of life costs and / or level of service)

External Painting

Acronyms:

Acronym	Description
QCWA – Amby Branch	Queensland Country Women’s Association – Amby Branch

Addition to Operational or Corporate Plan:

Plan Description	Yes / No
Operational	No
Corporate	No

Link to Corporate Plan:

Corporate Plan 2023- 2028

Strategic Priority 3: Helping to keep our communities safe

3.1 Help to keep residents safe from other people's animals and property

Supporting Documentation:

- | | | |
|---|--|-----------|
| 1 | Amby Hall - Draft Mural Designs | D26/29952 |
| 2 | letter from President CWA Amby to Council | D26/29807 |
| 3 | Risk Analysis - The Sauce Studio | D26/29810 |
| 4 | The Sauce Studio Community Mural Project Proposal -
Amby Hall | D26/18380 |

Report authorised by:

Deputy CEO - Strategic Roads, Airports & Major Projects









Leah Cooper
Maranoa Regional Council

Re: Mural planned for Booringa Shire Hall – Amby

I am writing to you to confirm and clarify details of the project to be painted at the Amby Hall by QCWA – Amby Branch, through the fundraising success of Amby Spin-A-Yarn (a project of QCWA). The artist engaged is Christian from Sauce Studio, a renowned mural artist in Queensland that has completed projects for many companies in our region including government departments over the last decade.

We have spoken at length with Christian, regarding the way the mural will represent the Amby community. We also conducted a community meeting in February 2026, at the request of Christian to get detailed feedback from the community as to what they would like to see in the artwork. This information has been taken on by Christian and is being worked into his design. As previously submitted to Council, there will be a side completely dedicated to ANZAC – the western wall where Amby Dawn service is held. This design has been submitted to council; with the addition of a War nurse at the other corner to the soldier represented in the draft, to reflect the women in war. The history of Amby's trains and relevant industries will be depicted on the eastern wall in 'Earthy' tones to reflect the historical content. While Christian will work to incorporate ideas from the community, it will need to still be in keeping with the artistic integrity of his work, so it will not be added for the sake of adding it, but he will ensure that the beauty, proportions and colouring are in keeping of the location, and topics. He will add smaller 'filler' details once on site, that will add to and enhance the mural, that he can not give detailed sketches of yet, due to the nature of a mural. That being that the surface, light and relationship to other items will be considered, though these 'add ins' he has been instructed by us, the client, will be drawn from rural (sheep, cattle, wool), historical images (school, shop fronts, etc) and war (light horse, navy, etc).

We are confident, through our discussions and emails with Christian, that the work will be as shown in the drafts submitted for council consideration, and any variations will be slight and due to the need to keep the integrity of the work, and with consideration to the canvas.

Though we also understand that every effort will be made by Christian to ensure the drafts submitted are faithfully reproduced, we as the client accept, that the following variations may occur and believe they are reasonable:

Colour Variation – Painting Works

The Client acknowledges that colours selected from samples, swatches, brochures, or digital representations may vary from the final applied paint finish. Variations can occur due to factors including, but not limited to, lighting conditions (natural and artificial), surface texture, existing substrate colour, number of coats applied, paint batch differences, and the method of application.

The Contractor will make all reasonable efforts to match the selected colour; however, exact colour matching is not guaranteed. The Client agrees that minor or reasonable variations in colour, tone, or finish between the approved sample and the completed works do not constitute a defect. Any additional work required due to colour changes or dissatisfaction outside of reasonable variation will be treated as a variation and may incur additional costs.

The QCWA committee, has done our due diligence, in engaging Sauce Studio for this project including community consult (meeting and door knock), ongoing regular input into the designs, and research into other



work completed by the artist. As a result of this we feel that the work will be representative of the style, history and surroundings of the Amby town. We have taken all reasonable steps to ensure the work will enhance the hall and be an appealing visual image in the district.

We have engaged and booked Christian to undertake this work ready for the ANZAC dawn service in 2026, as we are confident, he is able to produce work that is in keeping with the style and themes requested.

We seek that council, on reviewing the attached documents along with this letter and previously submitted designs, give their support to this project, to allow it to be completed by the intended date.

Attached is:

Sauce Studio Certificate of Currency

Paint Safety Data Sheet

Risk Analysis for Sauce Studio

If you have any questions, please call me on 0409717566.

Regards

A handwritten signature in cursive script that reads 'Natalie Golder'.

Natalie Golder

President

QCWA - Amby

Risk Analysis - The Sauce Studio

ACTIVITY: Murals, public art, visual arts workshops and demonstrations.

DESCRIPTION OF RISKS	EXISTING CONTROL	LIKELIHOOD OF RISK OCCURRING	CONSEQUENCES	LEVEL OF RISK
Work Performed roadside: Traffic Collision.	Hi-visibility work wear/PPE. Prior inspection of site to asses suitability. Use of caution sign and witches hats.	Rare.	Minor/major.	Low
Uneven surface, causing risk of fall.	Use of adjustable platforms, trestles or ladder combinations to ensure stable and comfortable work area.	Possible.	Minor/major	Low.
Unwanted/uninvited guests.	Clear communication and good negotiation and conflict resolution skills. Support network of agencies.	Possible.	Moderate.	Moderate.
Transportation of materials to and from site.	Use of tie downs and ropes to secure ladders, trestles etc. Use of toolbox to secure smaller items.	Rare	Moderate.	Low.
Behavioral issues.	Youth work and behavioral management skills. Staffing arrangements. Support network i.e.: Crisis Care. Prior planning with worker to asses suitability and compatibility of participants.	Possible.	Moderate/minor /insignificant.	Moderate.
Medical condition or reaction to materials.	Safety demo prior to painting. Provision of twin filter masks (mandatory) and gloves to all participants. MSDS sheets available. First aid training and kit in vehicle.	Unlikely.	Minor/moderate.	Low.
Equipment failure.	Regular maintenance checks. Prior site checks to asses suitability and determine type of equipment to be used. Stock and use of tested brands.	Unlikely/possible.	Insignificant/major.	Low.
Onsite physical hazard such as trip hazard, live wires, rusty nails, drug paraphernalia.	Prior check to assess suitability of site. Tidy of area to ensure a safe space. Brief to other workers and participants of any possible hazards. Use of steel cap boots where necessary. Mark to indicate hazard such as witches hat.	Rare.	Insignificant/minor.	Low.
Environmental hazards such as acts of God.	Assess weather and check bureau forecast prior to commencing. Have a plan to evacuate.	Possible/unlikely.	Minor/insignificant.	Low.

Risk Analysis - The Sauce Studio

Security of equipment and materials.	Have adequate supervision. Make participants aware of dangers of chroming. Count spray packs before and after painting. Brief participants on consequences of theft. Store aerosols in locked cupboard & transport in locked toolbox.	Likely/rare.	Minor/insignificant.	Low.
Bite or sting from bees, wasps, snakes or ants.	Check for likely nesting sites prior to commencing. Keep first aid kit in vehicle or close. Have emergency contact in phone incase of reaction.	Rare.	Insignificant/moderate.	Low.
Misuse of materials or equipment.	Safety demo prior to painting. Provision of twin filter masks and gloves to all participants. MSDS sheets available. First aid training and kit in vehicle.	Unlikely.	Minor/moderate.	Low.
Rolling/risk of fall from mobile platform or scaffolding.	Use lock wheels and safety rails or harness where necessary. Ensure knowledge of proper use prior to operating.	Unlikely.	Minor/major.	Low.
Electrocution from water penetrating electrical devices.	Ensure leads and electrical equipment are kept well away from contact to water. Use safety switches and check operation prior to use. Do not operate if weather conditions are severe.	Rare/Likely.	Minor/major.	Low
Injury from manual handling/ lifting heavy materials.	Use trolley where applicable to carry paints and materials. Seek assistance for an extra pair of hands.	Unlikely	Minor/major.	Low

Risk Analysis - The Sauce Studio

Contamination and viral spread	Carry soap, sanitiser & wipes. Wash hands regularly. Apply good hygiene methods and avoid unnecessary contact or contamination spread. Sterilise PPE between uses as required.	Likely/Rare	Minor Major	Moderate
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Risk Analysis - The Sauce Studio

SAFE WORK METHODS STATEMENT:

The Sauce Studio values safety and takes the issue very seriously. Delivering services in a safe manor is imperative to the reputation and success of The Sauce Studio as outlined in related policy documents. Several considerations must be made to allow the delivery of workshops, murals & public exhibitions in the safest possible manor. Continuous effort must be made to eliminate and reduce risks and the following points should be addressed for each workshop, mural or demonstration.

- Check site prior to commencing work to assess safety and suitability.
- Provision of safety equipment such as twin filter masks, sunscreen, gloves, first aid kit and hi-visibility work wear.
- Regular equipment maintenance checks.
- Safe storage & transport of paints and materials.
- Use of proper equipment in relation to job size, site and accessibility.
- Safety demonstration to show proper use of masks, equipment and materials prior to commencing. Also to highlight any potential hazards.
- Knowledge and use of clear communication, good negotiation and conflict resolution skills.
- Ensuring all workers are competent and adequately skilled in the context and are suitable to the participant numbers, cultural groups, needs and level of support required.
- Ensuring that all workers or volunteers have current blue cards, licenses and completed appropriate training.
- Regular updates, training and revision of safety strategies.
- Ensure Covid Safe practices are followed.
- Use of incident report forms for any safety related hazards, near misses, significant stresses & injuries.

Latest update: 1st October 2025 By: Christian Griffiths
Next Review October 2026

The Sauce Studio Community Mural Project Proposal - Amby

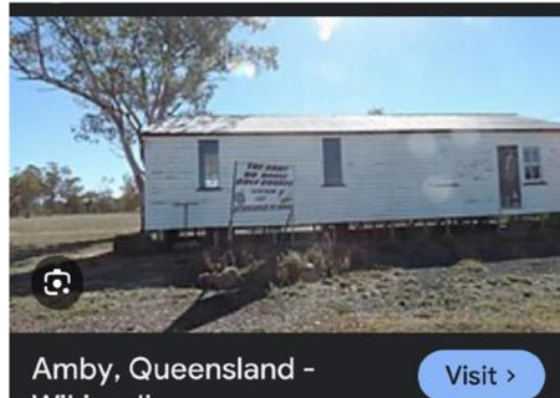
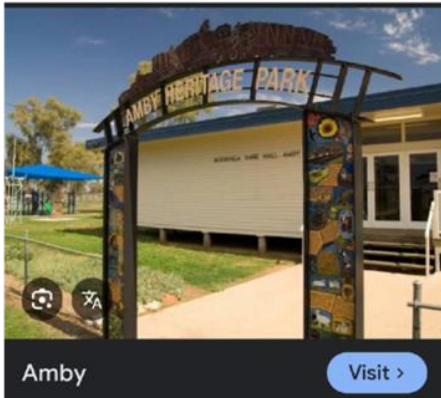
The Sauce Studio

0409 068 980

thesaucestudio.com
art@thesaucestudio.com

ABN# 14 012 602 645

Handcrafted Artwork since 94



Overview

- Complete concept development process.
- Carry out surface preparation, masking and primer coat.
- Facilitate workshops to apply murals on community hall (3 sides) and bus stop.
- Supply quality exterior paints and all arts materials.
- Consult and liaise with relevant staff and stakeholders to organise logistics.
- Feature description and photos on The Sauce Studio website and link in with appropriate social media.

The Sauce Studio Community Mural Project Proposal - Amby

Design Elements

The Sauce Studio will develop concepts and provide draft designs for feedback/approval prior to commencement. Please note, during the design process, it is necessary for the client to proof read all of the content to ensure correct spelling is included in the design, if relevant. Minor alterations or adjustments can be made during mural application if necessary, as to include unforeseen details or information, however, at this stage major features cannot be changed. Please note, supplied designs may not contain the high level of detail of a completed artwork. Designs are generated for layout purposes, ensuring the theme, style and content are appropriate for the space.

Safety

The Sauce Studio can assist the organisation to identify hazards and conduct a risk assessment prior to commencing. The Sauce Studio can provide a Risk Management Strategy for mural painting and workshop activities. The Sauce Studio holds current Public Liability insurance, Working with Children & Young People Blue card and is accredited for working safely at heights.

Environment

The Sauce Studio values a clean, healthy environment and embraces environmentally sustainable principles. Several practices are followed to ensure carbon footprints and pollution hazards are eliminated or minimised. The Sauce Studio can provide an Environmental Management Strategy and endeavours to work towards objectives outlined in the strategy throughout the project. Any outdoor work is subject to weather conditions (see cancellations).

Copyright and Media

All designs and artwork generated will be original and not contain copyrighted material however The Sauce Studio does not take any responsibility for references supplied by the client. Clients are required to attribute the artist where applicable. The artwork may not be used for commercial purposes without written permission. A client or third party may not alter, transform, or build upon this work unless permission is given by the creator. The Sauce Studio recommends a collaboratively written media release be generated prior to engagement of media. Please refer to the [Arts Law Centre](#) for additional copyright information.

Cancellations/Postponements

In the event of wet weather, illness or other reasonable unforeseen events, The Sauce Studio is aware projects may need to be postponed or cancelled. To ensure availability for rescheduling and validity of the quote provided, 14 days notice is required in the instance of postponement. Any less may result in The Sauce Studio retaining the deposit for materials. If the project is cancelled, payment of materials is non refundable and further fees and charges may apply to cover administration costs at the discretion of The Sauce Studio.

The Sauce Studio Community Mural Project Proposal - Amby

Quotation

All quotes are valid for ninety days only. Contact The Sauce Studio for further information if more time is necessary. This is to ensure accuracy of prices for materials and availability. Additional charges may occur if works performed at the client's request are significantly altered from those stated within this proposal.

Amby Community Murals	Quantity	Unit Price	Cost
Complete design, project planning and preparation	12 hrs	\$100/h	\$1,200
Facilitate workshops to apply artwork over 8 days	64 hrs	\$100/h	\$6,400
Supply all paints and arts materials		\$15/SQM	\$1,200
Trestle & plank system, airless spray gun, travel & misc.			NC
Subtotal			\$8,800
		GST	10%
			\$880
* If paid within 7 days of invoice date.		* Total	\$9,680

Payment Terms

The Sauce Studio requires invoices to be paid in full 7 days from the invoice date. A Tax Invoice will be supplied upon commencement containing bank account details and payment options. This will include a school supplier number where applicable. All artwork remains the property of the artist until it is paid for in full. Please ensure The Sauce Studio's details are added to accounting systems prior to commencing as necessary. If payment is not received within seven days as stated on invoice 10% penalty may apply. For every week payment is late a further 10% may be charged at the discretion of The Sauce Studio. Please contact The Sauce Studio to discuss payment options if there are difficulties with these terms or your current accounting practises will not match these terms.

The Sauce Studio Community Mural Project Proposal - Amby

About the artist

Principal Artist, Sauce has three decades of experience with public art and murals and his work can be seen all over Australia. He has worked with well over 100 schools during his career as a self employed mural artist since 2001. This has seen a range of commissioned artworks for public & private schools, P&C organisations and Alternative Learning Providers. Saucers versatility to produce quality murals for a variety of applications ensures his experience and professionalism are second to none.

Sauce's commercial work has seen commissions with Airports Queensland, Birch Carroll & Coyle Cinemas, HHH Architects, Sandstone Point Hotel, Tadpoles Early Learning Centres, Dominos Pizza, Grit Scooters, Portside Brisbane, Tourism Queensland, Charleys Creek Brewery, Redland Museum, Australian Age of Dinosaurs Museum and many more. Sauce has been a finalist for Mural Fest Tasmania, Jamestown Mural Fest (South Australia), The Border Art Prize, The Caldera Art Prize, King of Canvas, Blackall Heartland Festival and the Redland Art Awards and a winner of the Mural Fest in 2011 and King of Canvas (South Australia) in 2008. In 2012 he had a joint exhibition Outside Inn at Jugglers, Fortitude Valley and in 2013 he opened The Sauce Studio in the CBD of Murwillumbah which was his own art studio with a retail showcase open to the public. Sauce has since held several solo exhibitions such as Convergence at Grasslands Gallery Tambo, The Dark Ages at Mundubbera Regional Art Gallery and Full Circle at The Globe Barcaldine.

It is from these numerous competitions in conjunction with his commercial work which indicate his suitability for working with public spaces and public art.

OFFICER REPORT

Meeting: Ordinary 24 March 2026

Date: 23 March 2026

Item Number: L.4

File Number: D26/29871

SUBJECT HEADING: Master Builders Awards - The Wheat Shed,
Wallumbilla

Classification: Open Access

Officer's Title: Senior Project Officer - Capital Program Delivery

Executive Summary:

SM & KA Duff Builders have requested permission to submit The Wheat Shed, Wallumbilla as an entry into the 2026 Master Builders Awards.

Principal contractor SM & KA Duff Builders will be submitting the entry provided Council's endorsement is received.

Officer's Recommendation:

That Council:

1. Endorse the submission by SM & KA Duff Builders for the entry of The Wheat Shed, Wallumbilla as an entry to the 2026 Master Builders Awards.
 2. Authorise the Chief Executive Officer (or delegate) to sign the Owner's documentation required for the submission.
-

Context (*Why is the matter coming before Council?*):

To seek Council's endorsement for SM & KA Duff Builders to enter the recently completed Wheat Shed, Wallumbilla as an entry to the 2026 Master Builders Awards.

Background (*Including any previous Council decisions*):

Principal Contractor SM & KA Duff Builder have requested Council's permission to submit The Wheat Shed, Wallumbilla as an entry to the 2026 Master Builders Awards.

Entries are open for the 2026 Downs and Western Region Master Builders Awards. Entries close in mid-April 2026.

SM & KA Duff Builders will complete the submission to the Awards, without further involvement from Council. SM & KA Duff Builders will cover all costs associated with the preparation and submission of this entry.

Council has previously provided approval for Contractors to submit other projects to the Master Builders awards, including Roma Saleyards Multipurpose Facility and the Roma Bigger Big Rig project.

The entry has the potential to showcase the Wheat Shed, Wallumbilla, and the Maranoa region which will contribute to the attraction of visitors to the region and demonstration of excellence in delivery and partnership with industry.

Options Considered:

Option 1 – Endorse submission (recommended)

Council provides endorsement for SM & KA Duff Builders to submit the Wheat Shed, Wallumbilla project to the 2026 Master Builders Awards.

- Enables industry recognition of the project
- Promotes the Maranoa region and Council’s capital works delivery
- No financial or resource impact to Council

Option 2 – Do not endorse submission

Council declines endorsement.

- Limits opportunity for regional promotion and recognition
- May impact Council’s relationship with delivery partners
- No direct benefit to Council

Recommendation:

Option 1 is recommended as it supports recognition of a successful Council project, promotes the region, and strengthens partnerships with industry, with no financial impact to Council.

Risks:

Risk	Description of likelihood & consequences
Reputational risk	Low likelihood. If the project does not win or is critiqued, there may be minor reputational impact; however, participation generally reflects positively on Council’s commitment to quality infrastructure.
Use of project imagery/information	Low likelihood. Entry materials may include images or project details; however, these are standard practice and can be managed through the Owner’s Authorisation Form.

Policy and Legislative Compliance:

N/A

Budget / Funding (Current and future):

SM & KA Duff Builders will cover any costs associated with entry to the awards.

Council’s funding partners, Origin APLNG & the Australian Government will be notified if Council endorses the entry.

Timelines / Deadlines:

Submission to the awards closes mid-April 2026.

Consultation (Internal / External):

Internal – Deputy CEO

External – SM & KA Duff Builders

Strategic Asset Management Implications:

(If applicable, outline changes to whole of life costs and / or level of service)

There are no direct impacts to asset lifecycle costs or levels of service. However, recognition through industry awards supports continuous improvement in design, procurement, and delivery of future capital assets.

Acronyms:

Acronym	Description
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Addition to Operational or Corporate Plan:

Plan Description	Yes / No
Operational	No
Corporate	No

Link to Corporate Plan:

Corporate Plan 2023- 2028

Corporate Plan Pillar 5: Inclusivity

5.4 Community pride

Supporting Documentation:

Nil

Report authorised by:

Deputy CEO - Strategic Roads, Airports & Major Projects

Maranoa Regional Council

Ordinary Meeting - 24 March 2026

OFFICER REPORT

Meeting: Ordinary 24 March 2026

Date: 22 March 2026

Item Number: L.5

File Number: D26/29659

SUBJECT HEADING: Brigalow Discovery Centre | Contribution to Concept Development

Classification: Open Access

Officer's Title: Deputy CEO - Strategic Roads, Airports & Major Projects

Executive Summary:

The Brigalow Discovery Centre is a proposed regional initiative focused on environmental education, agriculture, and tourism, aimed at showcasing the unique ecological and cultural values of the Brigalow Belt.

Council has previously provided in-principle support for the project and participated in its ongoing development through a Steering Committee. Since that time, further discussions with stakeholders, including representatives of the Queensland Government, have indicated interest in the project, particularly in relation to potential future partnerships at the construction and delivery stage.

While the concept has been positively received, the project remains at an early stage of development, with limited supporting material available to clearly define its scope, scale, and cost. This has constrained the ability to effectively engage stakeholders, build community support, and pursue external funding opportunities.

The concept design phase represents the next critical step in progressing the project, providing concept drawings, architectural perspectives, and a high-level cost estimate to support future decision-making. This stage is estimated to cost approximately \$50,000, and a contribution from Council towards this stage has been requested, with additional funding secured and discussions ongoing with industry partners to secure the remaining balance.

This report provides an update on the project, outlines the proposed funding request and next stages, and is presented for Council's consideration.

Officer's Recommendation:

That Council:

1. Receive the report as an update on the progress of the Brigalow Discovery Centre project;
2. Approve the allocation of \$20,000 from savings within the 2025/26 Capital Works Program towards the concept design stage of the project, contributing to a total estimated project cost of \$50,000; and

- Note that discussions are ongoing, and that Council will continue to provide advocacy with industry partners to secure the remaining funding required to complete this stage.

Context (Why is the matter coming before Council?):

The Brigalow Discovery Centre is a project that has been previously presented to Council and is focused on environmental education, agriculture, and tourism, showcasing the unique ecological and cultural values of the Brigalow Belt.

This report seeks Council's consideration of allocating funds to progress the project through the concept design stage. As budget allocations require Council approval, the matter is presented for consideration.

Background (Including any previous Council decisions):

The Brigalow Discovery Centre is a proposed regional initiative focused on environmental education, agriculture, and tourism, showcasing the unique ecological and cultural values of the Brigalow Belt.

At its Ordinary Meeting of 19 June 2025, Council considered the Brigalow Discovery Centre and resolved (OM/06.2025/30) to provide a letter of in-principle support for the concept, nominate representatives to participate on a Steering Committee, and consider allocating a funding contribution at the Q1 Budget Review towards a feasibility study. A copy of the resolution has been included for completeness.

Resolution No. OM/06.2025/30	
Moved Cr Vincent	Seconded Cr Davis
That Council:	
1. Provide a letter of in-principal support for concept of the Brigalow Discovery Centre.	
2. Nominate Cr Cameron O'Neil and the Director of Regional Development, Environment & Planning to participate as Council's representatives on the Steering Committee for the Brigalow Discovery Centre.	
3. Consider allocating a funding contribution at the Q1 Budget Review to go towards the feasibility study.	
CARRIED	9/0

Following this resolution, a Steering Committee was established to guide the progression of the project, with representation from key stakeholders, including Council. Work has continued to further develop the concept and establish a clearer proof of concept for the project. This has included refinement of the proposed elements, site considerations, and the preparation of supporting material to articulate the vision and potential of the Brigalow Discovery Centre. A copy of the project brochure is attached for Council's information.



Brigalow Discovery Centre

REGIONAL ECONOMY | ENVIRONMENTAL | AGRICULTURE | EDUCATIONAL | TOURISM

A world-class regional hub designed to educate and empower the next generation of Queenslanders to innovate and preserve our unique environment through the lens of agriculture, science, regional industry and eco-tourism.



Grounded in the story of the Brigalow Belt, the Centre will connect ancient landscapes to modern industry and future innovation. It will bring together biodiversity, food and fibre production, regenerative agriculture, emerging technologies and regional enterprise in a place where learning is immersive, practical and inspiring. Not a gimmick – a genuine platform for knowledge, research and real outcomes.



Through state-of-the-art interpretation, research partnerships and hands-on experiences, the Centre will showcase the interconnected web of life — from endangered species and catchments to soil health, carbon stewardship and sustainable production. It will demonstrate how environmental preservation and regional industries such as CSG and mining can evolve together, not in opposition.

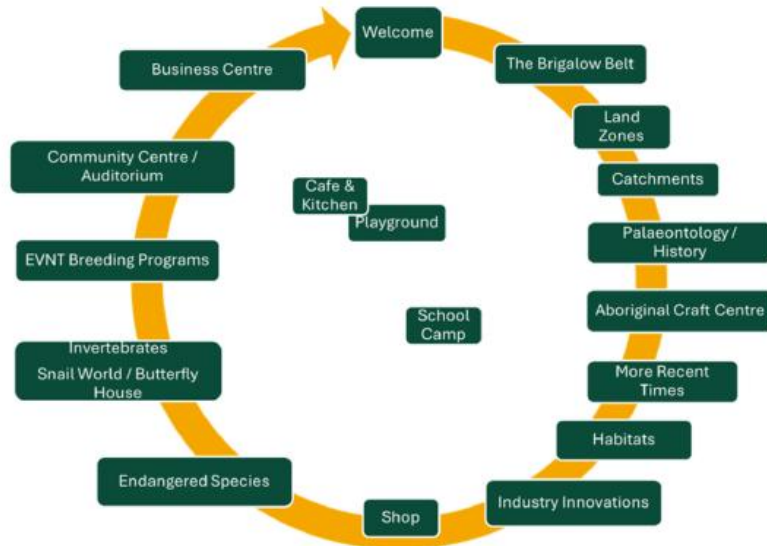


A place of wonder, ideas and innovation, the Brigalow Discovery Centre will attract school groups, researchers, industry leaders, tourists and the broader community — offering symposiums, immersive exhibits, conservation programs and collaborative spaces that strengthen regional Queensland while safeguarding its natural environment and heritage.



About the Centre

The Brigalow Discovery Centre is structured around a simple but powerful idea: everything is connected. The Centre's circular design reflects the interconnected web of life across the Brigalow Belt — linking landscape, water, biodiversity, agriculture, industry and community in a continuous story from past to future.



Site Map

The Brigalow Discovery Centre is proposed on approximately 18 hectares of reserve land overlooking Lake Neverfill, set naturally within the Brigalow landscape it seeks to interpret and protect. Elevated above the lake and surrounded by native vegetation, the site offers environmental authenticity and a powerful sense of place.

Located just minutes from Roma's town centre and airport — and within approximately one hour's flight from Brisbane — the Centre will be highly accessible for school groups, researchers, industry partners and tourists. Its proximity to major transport links ensures it is both regionally grounded and well connected to the south-east corner.

Strategically positioned in the heart of one of Queensland's most productive food and fibre regions, the site is minutes from Australia's largest cattle selling centre, the Roma Saleyards, and within close reach of major agricultural enterprises and coal seam gas developments.

The Centre will also benefit from its proximity to local education and training facilities, including the CUC study hub and TAFE, supporting regional skills development, AgTech advancement and environmental research.



Key Elements



On-site Breeding Program

An on-site breeding program will conserve and restore the region's biodiversity, focusing on protecting endangered and at-risk native species like the Hairy-Nosed Wombat, Greater Glider, White-throated Snapping Turtle, and Glossy Black Cockatoo.



Research Lab

A state-of-the-art research lab will provide a hub for innovation and education in regional Queensland, enabling scientists, students, and industry professionals to work and study onsite.



Business & Community Centre

A professional space with offices available for businesses to rent will foster partnerships between local enterprises and educational institutions, creating opportunities for collaboration, innovation, and knowledge exchange.



Auditorium

A fit for purpose auditorium will serve as a dynamic space for knowledge sharing, community engagement, and collaboration in regional Queensland. It will provide the capacity to host conferences, workshops, educational programs, cultural events, shows, and performances.



Interpretive Centre

A curated exploration of the Brigalow Belt's past and present — from ancient landforms and First Nations knowledge to pastoral settlement, food and fibre production, and contemporary regional enterprise — helping visitors understand the region's transformation over time.



School Camp Accommodation

On-site accommodation will offer students the chance to immerse themselves in a unique regional Queensland experience. The accommodation could also help to alleviate the pressures often faced by students, visitors, sporting teams, and other travelling individuals and groups in Roma.

Steering Committee

A committed Steering Committee of regional champions has led the development of the Brigalow Discovery Centre, bringing together experience across agriculture, conservation, education and industry.

Meryl Eddie

Business & Product Manager
Boobook Ecological Consulting

Peter & Nikki Thompson

Echo Hills Farming | Soil2Soul

Cr Cameron O'Neil

Deputy Mayor | Portfolio Chair for Major Projects
Maranoa Regional Council

Prof Hugh Possingham

Vice-Chancellor's Senior Research Fellow
University of Queensland

Jamie Gorry

Director - Regional Development,
Environment & Planning
Maranoa Regional Council

Assoc Prof Peter Murray

Associate Professor (Wildlife Management)
University of Southern Queensland

Jody Dare

Senior Economic Development Officer
Department of State Development, Infrastructure
and Planning

Jim Sands

Senior Advisor - Land Resources
Santos

Deb Joppich

General Manager
Roma Commerce and Tourism

Peter Stanford

President
Roma Commerce and Tourism

Contact

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 1300 007 662

The project has continued to evolve through ongoing discussions and engagement, including deputations with representatives of the Queensland Government in Brisbane. These discussions indicated a level of interest in the project, particularly in relation to potential future partnerships associated with delivery and construction.

While the concept has been positively received, the project remains at an early stage of development. At present, there are no concept design drawings or high-level cost estimates available to clearly articulate the scale, function, and potential staging of the Centre. This has limited the ability to effectively engage the community, progress funding discussions, and position the project for external grant opportunities.

Importantly, progressing the project through the concept design stage **does not commit** Council to future stages of the project. Rather, it provides an opportunity to incrementally and continually assess the project's feasibility, scope, and cost, allowing the Steering Committee and Council to make informed decisions at each stage prior to any further investment.

The Australian Government's Regional Precincts and Partnerships Program (rPPP) has been identified as a potential funding pathway to support future feasibility, detailed design, and delivery of the project. However, to be competitive under such programs, the project requires further definition and supporting material.

The development of concept design documentation, supported by a high-level cost estimate, is considered a critical next step in progressing the project. This work will provide a tangible representation of the proposal, support community and stakeholder engagement, and assist in positioning the project for future funding opportunities and partnerships.

The Request

As an active member of the Steering Committee, it has been requested that Council consider allocating \$20,000 towards the preparation of concept design documentation.

Council has developed a scope of works in consultation with an experienced architect, with relevant experience in projects of this nature. The concept design phase is estimated to cost approximately \$50,000.

Included within this scope will be a set of concept drawings illustrating the proposed footprint and layout of the development, along with architectural perspectives to support visualisation and stakeholder engagement. This stage will also include a high-level cost estimate to inform future decision-making and funding applications.

Funding contributions towards this stage are being actively pursued from a range of sources. To date, \$10,000 has been secured through Roma Commerce and Tourism (RCAT), with further discussions underway with industry partners to secure an additional \$20,000.

Options Considered:

A number of options have been considered as part of this report in relation to Council's potential contribution towards the concept design stage of the Brigalow Discovery Centre. These options reflect varying levels of Council involvement and their potential impact on the progression of the project.

□ **Option 1 – Do Nothing (No Funding Contribution)**

Under this option, Council does not provide any funding towards the concept design stage.

This would result in the project remaining at a conceptual level, limiting the ability to develop supporting material, engage stakeholders, and pursue external funding opportunities. It is likely that project momentum would be reduced without Council's support at this stage.

□ **Option 2 – Provide Funding Contribution as Requested (\$20,000)**

Under this option, Council allocates \$20,000 towards the concept design stage, contributing to a total project cost of approximately \$50,000.

A contribution of this scale would secure approximately 60% of the required funding, with \$10,000 already committed through Roma Commerce and Tourism (RCAT) and active discussions underway with industry partners to secure the remaining \$20,000.

This option provides the next fastest pathway to progressing the project, however is contingent on securing the remaining external contributions. It enables the full scope of concept design work to be delivered, including concept drawings and a high-level cost estimate, providing a tangible representation of the project and positioning it for future funding opportunities.

□ **Option 3 – Provide Increased Funding Contribution (\$40,000)**

Under this option, Council allocates \$40,000 towards the concept design stage. This would significantly reduce reliance on external funding contributions and provide the ability to commence work immediately.

This option would accelerate project progression and demonstrate a higher level of Council commitment, however would require a greater upfront financial investment.

□ **Option 4 – Provide a Reduced Funding Contribution**

Council may elect to provide a reduced financial contribution. However, the concept design stage has been scoped as a complete package and cannot be meaningfully delivered in part.

A reduced contribution would likely delay commencement of this stage until additional funding is secured and may impact project momentum.

Recommendation:

That Council:

1. Receive the report as an update on the progress of the Brigalow Discovery Centre project;
2. Approve the allocation of \$20,000 from savings within the 2025/26 Capital Works Program towards the concept design stage of the project, contributing to a total estimated project cost of \$50,000; and
3. Note that discussions are ongoing, and that Council will continue to provide advocacy with industry partners to secure the remaining funding required to complete this stage.

Risks:

Risk	Description of likelihood & consequences
Project does not progress further	Without investment in concept design, the project is likely to remain at a conceptual level. This limits the ability to clearly define scope, cost, and staging, reducing the likelihood of securing external funding and progressing the project.
Inability to secure external funding	Progressing to programs such as the Australian Government’s Regional Precincts and Partnerships Program (rPPP) requires a defined project scope and supporting material. Without concept design documentation, the project may not be competitive or considered investment-ready.
Misalignment with State Government interest	Previous discussions with the Queensland Government have indicated interest in potential partnerships at the construction stage. Without progressing early-stage design, the project may not reach a level of maturity required to leverage this interest and secure future support.
Perception of ongoing commitment by Council	There is a risk that progressing to concept design may be perceived as a commitment by Council to continue funding or delivering the project. The intent of this stage would be exploratory in nature and does not commit Council to future stages or financial contributions.

Policy and Legislative Compliance:

This proposal is consistent with the principles outlined in Section 4 of the *Local Government Act 2009*, which underpin the way in which local governments are to perform their responsibilities.

In particular, the following principles are relevant:

- **Sustainable development and management of assets and infrastructure** – progressing the project through concept design supports informed decision-making regarding the long-term viability and potential delivery of a significant regional asset.
- **Democratic representation, social inclusion and meaningful community engagement** – the development of concept design documentation will support clearer communication with the community and stakeholders, enabling informed engagement and feedback.
- **Efficient, effective and economical use of public resources** – the proposed staged approach allows Council to incrementally assess the project prior to committing to further investment, ensuring prudent financial management.
- **Good governance of, and by, local government** – progressing to concept design provides a structured and transparent approach to evaluating the project's feasibility, risks, and opportunities before any future decisions are made.

Budget / Funding (*Current and future*):

As outlined in the previous Council resolution (OM/06.2025/30), Council resolved under Dot Point 3 to consider allocating a funding contribution at a future Budget Review towards the preparation of a feasibility study.

The original Council report identified that a feasibility study for the Brigalow Discovery Centre was likely to be in the order of \$150,000 to \$200,000. Since that time, the project has continued to evolve through Steering Committee discussions, engagement with Council's Major Projects Team, and deputations with representatives of the Queensland Government.

These discussions have identified that while there is interest in the project, particularly from a State Government perspective, this interest is more strongly aligned with potential partnerships at the construction and delivery stage rather than early-stage feasibility or business case development.

As a result, it is considered that progressing the project through concept design represents a more appropriate and strategic next step, providing the level of definition required to support future funding discussions and applications, prior to committing to a full feasibility study.

As part of the recent Budget Review of the Capital Works Program, a number of savings have been identified across the program, including the following projects within Roma:

- Jackson Street – New Kerb and Channel (reduction of \$93,177)
- Tiffin Street North – Kerb and Channel and Seal (reduction of \$24,610)

In addition, further forecast savings have been identified from the following projects:

- Roma Cultural Centre – Auditorium stairwell access to sound booth (circa \$40,000)
- W4Q 2024–27 – Route Assessment Analysis and Feasibility for Roma Walking Trail (Big Rig to Lake Neverfill) (circa \$7,540)

All of the above projects have been delivered as intended for the financial year, with the identified savings resulting from efficiencies in delivery and updated cost outcomes.

These items represent a combined total of approximately \$165,327 in potential savings.

Given the availability of these savings, Council is in a position to consider funding the concept design stage of the Brigalow Discovery Centre. Council may choose to allocate funding in line with one of the options presented within this report, noting that all options can be accommodated from savings within the current Capital Works Program.

Timelines / Deadlines:

There is no immediate statutory or fixed timeframe associated with this proposal. However, several strategic timing considerations are relevant to the progression of the project.

Progressing the concept design stage in the near term will assist in aligning the project with current government funding cycles and ensuring it is appropriately positioned to maximise opportunities for future funding.

The Australian Government's Regional Precincts and Partnerships Program (rPPP) is currently paused for applications, with approximately \$200 million remaining to be allocated. Completion of concept design documentation will be an important step in positioning the project for a future application under this program.

At a State level, there has been demonstrated interest in the project, particularly in relation to the construction phase. Progressing the project through concept design and into detailed design over the next 12–18 months will place Council in a stronger position to align with current State Government priorities and maximise the opportunity to secure funding within the current government term.

Consultation (Internal / External):

Brigalow Discovery Centre Steering Committee
Chief Executive Officer
State Government Ministers
Director - Regional Development, Environment & Planning
Senior Project Officer - Capital Program Delivery

Strategic Asset Management Implications:

(If applicable, outline changes to whole of life costs and / or level of service)

N/A

Acronyms:

Acronym	Description
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Addition to Operational or Corporate Plan:

Plan Description	Yes / No
Operational	No
Corporate	No

Link to Corporate Plan:

Corporate Plan 2023- 2028
Corporate Plan Pillar 2: Environment
2.5 Environmental protection and conservation

Supporting Documentation:

Nil

Report authorised by:

Chief Executive Officer