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**MINUTES OF THE ORDINARY MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 9 APRIL 2026 SCHEDULED TO COMMENCE AT 9:00 AM**

**ATTENDANCE**

Mayor Cr W M Taylor chaired the meeting with Deputy Mayor Cr C J O'Neil, Cr J R P Birkett (By Microsoft Teams), Cr M K Brumpton, Cr A K Davis, Cr P J Flynn, Cr J M Hancock (by Microsoft Teams), Cr J R Vincent, Chief Executive Officer – Robert Hayward and Kelly Rogers Minutes Officer in attendance.

**AS REQUIRED**

Deputy CEO - Strategic Roads, Airports & Major Projects – Cameron Hoffmann, Director Corporate Services – Brett Exelby, Manager Facility & Property Services – Leah Cooper, Manager Governance & Risk Services – Andrew McKenzie, Governance Officer – Grace Pobar.

**WELCOME**

The Mayor welcomed all present and declared the meeting open at 9.04am.

**APOLOGIES**

<b>Resolution No. OM/04.2026/01</b>	
<b>Moved Cr Davis</b>	<b>Seconded Cr Vincent</b>
<b>That apologies be received and leave of absence granted for Cr. Seawright for this meeting.</b>	
<b>CARRIED</b>	<b>8/0</b>

**CONFIRMATION OF MINUTES**

<b>Resolution No. OM/04.2026/02</b>	
<b>Moved Cr Brumpton</b>	<b>Seconded Cr Vincent</b>
<b>That the minutes of the Ordinary Meeting held on 24 March 2026 be confirmed.</b>	
<b>CARRIED</b>	<b>8/0</b>

**CONSIDERATION OF NOTICES OF MOTION**

**Item Number:** 8.1 **File Number:** D26/30941  
**SUBJECT HEADING:** MARANOA AND WESTERN DOWNS REGIONAL COUNCIL COLLOBORATION  
**Officer's Title:** Deputy CEO - Strategic Roads, Airports & Major Projects  
 Project Administration Officer

**Original Resolution Meeting Date:** 10/07/2024

**Original Resolution Number:** OM/07.2024/28

**Original Resolution:**

**That Council:**

1. Approve for the Mayor to write to Western Downs Regional Council seeking to establish an executive collaboration working group between the two Councils.
2. Give in principle support to the structure including:
  - Mayor, Deputy Mayor and CEO (or delegate) as core members;
  - Meet twice yearly, alternating being regions;
  - Meeting Chair to be the host Mayor;
  - Annually hold a full Council session between Maranoa Regional Council and Western Downs Regional Council to foster networking and relationship building.
  - Establish a one-page terms of reference at the first meeting to ensure the focus is defined early and can guide future discussions.

**Resolution No. OM/04.2026/03**

**Moved Cr O'Neil**

**Seconded Cr Brumpton**

**That Council amend Resolution Number OM/07.2024/28 to read as follows:**

**That Council:**

1. Approve the Mayor to write to Western Downs Regional Council seeking to establish an executive collaboration working group between the two Councils.
2. Give in principle support to holding an annual full Council session between Maranoa Regional Council and Western Downs Regional Council, alternating between regions, to foster networking and relationship building.

CARRIED

8/0

**Responsible Officer**

**Deputy CEO - Strategic Roads, Airports & Major Projects**

## BUSINESS

### OFFICE OF THE CEO

Item Number: 10.1 File Number: D26/30553

**SUBJECT HEADING:** CONSIDERATION OF ELECTED MEMBER ATTENDANCE - 2026 LGAQ BUSH COUNCILS CONVENTION

**Officer's Title:** Coordinator - Executive & Elected Member Support Services

***Executive Summary:***

*Formalisation of elected member attendance at an upcoming conference as part of advocacy activities and/or enhancing strategy and policy development for Maranoa Regional Council.*

<b>Resolution No. OM/04.2026/04</b>	
<b>Moved Cr O'Neil</b>	<b>Seconded Cr Davis</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li>1. Endorse the attendance of available Councillors at the LGAQ Bush Councils Convention on 26 – 28 May in Longreach.</li> <li>2. Draw the required funds from attending individual Councillor Conference budgets.</li> </ol>	
CARRIED	8/0

<b>Responsible Officer</b>	<b>Coordinator - Executive &amp; Elected Member Support Services</b>
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### CORPORATE SERVICES

Item Number: 11.1 File Number: D26/22201

**SUBJECT HEADING:** LOCAL LAWS REVIEW

**Officer's Title:** Governance Officer

***Executive Summary:***

*Council has undertaken a substantive review of its Local Law suite. On 9 October 2025, Council adopted a Local Law Making Process, endorsed proposed amendments to the Local Law suite and directed State interest Checks and public consultation. This Report addresses Steps 2 – 4 in the Local Law Making Process.*

<b>Resolution No. OM/04.2026/05</b>	
<b>Moved Cr Brumpton</b>	<b>Seconded Cr Vincent</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li>1. Adopt the Public Interest Test Report as set out in Attachment C;</li> <li>2. Adopt, pursuant to Section 29 of the <i>Local Government Act 2009</i>, the following amending instruments (as set out in Attachment D) which are to commence on the date that the notice is published in the gazette:</li> </ol>	

- (a) Administration (Amendment) Local Law No. 1 2026  
 (b) Animal Management (Amendment) Local Law No. 1 2026  
 (c) Community and Environmental (Amendment) Local Law No. 1 2026  
 (d) Local Government Controlled Areas, Facilities and Roads (Amendment) Local Law No. 1 2026  
 (e) Parking (Amendment) Local Law No. 1 2026  
 (f) Operation of Saleyards (Amendment) Local Law No. 1 2026  
 (g) Aerodromes (Amendment) Local Law No. 1 2026  
 (h) Waste Management (Amendment) Local Law No. 1 2026  
 (i) Animal Management (Amendment) Subordinate Local Law (No. 1) 2026  
 (j) Community and Environmental (Amendment) Subordinate Local Law (No. 1) 2026  
 (k) Local Government Controlled Areas, Facilities and Roads (Amendment) Subordinate Local Law (No. 1) 2026  
 (l) Parking (Amendment) Subordinate Local Law (No. 1) 2026
3. Adopt, pursuant to section 32 of the Local Government Act 2009, a consolidated version of the following local laws (as set out in Attachment E), which incorporate the amendments in resolution 2:
- (a) Local Law No. 1 (Administration) 2011;  
 (b) Local Law No. 2 (Animal Management) 2011;  
 (c) Local Law No. 3 (Community and Environmental Management) 2011;  
 (d) Local Law No. 4 (Local Government Controlled Areas Facilities and Roads) 2011;  
 (e) Local Law No. 5 (Parking) 2011;  
 (f) Local Law No. 6 (Operation of Saleyards) 2011;  
 (g) Local Law No. 7 (Operation of Aerodromes) 2011;  
 (h) Local Law No. 8 (Waste Management) 2018.  
 (i) Subordinate Local Law No. 2 (Animal Management) 2011;  
 (j) Subordinate Local Law No. 3 (Community and Environmental Management) 2011;  
 (k) Subordinate Local Law No. 4 (Local Government Controlled Areas Facilities and Roads) 2011;  
 (l) Subordinate Local Law No. 5 (Parking) 2011;
4. Adopt, pursuant to Section 29 of the *Local Government Act 2009*, the following repealing instrument (as set out in Attachment F) which are to commence on the date that the notice is published in the gazette:
- (a) Local Law (Repealing) Local Law No. 1 2026
5. Adopt, pursuant to Section 29 of the Local Government Act 2009, the new subordinate local law (as set out in Attachment G), which are to commence on the date that the notice is published in the gazette:
- (a) Subordinate Local Law No. 1 (Administration) 2026
6. Delegate power to the Chief Executive Officer, pursuant to section 257(1)(b) of the *Local Government Act 2009*, to take all steps necessary to comply with the requirements for publication set out in section 29B of the Local Government Act 2009 which includes providing advice to the Department.
- CARRIED 8/0

<b>Responsible Officer</b>	<b>Governance Officer</b>
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**COUNCIL ADJOURNED THE MEETING**  
 FOR A BRIEF RECESS AT 9.16am

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS**  
 COUNCIL RESUMED THE MEETING AT 9.19am

**Item Number:** 11.2 **File Number:** D26/26551

**SUBJECT HEADING:** RELATED PARTIES DISCLOSURE POLICY

**Officer's Title:** Manager - Financial Operations

**Executive Summary:**

*Since 1 July 2016 local governments must disclose related party relationships, transactions and outstanding balances, including commitments, in their annual financial statements.*

*Related parties include Key Management Personnel (KMP), their close family members and any entities that they control or jointly control. Any transactions with these parties, whether monetary or not, will need to be identified and may need to be disclosed.*

<b>Resolution No. OM/04.2026/06</b>	
<b>Moved Cr Vincent</b>	<b>Seconded Cr Davis</b>
<b>That Council:</b>	
<ol style="list-style-type: none"> <li>1. Adopt the Related Party Disclosures Policy as presented.</li> <li>2. Repeal all other previous polices with relation to related party disclosures.</li> </ol>	
CARRIED	8/0

<b>Responsible Officer</b>	<b>Manager - Financial Operations</b>
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**Item Number:** 11.3 **File Number:** D26/33300

**SUBJECT HEADING:** CARETAKER PERIOD POLICY

**Officer's Title:** Manager - Governance & Risk Services

**Executive Summary:**

*The Local Government Act 2009 creates a Caretaker Period from the day notice is given of each quadrennial local government election until the final election result is declared. During the Caretaker Period, Councils are unable to make major policy decisions or engage in publishing or distributing election material. Further and by virtue of their position, Councillors and employees contesting elections must manage conflicts of interest that may yield an unfair electoral advantage over other electoral candidates.*

*The attached draft Caretaker Period Policy has been prepared to provide guidance to Councillors and employees contesting quadrennial elections to meet their responsibilities during the caretaker period.*

<b>Resolution No. OM/04.2026/07</b>	
<b>Moved Cr Brumpton</b>	<b>Seconded Cr Davis</b>
<b>That Council adopt the Caretaker Period Policy as presented.</b>	
CARRIED	8/0

<b>Responsible Officer</b>	<b>Manager - Governance &amp; Risk Services</b>
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**Item Number:** 11.4 **File Number:** D26/18228  
**SUBJECT HEADING:** **BENDEMERE PONY CLUB - TRUSTEE LEASE - LOT 41 ON WV1371**  
**Location:** Yuleba  
**Officer's Title:** **Property & Tenure Officer**

**Executive Summary:**

*Council received correspondence from Bendemere Pony Club Inc., seeking to renew the Trustee Lease over the Yuleba Pony Club Grounds / Yuleba Racecourse Reserve, being Lot 47 on WV1371.*

**Resolution No. OM/04.2026/08**

**Moved Cr Brumpton**

**Seconded Cr Vincent**

**That this item be withdrawn from the agenda.**

CARRIED

8/0

**Responsible Officer**

**Property & Tenure Officer**

**Item Number:** 11.5 **File Number:** D26/18145  
**SUBJECT HEADING:** **CAFE ON SECOND - OPTION TO RENEW LEASE**  
**Location:** Injune  
**Officer's Title:** **Property & Tenure Officer**

**Executive Summary:**

*Council has received formal notice from the Lessee of Café on Second, Injune, advising of their intention to exercise the final option to renew the lease for a further one (1) year term, in accordance with the existing lease arrangements.*

**Resolution No. OM/04.2026/09**

**Moved Cr Vincent**

**Seconded Cr Davis**

**That Council:**

- 1. Approve the extension of the Injune Commercial Space Lease Agreement with Womblebank Sawmilling Co Pty Ltd, as Trustee for the Trent and Nicki Family Trust, for a further one (1) year term until 2 July 2027.**
- 2. Authorise the Chief Executive Officer (or delegate), to execute documentation relating to the renewal of the Lease.**

CARRIED

8/0

**Responsible Officer**

**Property & Tenure Officer**

**LATE ITEMS**

**Item Number:** L.1 **File Number:** D26/5353  
**SUBJECT HEADING:** AMENDMENT TO THE 2025/26 BUDGET  
**Officer's Title:** Chief Financial Officer  
 Management Accountant  
 Coordinator - Financial Planning & Performance  
 Director - Corporate Services

**Executive Summary:**

*In accordance with S170 (3) of the Local Government Regulation 2012, the local government may, by resolution, amend the budget for a financial year at any time before the end of the financial year.*

**Resolution No. OM/04.2026/10**
**Moved Cr Brumpton**
**Seconded Cr O'Neil**

That Council, pursuant to sections 169, 170 and 171 of the *Local Government Regulation 2012*, adopt the amended Budget for the 2025/26 financial year as per Attachment 1, incorporating:

- The statement of income and expenditure;
- The statement of financial position;
- The statement of cash flow;
- The statement of changes in equity;
- The long-term financial plan;
- The measures of financial sustainability;
- The Statement of Capital Works; and
- Project Works Program.

CARRIED

8/0

**Responsible Officer**
**Chief Financial Officer**
**Declaration of Interest**

Item	C.1
Description	Notice to Amend OM/01.2026/26
Declaring Councillor	Cr Cameron O'Neil
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	Greybeard Family Investments Pty Ltd is owned and operated by Tim McClymont who is a personal friend.
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

<b>Resolution No. OM/04.2026/11</b>	
<b>Moved Cr Davis</b>	<b>Seconded Cr Brumpton</b>
<p>That it is in the public interest that Councillor O’Neil participates and votes on agenda item C.1 because a reasonable person would trust that the decision is made in the public interest.</p>	
CARRIED	7/0

**CONFIDENTIAL ITEMS**

<b>Resolution No. OM/04.2026/12</b>	
<b>Moved Cr O’Neil</b>	<b>Seconded Cr Davis</b>
<p>In accordance with the provisions of section 254J(3) of the <i>Local Government Regulation 2012</i>, that Council resolve to close the meeting to the public at [9.30am] to discuss confidential items that its Councillors consider is necessary to close the meeting.</p>	
<p>In accordance with Section 254J(5) of the <i>Local Government Regulation 2012</i>, the following table provides:</p>	
<ul style="list-style-type: none"> <li>• The matters to be discussed;</li> <li>• An overview of what is to be discussed while the meeting is closed.</li> </ul>	

<b>Agenda Item</b>	<b>Matters to be discussed (Reasons to close the meeting under the <i>Local Government Regulation 2012</i>)</b>	<b>Overview</b>
C.1 – Notice to amend OM/01.2026/26	Section 254J(3)(i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.	Consideration of a proposed amendment of the respective resolution number.
LC.1 – Erindale road   Reinstatement of Road Request	Section 254J(3)(e)(h)(i) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government; AND negotiations relating to the taking of land by the local government under the Acquisition of Land Act 1967: AND a matter the local	<p>This report provides an update on the Erindale Road matter, following Council’s previous resolution to investigate the alignment and identify options to address access and tenure issues.</p> <p>Investigations undertaken by Council have confirmed that the current formed road does not align with the dedicated road reserve, creating ongoing challenges for access and long-term management. A number of options have been explored to resolve this, including opportunities to formalise the road along its existing alignment.</p>

	<p>government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.</p>	<p>This report outlines the available options and recommends a preferred approach to enable reinstatement of Erindale Road and secure appropriate road tenure into the future.</p>
CARRIED		8/0

<b>Resolution No. OM/04.2026/13</b> <b>Moved Cr O'Neil</b>		<b>Seconded Cr Brumpton</b>
<p>That Council open the meeting to the public [at 9.40am].</p>		
CARRIED		8/0

**Item Number:** C.1 **File Number: D26/28009**  
**SUBJECT HEADING:** NOTICE TO AMEND OM/01.2026/26  
**Officer's Title:** Manager - Facility & Property Services

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**Original Resolution Meeting Date:** 29 January 2026

**Original Resolution Number:** OM/01.2026/26

**Original Resolution:**  
**That Council:**

1. Agree to enter a five (5) year Trustee Lease with Greybeard Family Investments Pty Ltd over Lot 91 on M5356, for the purpose of grazing.
2. Permit the installation of a fence along the eastern boundary, ensuring access is maintained for any travelling stock and continued access to the formed road is preserved.
3. Advise that the road type parcel is still required for its intended purpose.
4. Authorise the Chief Executive Officer (or delegate) to sign documentation in relation to this decision.

**Resolution No. OM/04.2026/14**

**Moved Cr Vincent**

**Seconded Cr Davis**

**That Council amend Resolution Number OM/01.2026/26 to read as follows:**

**That Council:**

- 1. Agree to enter a three (3) year Trustee Permit with Greybeard Family Investments Pty Ltd over Lot 91 on M5356, for the purpose of grazing.**
- 2. Permit the installation of a fence along the eastern boundary, ensuring access is maintained for any travelling stock and continued access to the formed road is preserved.**
- 3. Advise that the road type parcel is still required for its intended purpose.**
- 4. Authorise the Chief Executive Officer (or delegate) to sign documentation in relation to this decision.**

CARRIED

8/0

**Responsible Officer**

**Manager - Facility & Property Services**

**Section 150F A (2)(e) of the *Local Government Act 2009***

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

**Name of each eligible councillor who voted on the matter:**

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Peter Flynn, Cr Johanne Hancock, Cr. Cameron O'Neil, Cr Wendy Taylor, Cr. Jane Vincent.

**How each eligible councillors voted:**

Each councillor voted in favour of the motion.

**LATE CONFIDENTIAL ITEM**

**Item Number:**

**LC.1**

**File Number: D26/33073**

**SUBJECT HEADING:**

**ERINDALE ROAD | REINSTATEMENT OF ROAD REQUEST**

**Officer's Title:**

**Deputy CEO - Strategic Roads, Airports & Major Projects  
Project Administration Officer**

***Executive Summary:***

*This report provided an update on the Erindale Road matter, following Council's previous resolution to investigate the alignment and identify options to address access and tenure issues.*

*Investigations undertaken by Council have confirmed that the current formed road does not align with the dedicated road reserve, creating ongoing challenges for access and long-term management. A number of options have been explored to resolve this, including opportunities to formalise the road along its existing alignment.*

*This report outlined the available options and recommended a preferred approach to enable reinstatement of Erindale Road and secure appropriate road tenure into the future.*

**Resolution No. OM/04.2026/15**

**Moved Cr Davis**

**Seconded Cr Brumpton**

**That Council:**

- 1. Receive the report as an update on the Erindale Road matter and Resolution No. OM/02.2025/17.**
- 2. Approve Option 2, being the full reimbursement of reinstatement costs for Erindale Road, subject to Council securing land tenure to formalise a road reserve over the existing/historic alignment of Erindale Road.**

CARRIED

8/0

**Responsible Officer**

**Deputy CEO - Strategic Roads, Airports & Major Projects**

## **CLOSURE**

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 9.43am.

**These Minutes are to be confirmed at the next Ordinary Meeting of Council to be held on 23 April 2026, at Roma Administration Centre.**