

NOTICE OF MEETING & AGENDA

Ordinary Meeting

Thursday 25 June 2026

Roma Administration Centre

NOTICE OF MEETING

Date: 18 June 2026

Mayor: Councillor W M Taylor

Deputy Mayor: Councillor C J O'Neil

Councillors: Councillor J R P Birkett
Councillor M K Brumpton
Councillor A K Davis
Councillor P J Flynn
Councillor J M Hancock
Councillor B R Seawright
Councillor J R Vincent

Chief Executive Officer: Robert Hayward

Executive Management: Cameron Hoffmann – Deputy CEO – Strategic Roads,
Airports & Major Projects
Brett Exelby – Director Corporate Services
Seamus Batstone – Director Engineering
Jamie Gorry – Director Regional Development,
Environment and Planning

Attached is the agenda for the **Ordinary Meeting** to be held at the Roma Administration Centre on **25 June 2026 at 11:00 AM.**



Robert Hayward
Chief Executive Officer

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Closure

MINUTES OF THE ORDINARY MEETING OF MARANOA REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 11 JUNE 2026 SCHEDULED TO COMMENCE AT 9:00 AM

ATTENDANCE

Mayor Cr W M Taylor chaired the meeting with Deputy Mayor Cr C J O'Neil, Cr J R P Birkett, Cr M K Brumpton, Cr A K Davis, Cr P J Flynn, Cr J M Hancock (by Microsoft Teams), Cr B R Seawright, Cr J R Vincent, Chief Executive Officer – Robert Hayward and Janice Rees Minutes Officer in attendance.

AS REQUIRED

Deputy CEO - Strategic Roads, Airports & Major Projects – Cameron Hoffmann, Director Corporate Services – Brett Exelby, Director Engineering – Seamus Batstone, Director Regional Development, Environment and Planning – Jamie Gorry, Manager - Facility & Property Services – Leah Cooper, Manager - Procurement & Logistics – Michael Worthington, Operations Manager – Roma and Surrounds – Andrew Davidson, Manager - Community, Economic & Tourism Development – Anthony (Tony) Klein, Coordinator - Local & Community Development – Georgie Adams – Woodall(Via Teams), Planning Officer – Logan Connell, Regional Arts & Culture Officer – Kimberley (Kim) Johnson, Regional Sports and Recreation Officer – Dee Schafer, Senior Project Officer - Capital Program Delivery – Luci Gunning.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9:00am.

CONFIRMATION OF MINUTES

Resolution No. OM/06.2026/01	
Moved Cr Brumpton	Seconded Cr O'Neil
That the minutes of the Ordinary Meeting held on 20 May 2026 be confirmed.	
CARRIED	9/0

**COUNCIL ADJOURNED THE MEETING
FOR A BRIEF RECESS AT 9:00am**

Maranoa Regional Council was invited to present at a public Inquiry into Local Government Funding and Fiscal Sustainability.

**SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RESUMED THE MEETING AT 10:34am**

CONSIDERATION OF NOTICES OF MOTION

Item Number: 8.1 **File Number: D26/27889**
SUBJECT HEADING: NOTICE TO AMEND RESOLUTION OM/09.2023/05
Officer's Title: Manager - Facility & Property Services

Original Resolution Meeting Date: 13 September 2023
Original Resolution Number: OM/09.2023/05

Original Resolution:
 Moved Cr Guthrie Seconded Cr Birkett

That Council amend Resolution Number OM/10.2021/84 to read as follows:

That Council:

1. *Grant a peppercorn lease to the Roma and District Junior Soccer Association Incorporated for a period of 10 years with a further option of 10 years over Lot 82 on CP8614 and Lot 2 RP170339.*
2. *As freehold owner of the land described as Lot 82 on CP8614 grant in principle consent for the Roma and District Junior Soccer Association to relocate the clubhouse and associated assets anywhere within the lease area subject to Council's standard building and planning approvals.*
3. *Authorise the Chief Executive Officer, or delegate, to finalise the terms and sign the lease and any associated documentation.*

Resolution No. OM/06.2026/02

Moved Cr Brumpton

Seconded Cr O'Neil

That we defer this to a future meeting via a briefing.

CARRIED

9/0

Responsible Officer

Manager - Facility & Property Services

BUSINESS
OFFICE OF THE CEO

Item Number: 10.1 **File Number: D26/57282**
SUBJECT HEADING: CONSIDERATION OF ELECTED MEMBER
 ATTENDANCE - 2026 WESTERN QUEENSLAND
 ALLIANCE OF COUNCILS (WQAC)
Officer's Title: Coordinator - Executive & Elected Member Support
 Services

Executive Summary:

Formalisation of elected member attendance at an upcoming conference as part of advocacy activities and/or enhancing strategy and policy development for Maranoa Regional Council.

Resolution No. OM/06.2026/03	
Moved Cr Vincent	Seconded Cr Davis
That Council:	
<ol style="list-style-type: none"> 1. Endorse the attendance of Cr Wendy Taylor, Cr Cameron O'Neil and Cr John Birkett at the 2026 WQAC Assembly in Brisbane on 25 – 27 August 2026. 2. Draw the required funds from attending individual Councillor Conference budgets. 	
CARRIED	9/0

Responsible Officer	Coordinator - Executive & Elected Member Support Services
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Declaration of Interest

Item	11.1
Description	Review of Procurement Policy
Declaring Councillor	Amber Davis
Person with the interest Related party / close associate / other relationship	Myself and my husband, Wayne Davis.
Particulars of Interest	We own and operate Bessie's Ice-Cream Bus and have been engaged by Council on a previous occasion to provide our services.
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting and participate in the meeting. However, I will respect the decision of the meeting on whether I can remain and vote.

Resolution No. OM/06.2026/04	
Moved Cr O'Neil	Seconded Cr Vincent
That it is in the public interest that Councillor Amber Davis participates and votes on agenda item 11.1 because a reasonable person would trust that the decision is made in the public interest.	
CARRIED	6/0

Declaration of Interest

Item	11.1
Description	Review of Procurement Policy
Declaring Councillor	Cr John Birkett
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	I occasionally hire my bus to council for volunteers and seniors week.
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting and participate in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the discussions.

Resolution No. OM/06.2026/05	
Moved Cr Brumpton	Seconded Cr O'Neil
<p>That it is in the public interest that Councillor John Birkett participates and votes on agenda item 11.1 because a reasonable person would trust that the decision is made in the public interest.</p>	
CARRIED	6/0

Declaration of Interest

Item	11.1
Description	Review of Procurement Policy
Declaring Councillor	Cr Johanne Hancock
Person with the interest Related party / close associate / other relationship	Surat Post & News Pty Ltd (owned by my husband and I)
Particulars of Interest	Council purchases stationary supplies on an ad hoc basis.
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting and participate in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the discussions.

Resolution No. OM/06.2026/06	
Moved Cr O'Neil	Seconded Cr Vincent
<p>That it is in the public interest that Councillor Johanne Hancock participates and votes on agenda item 11.1 because a reasonable person would trust that the decision is made in the public interest.</p>	
CARRIED	6/0

CORPORATE SERVICES

Item Number: 11.1 **File Number:** D26/51503

SUBJECT HEADING: REVIEW OF PROCUREMENT POLICY

Officer's Title: Manager - Procurement & Logistics

Executive Summary:

Council's Procurement Policy (the Policy) is required to be reviewed annually as per s198 of the Local Government Regulation 2012.

A review was undertaken during 2026 with a view to updating the Procurement Policy with any changes.

The Policy was amended in consultation with stakeholders and is now ready for approval.

Resolution No. OM/06.2026/07

Moved Cr Davis

Seconded Cr Brumpton

That Council:

1. **Adopt the Procurement Policy as attached to this report.**
2. **Note that the adoption of the Procurement Policy repeals and supersedes all historical policies relating to the procurement of goods and services.**
3. **Delegate authority to the Chief Executive Officer to make any administrative updates to existing policies that require referencing to this policy.**

CARRIED

9/0

Responsible Officer

Manager - Procurement & Logistics

Section 150F A (2)(e) of the *Local Government Act 2009*

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Peter Flynn, Cr. Johanne Hancock, Cr. Cameron O'Neil, Cr. Brendan Seawright, Cr. Wendy Taylor, Cr. Jane Vincent.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

ENGINEERING

Item Number:

12.1

File Number: D26/53954

SUBJECT HEADING:

**ARTHUR STREET CARPARK FENCE
REIMBURSEMENT**

Officer's Title:

Operations Manager - Roma & Surrounds

Executive Summary:

This report sought Council consideration regarding a discretionary financial contribution toward the completed replacement of the boundary fence adjoining the Arthur Street carpark and the Nutrien site Roma.

The previous fence had sustained deterioration and localised failure due to vandalism, climbing activity and vehicle impacts associated with the adjoining Council carpark. While the fence remained repairable, sections were no longer fully performing their intended function.

The adjoining landowner completed replacement of the fence with a Hercules Black Steel security fence at a total cost of \$41,038.18 ex GST. A fencing notice was issued prior to the works proceeding, with any Council contribution remaining subject to future Council consideration.

The completed fence provides an improved presentation and security outcome for both the adjoining property and the Council-owned carpark interface.

This report recommended Council contribute 50% of the completed fence cost, being \$20,519.09 ex GST, as a one-off discretionary contribution toward the shared boundary improvement outcome

Resolution No. OM/06.2026/08	
Moved Cr Davis	
That this lays on the table [until a copy of the tax invoice is provided confirming the appropriate work on Council's boundary fence].	
MOTION LOST	3/6

With the procedural motion lost, a further procedural motion was put forward by Cr O'Neil:-

Resolution No. OM/06.2026/09	
Moved Cr O'Neil	
That this lay on the table until later in the meeting [to confirm the remaining amount left in respective work order].	
CARRIED	8/1

Item Number: 12.2 **File Number:** D26/56496

SUBJECT HEADING: LION'S PARK SOFTFALL REPLACEMENT

Location: Roma

Officer's Title: Operations Manager - Roma & Surrounds

Executive Summary:

Council has recently undertaken significant upgrades at Lions Park, Roma, including improvements to the irrigation system, turf establishment and amenities.

The replacement of the playground softfall was identified as a future renewal project and was expected to be considered as part of the 2026/27 budget process. With the park currently in its establishment period and a formal reopening anticipated in August/September 2026, there is an opportunity to complete the renewal of the playground softfall surface and present the community with a fully revitalised recreation precinct.

This report sought Council's approval to allocate \$45,508 ex GST to undertake the softfall replacement works and enable the project to be expedited.

Resolution No. OM/06.2026/10	
Moved Cr Brumpton	Seconded Cr Flynn
That Council:	
<ol style="list-style-type: none"> 1. Approve the replacement of the playground softfall surface at Lions Park, Roma, at a cost of \$45,508 ex GST. 2. Allocate \$45,508 ex GST from surplus funds from Council delivery of private works throughout the 2025/26 financial year to deliver the project. 	
CARRIED	9/0

Responsible Officer	Operations Manager - Roma & Surrounds
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REGIONAL DEVELOPMENT, ENVIRONMENT & PLANNING
Item Number: 13.1 **File Number:** D26/49758

SUBJECT HEADING: **SMALL BUSINESS FRIENDLY (SBF) INITIATIVE**
Officer's Title: **Manager - Community, Economic & Tourism Development**
Executive Summary:

This report sought Council's support for the continuation of the Small Business Friendly (SBF) initiative and willingness to re-commit to it through the signing of the updated commitment agreement.

Resolution No. OM/06.2026/11
Moved Cr Davis
Seconded Cr Vincent

That Council approve the signing of the Small Business Friendly commitment document by the Mayor and Chief Executive Officer.

CARRIED
9/0

Responsible Officer	Manager - Community, Economic & Tourism Development
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Declaration of Interest

Item	13.2
Description	Santos Festival of Rugby 2026
Declaring Councillor	Amber Davis
Person with the interest Related party / close associate / other relationship	Myself and my husband, Wayne Davis.
Particulars of Interest	We own and operate Bessie's Ice-Cream Bus and we would take the opportunity to be a food vendor at this event.
Type of conflict	Declarable conflict of interest
Action	I will leave the room when the matter is discussed and voted on.

Cr Davis left the meeting at 11:00am.

Item Number: 13.2 **File Number:** D26/54371

SUBJECT HEADING: SANTOS FESTIVAL OF RUGBY 2026

Officer's Title: Local Development Officer - Roma
 Coordinator - Local & Community Development

Executive Summary:

Santos Festival of Rugby 2026 organisers sought consideration of financial and in-kind assistance to support delivery of the event.

The event is proposed to occur across two days, comprising of a community activation event on Friday, 18 September and a full day of rugby at Roma Echidnas Oval on Saturday, 19 September 2026.

Organisers have requested Council assistance for traffic management, temporary road closures, waste services, mowing and tree trimming around the grounds, use of Council-managed assets and associated operational support. Council's consideration is required to determine the level of support to be provided and any associated budget implications.

This event is anticipated to deliver significant economic, tourism and community benefits through increased visitation, regional exposure and activation of the Roma CBD.

Resolution No. OM/06.2026/12

Moved Cr Flynn

Seconded Cr O'Neil

That Council:

1. Approves the temporary closure of McDowall Street for the Santos Festival of Rugby Community Activation Event on Friday, 18 September 2026, in accordance with the following staged closure arrangements, subject to final Traffic Guidance Scheme approval:
 - a. Closure of the Arthur Street / McDowall Street pedestrian crossing area and provide access to adjacent business driveways from 11:00am;
 - b. Closure of McDowall Street between Hawthorne and Wyndham Streets from 2:00pm;
 - c. Reopening of all streets by approximately 10:30pm.
2. Notes event organisers have consulted with Bakearoma, Golders, BCF (Roma store) and Nutrien Livestock regarding the proposed closure arrangements and have received no negative feedback and that organisers continue to negotiate with McDowall Street Businesses over traffic arrangements.
3. Provides financial and in-kind assistance to Santos Festival of Rugby 2026 to a maximum value of \$30,000, including:
 - a. Traffic management and road closure costs;
 - b. Additional waste collection services;
 - c. Grounds maintenance and tree trimming works;
 - d. Use of Council-managed assets and land;
 - e. Permission for temporary event banners and removable footpath decals, subject to relevant approvals;
 - f. Associated operational support required for delivery of the event
4. Approve additional budget of \$15,000 to Work Order W22986.2571 – Santos Festival of Rugby.
5. Delegates authority of the Chief Executive Officer to finalise operational arrangements required to facilitate the event.

CARRIED

8/0

Responsible Officer	Local Development Officer - Roma
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Section 150F A (2)(e) of the *Local Government Act 2009*

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Peter Flynn, Cr Johanne Hancock, Cr. Cameron O'Neil, Cr Brendan Seawright, Cr Wendy Taylor, Cr. Jane Vincent.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

At cessation of discussion and decision on the abovementioned item, Cr Davis returned to the meeting at 11:18am.

Item Number: 13.3 **File Number:** D26/51015

SUBJECT HEADING: REQUEST FOR FEE WAIVER - PLANNING APPLICATION 2026/21763 (RECONFIGURING OF A LOT SIX (6) LOTS INTO TWO (2) LOTS)

Officer's Title: Planning Officer

Executive Summary:

The applicant requested a waiver of the planning application fees for Reconfiguring of a Lot – Boundary Realignment- Six (6) Lots in Two (2) Lots at 2194 Springfield Road, Eurella.

Resolution No. OM/06.2026/13

Moved Cr Flynn

Seconded Cr Birkett

That Council:

1. Approve a waiver of the application fee of \$805.00 for the Reconfiguring of Lot (Boundary Realignment 6 lots into 2 lots) application over land described as 2194 Springfield Road, Eurella.
2. Issue written notice to the applicant advising that the fee waiver has been approved, the application is deemed properly made, and the Confirmation Period may commence.

CARRIED

7/2

Statement of Reason

The applicant has previously submitted two very similar applications that were assessed by Council. These were submitted on external advice which resulted in several challenges for the applicant, costing significant time and money. The current application is for a very similar lot reconfiguration and as officers already have a detailed understanding of the proposal, minimal assessment work is required to determine this application.

Responsible Officer	Planning Officer
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Item Number: 13.4 **File Number:** D26/56260

SUBJECT HEADING: DEVELOPMENT APPLICATION - MATERIAL CHANGE OF USE - "UNDEFINED USE" (DOMESTIC OUTBUILDINGS) 28 CHADFORD STREET, WALLUMBILLA (2026/21733)

Officer's Title: Planning Officer

Executive Summary:

T & K Woodgate on behalf of the property owner has submitted a development application seeking approval for a Material Change of Use for an "Undefined Use" (Domestic shed and shipping container), being a shed & shipping container on a vacant lot. The proposal is located at 28 Chadford Street, Wallumbilla, properly described as Lot 2 on RP71366. The development application is subject to Impact Assessment and must be assessed against the assessment benchmarks (to the extent relevant) provided by Section 45 of the Planning Act 2016 ('Planning Act') and any relevant matters prescribed by regulation.

Public Notification about the application was carried out generally in accordance with Part 4 of the Development Assessment Rules ('DA Rules'). There were no properly made submissions during this period.

The procedural requirements set out by the DA Rules to enable Council to decide the application have been fulfilled. The development application is generally consistent with the assessment benchmarks provided by the Planning Act and the Maranoa Planning Scheme and can be otherwise be conditioned to achieve compliance.

Resolution No. OM/06.2026/14

Moved Cr Flynn

Seconded Cr Brumpton

That the development application for a Material Change of Use – "Undefined Use" (Domestic shed and shipping container) located at 28 Chadford Street, Wallumbilla, described as Lot 2 on RP71366 be approved subject to the listed Conditions and General Advice:-

Conditions

Use

1. The approved development is a Material Change of Use - "Dwelling house" (Domestic shed and shipping container) as shown on the approved plans.
2. The use of the approved Domestic outbuildings is for residential storage purposes only. Parking or storage of vehicles, goods or equipment associated with a commercial or industrial activity is not an approved use.
3. The approved Domestic outbuildings are non-habitable buildings and must not be used for residential occupation.
4. A development permit for building works must be obtained prior to commencing construction of the outbuildings.

Approved plans and documents

5. The approved development is to be conducted in accordance with the following approved plans/documents and subject to the approval conditions. Where there is any conflict between the approval conditions and the details shown on the approved plans, the approval conditions prevail.

Plan/Document Number	Plan/Document Name	Date
	28 Chadford Street - Site Plan	n.d
MTOOW04_264050 Drawing 1 – Rev 1	– Elevation Multiview	09.12.2025
MTOOW04_264050 Drawing 3 – Rev 1	– Foundation Columns Plan View	09.12.2025

Development works

6. During the course of constructing the works, the developer shall ensure that all works are carried out by appropriately qualified persons and the developer and the persons carrying out and supervising the work shall be responsible for all aspects of the works, including public and worker safety, and shall ensure adequate barricades, signage and other warning devices are in place at all times.
7. The developer is responsible for locating and protecting any Council and public utility services, infrastructure and assets that may be impacted on during construction of the development. Any damage to existing infrastructure (kerb, road pavement, existing underground assets, etc.) that is attributable to the progress of works on the site or vehicles associated with the development of the site shall be immediately rectified in accordance with the asset owners' requirements and specifications and to the satisfaction of the asset owners' representative(s).
8. A Works in a Road Reserve Permit will be required from Council for any works associated with the development that are undertaken within the Council road reserve by private contractor/entity. Works include, but are not limited to, cutting work, kerb and channel, site access/crossovers and footpaths. All works on or near roadways shall be adequately signed in accordance with the "Manual for Uniform Traffic Control Devices – Part 3, Works on Roads".
9. Unless otherwise approved in writing by the Council, approved hours of construction are restricted to Monday – Saturday 6.30am to 6.30pm – noise permitted. Work or business which causes audible noise must not be conducted from or on the subject land outside the above times or on Sundays or Public Holidays.

Compliance inspection

10. All conditions relating to the establishment of the approved development must be fulfilled prior to the approved use commencing, unless otherwise noted in these conditions.
11. Prior to the commencement of the use, the applicant shall contact Council to arrange a development compliance inspection.

Building size

12. The approved Outbuilding (shed) is limited to a maximum floor area of 50m².
13. The approved Outbuilding (shipping container) is limited to a maximum floor area of 14.5m².

Building design and siting

14. All setbacks on the approved plans are to be measured to the outer most projection of the approved buildings.
15. The approved development must not exceed 4.0 metres in height (measured to the highest point i.e. roof pitch) above the building pad. The height of the building pad shall be no more than what is reasonably required to prevent stormwater from ponding.

16. The outbuildings must be maintained in good repair and have no visual rust marks.
17. Building materials and surface finishes must be predominantly within the colour range and style of the surrounding built and natural environment to blend with the local landscape and surrounding residential development.

Note: Suitable materials include Colorbond or similar.

Landscaping and screening

18. Prior to the commencement of the approved use, a Landscape Screening Plan must be submitted to and approved by Council. The plan must demonstrate how the shipping container will be effectively screened from view from Chadford Street through landscaping, fencing, or other screening treatments. The approved landscaping and screening works must be completed in accordance with the approved plan prior to the commencement of the approved use and thereafter be maintained for the duration of the approved use.

Applicable standards

19. All works must comply with:
 - a) the development approval conditions;
 - b) any relevant provisions in the Planning Scheme and the Capricorn Municipal Development Guidelines;
 - c) any relevant Australian Standard that applies to that type of work; and
 - d) any alternative specifications that Council has agreed to in writing and which the developer must ensure do not conflict with any requirements imposed by any applicable laws and standards.
20. Connection of the development to an electricity reticulation service must in accordance with the relevant service provider's requirements and specifications along with relevant building standards, requirements and specifications.

Access, parking and manoeuvring

21. The landowner is responsible for providing and maintaining vehicle access to the site from the road carriageway to the property boundary. New crossovers to the development site are to comply with CMDG Standard Drawing CMDG-R-041 Rev E. Should any damage be caused to Chadford Street at any existing access location, it is the landowner's responsibility to ensure this is reinstated. Kerb and channelling 5 metres either side of new crossovers is to be renewed and reinstated to match the existing infrastructure profile. Any repair works are to be undertaken in consultation with Council and at the landowner's expense.

Avoiding nuisance

22. No nuisance is to be caused to adjoining properties and occupiers by the way of noise smoke, dust, rubbish, contaminant, stormwater discharge or siltation at any time during the establishment of the approved development.
23. Lighting of the site, including any security lighting, shall be such that the lighting intensity does not exceed 8.0 lux at a distance of 1.5 metres from the site at any property boundary.
24. All lighting shall be directed or shielded so as to ensure that no glare directly affects nearby properties.

Stormwater and drainage

25. Stormwater from the building is to be collected and discharged so as to:
- protect the stability of buildings and the use of adjacent land;
 - prevent waterlogging of nearby land;
 - protect and maintain environmental values; and
 - maintain access to reticulated infrastructure for maintenance and replacement purposes.

26. The development must not result in any ponding of stormwater on the property during construction or after the development has been completed.

Waste storage

27. Waste storage containers associated with the use of the outbuildings are to be located or screened so as not to be visible from the street when stored on the premises.

Erosion control

28. Erosion control and silt collection measures must be undertaken as necessary during construction to maintain the quality of stormwater runoff from the development site and prevent any environmental harm.

No cost to Council

29. The developer is responsible for meeting all costs associated with the approved development unless there is specific agreement by other parties, including the Council, to meeting those costs.

Latest versions

30. Where another condition refers to a specific published standard, manual or guideline, including specifications, drawings, provisions and criteria within those documents, that condition shall be deemed as referring to the latest versions of those publications that are publicly available at the commencement of the development works, unless a regulation or law requires otherwise.

Application documentation

31. It is the developer's responsibility to ensure that all entities associated with this Development Approval have a legible copy of the Decision Notice, Approved Plans and Approved Documents bearing 'Council Approval'.

General Advice

- Refer to <http://www.cmdg.com.au/> for the Capricorn Municipal Development Guidelines (CMDG).
- Refer to <http://www.maranoa.qld.gov.au/council-policies> for Council Policies.
- The relevant planning scheme for this development is Maranoa Planning Scheme 2017. All references to the 'Planning Scheme' and 'Planning Scheme Schedules' within these conditions refer to the above Planning Scheme.
- Under the Planning Scheme an Undefined Use: Does not meet the descriptions listed in the categories of development and assessment.
- The Environmental Protection Act 1994 states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard, persons and entities involved in the operation of the approved development are to adhere to

<p>their 'general environmental duty' to minimise the risk of causing environmental harm to adjoining premises.</p> <p>f) The land use rating category may change upon commencement of any new use on the approved lot(s). Council's current Revenue Statement, which includes the minimum general rate levy for the approved use/s, can be viewed on the Council Website: www.maranoa.qld.gov.au.</p> <p>g) All Aboriginal Cultural Heritage in Queensland is protected under the Aboriginal Cultural Heritage Act 2003 and penalty provisions apply for any unauthorised harm. Under the legislation a person carrying out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage. This applies whether or not such places are recorded in an official register and whether or not they are located in, on or under private land. The developer is responsible for implementing reasonable and practical measures to ensure the Cultural Heritage Duty of Care Guidelines are met and for obtaining any clearances required from the responsible entity.</p> <p>h) It is the responsibility of the developer to obtain all necessary permits and submit all necessary plans and policies to the relevant authorities for the approved use.</p> <p>i) All persons involved in the development, operation or use of the site have an obligation to take all reasonable and practical measures to prevent or minimise any biosecurity risk under the Biosecurity Act 2014.</p> <p>j) In completing an assessment of the proposed development, Council has relied on the information submitted in support of the development application as true and correct. Any change to the approved plans and documents may require a new or changed development approval. It is recommended to contact Council for advice in the event of any potential change in circumstances.</p>	<p>CARRIED</p> <p>9/0</p>
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Responsible Officer	Planning Officer
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Declaration of Interest

Item	13.5
Description	Applications through Regional Arts Development Fund (RADF) Program 2025/2026
Declaring Councillor	Cr Meryl Brumpton
Person with the interest Related party / close associate / other relationship	Myself
Particulars of Interest	I have attended Bymount Creative Circle Workshops, although I am not a committee member. I will not be attending this workshop.
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting and participate in the discussion. However, I will respect the decision of the meeting on whether I can remain and participate in the discussions.

Resolution No. OM/06.2026/15

Moved Cr Davis

Seconded Cr Birkett

That it is in the public interest that Councillor Meryl Brumpton participates and votes on agenda item 13.5 because a reasonable person would trust that the decision is made in the public interest.

CARRIED

8/0

Item Number:

13.5

File Number: D26/53155

SUBJECT HEADING:

APPLICATIONS THROUGH REGIONAL ARTS DEVELOPMENT FUND (RADF) PROGRAM 2025/2026

Officer's Title:

Regional Arts and Culture Officer

Executive Summary:

The Maranoa Regional Council Regional Arts Development Fund (RADF) Committee has reviewed two funding applications for arts and culture projects from Yimbaya Maranoa Arts Collective and Bymount Creative Circle.

The assessment was completed, and the Committee recommended supporting both applications. Yimbaya Maranoa Arts Collective – Yimbaya Maranoa Roma Workshops 2026 and Bymount Creative Circle – Felt Like Stitching in Roma.

Council's endorsement was sought for the Committee's recommendation, and associated funding approved.

Resolution No. OM/06.2026/16

Moved Cr Brumpton

Seconded Cr Seawright

That Council:

- 1. Endorses the RADF Committee's grant assessment recommendations and approves funding from the RADF budget (GL 2885.2250) to support the following projects:**
 - a) Yimbaya Maranoa Roma Workshops 2026 Project in the amount of \$7,030; and**
 - b) Felt Like Stitching in Roma Workshops to the amount of \$1,380.**
- 2. Approve the funding of both projects, contingent on the use of \$3,469 from the 2026-27 RADF budget representing the shortfall in the 2025-26 budget for the projects, noting that both initiatives will actually be delivered in the 2026-27 financial year.**

CARRIED

9/0

Responsible Officer

Regional Arts and Culture Officer

Section 150F A (2)(e) of the *Local Government Act 2009*

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Peter Flynn, Cr. Johanne Hancock, Cr. Cameron O'Neil, Cr. Brendan Seawright, Cr. Wendy Taylor, Cr. Jane Vincent.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

Item Number: 13.6 **File Number:** D26/55207

SUBJECT HEADING: NEW RADF COMMITTEE TERMS OF REFERENCE AND NEW RADF GUIDELINES FOR APPLICANTS

Officer's Title: Regional Arts and Culture Officer

Executive Summary:

In accordance with Council Resolution No. OM/02.2025/32, revised Terms of Reference for the RADF Advisory Committee have been prepared for Council's consideration.

Following consultation with the RADF Advisory Committee, updated Terms of Reference and revised RADF Guidelines for Applicants have been developed. The revised guidelines respond to previous feedback regarding the repetitive and unclear nature of the former documentation and seek to provide a more streamlined and accessible application process.

In developing the updated guidelines, consideration was given to Arts Queensland's Creative Together roadmap and the RADF frameworks of neighbouring councils to ensure alignment with contemporary arts sector priorities and best practice. Arts Queensland has also reviewed and provided feedback on the revised Guidelines.

The updated documents presented reflect a simplified approach while aligning with broader strategic directions for the arts sector.

Moved Cr Brumpton

Seconded Cr Hancock

That Council endorse the revised RADF Advisory Committee Terms of Reference and the updated RADF Guidelines for Applicants as presented.

NO VOTE TAKEN

No vote was taken on the draft motion at that time, with Cr O'Neil proposing the following procedural motion-

Resolution No. OM/06.2026/17

Moved Cr O'Neil

That we lay this on the table until later in the meeting [to further consider refining wording of the terms of reference regarding membership arrangements].

CARRIED

9/0

Item Number: 13.7 **File Number:** D26/55216

SUBJECT HEADING: **PROPOSAL: COMMUNITY MURAL – ARTHUR STREET BRIDGE UNDERPASS**

Officer's Title: **Regional Arts and Culture Officer**

Executive Summary:

Council has received a proposal from Toni Smith on behalf of Chaos Art Club to deliver a youth-led community mural at the Arthur Street underpass (Adungadoo Pathway) during the week commencing 22–26 June 2026, aligning with Council's school holiday programming.

The project will engage approximately 20 local young people aged 7–16, with participation also open to the broader community under supervised sessions. The initiative aims to revitalise an underutilised space, enhance community perception and safety, and provide a positive creative outlet for young people.

Concept designs have been provided, with "Nature Flow" identified as the preferred option, noting the group is open to alternative elements subject to Council feedback. Chaos Art Club holds Public Liability Insurance and artist Toni Smith has previously delivered community murals in the Maranoa.

Council endorsement is sought to proceed with the mural, including approval of the site use and an allocation of funding from the School Holiday Program budget.

Moved Cr Birkett

Seconded Cr Brumpton

That Council:

- 1. Endorses the delivery of a youth-led community mural at the Arthur Street underpass (Adungadoo Pathway), subject to final design approval and compliance with Council requirements.**
- 2. Approves Council undertaking reasonable site preparation works, including cleaning and preparation of the wall surface prior to painting.**
- 3. Approves a financial contribution of up to \$2,000 from the Youth Holiday Program budget (W/O 2888.2265.2001) towards approved mural materials.**
- 4. Notes that Chaos Art Club will be responsible for project facilitation, supervision, delivery and any costs exceeding Council's approved contribution.**
- 5. Authorise the Chief Executive Officer (or delegate) to finalise project details, including design approval, site preparation requirements, risk management measures and any required internal approvals.**

NO VOTE TAKEN

No vote was taken on the draft motion at that time, with Cr O'Neil proposing amendments to points 1 and 5 below. Cr Birkett indicated that he would not accept the amendment, and an alternative 'Secunder' for the amendment was sought-

Moved Cr O'Neil

Seconded Cr Davis

That Council:

1. Endorses the delivery of a youth-led community mural at the Arthur Street underpass (Adungadoo Pathway) of Concept 1, subject to final design approval and compliance with Council requirements.
2. Approves Council undertaking reasonable site preparation works, including cleaning and preparation of the wall surface prior to painting.
3. Approves a financial contribution of up to \$2,000 from the Youth Holiday Program budget (W/O 2888.2265.2001) towards approved mural materials.
4. Notes that Chaos Art Club will be responsible for project facilitation, supervision, delivery and any costs exceeding Council's approved contribution.
5. Authorise the Chief Executive Officer (or delegate) to finalise project details, site preparation requirements, risk management measures and any required internal approvals.

NO VOTE TAKEN

Following discussions for and against the amendment, Cr O'Neil proposed further amendments to points 1 and 5. Cr Davis, as 'seconded' indicated she would accept the amendments as follows:-

Resolution No. OM/06.2026/18

Moved Cr O'Neil

Seconded Cr Davis

That Council:

1. Endorses the delivery of a youth-led community mural, give in principle support of concept 1 at the Arthur Street underpass (Adungadoo Pathway), subject to final design approval and compliance with Council requirements.
2. Approves Council undertaking reasonable site preparation works, including cleaning and preparation of the wall surface prior to painting.
3. Approves a financial contribution of up to \$2,000 from the Youth Holiday Program budget (W/O 2888.2265.2001) towards approved mural materials.
4. Notes that Chaos Art Club will be responsible for project facilitation, supervision, delivery and any costs exceeding Council's approved contribution.
5. Authorise the Chief Executive Officer (or delegate) to finalise project details, including design approval, site preparation requirements, risk management measures and any required internal approvals.

CARRIED

8/1

With the amendment approved, this became the substantive motion, and a final vote was taken-

Resolution No. OM/06.2026/19	
Moved Cr Birkett	Seconded Cr Brumpton
That Council:	
<ol style="list-style-type: none"> 1. Endorses the delivery of a youth-led community mural, give in principle support of concept 1 at the Arthur Street underpass (Adungadoo Pathway), subject to final design approval and compliance with Council requirements. 2. Approves Council undertaking reasonable site preparation works, including cleaning and preparation of the wall surface prior to painting. 3. Approves a financial contribution of up to \$2,000 from the Youth Holiday Program budget (W/O 2888.2265.2001) towards approved mural materials. 4. Notes that Chaos Art Club will be responsible for project facilitation, supervision, delivery and any costs exceeding Council's approved contribution. 5. Authorise the Chief Executive Officer (or delegate) to finalise project details, including design approval, site preparation requirements, risk management measures and any required internal approvals. 	
CARRIED	9/0

Responsible Officer	Regional Arts and Culture Officer
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Item Number: 13.8 **File Number:** D26/54151

SUBJECT HEADING: WALL OF FAME - GUIDELINES UPDATE

Officer's Title: Regional Sports and Recreation Officer

Executive Summary:
Council has recently received several Wall of Fame nomination requests which have highlighted limitations and ambiguity within the current Wall of Fame Guidelines adopted in 2010. In particular, the current guidelines provide limited clarification regarding residency requirements, recognition of sporting activities not formally recognised by the Australian Sports Commission, and the definition of eligible sporting achievements.

This report presented proposed amendments to the Wall of Fame Guidelines to provide clearer eligibility criteria and improve consistency and transparency in the assessment of future nominations.

Resolution No. OM/06.2026/20	
Moved Cr Flynn	Seconded Cr Brumpton
That Council:	
<ol style="list-style-type: none"> 1. Adopt the updated Wall of Fame Guidelines as presented. 2. Authorise officers to update the Wall of Fame Nomination Form to reflect the adopted guideline changes. 	
CARRIED	9/0

Responsible Officer	Regional Sports and Recreation Officer
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STRATEGIC ROADS, AIRPORTS & MAJOR PROJECTS

Item Number: 14.1 **File Number:** D26/33267
SUBJECT HEADING: **GWYDIR LAYCOCK PARK INJUNE | ADOPTION OF MASTER PLAN**
Officer's Title: **Senior Project Officer - Capital Program Delivery**

Executive Summary:

As part of the 2025/26 Operational Plan, Council approved the development of a Master Plan for Gwydir Laycock Park, Injune. Funding for the preparation of the Master Plan was allocated to the project under the Queensland Government's Works for Queensland Program.

Following completion of the Draft Master Plan, Council endorsed the document for community consultation. Consultation was subsequently undertaken in February 2026 in conjunction with engagement activities relating to the proposed Injune Pump Track project.

Consultation has now been completed and a Final Gwydir Laycock Park Master Plan has been prepared for Council's consideration. This report presented the outcomes of the community consultation process and seeks Council's adoption of the Master Plan as presented.

Resolution No. OM/06.2026/21	
Moved Cr Vincent	Seconded Cr O'Neil
That Council:	
<ol style="list-style-type: none"> 1. Receive and note the findings of the Gwydir Laycock Park and Injune Pump Track community consultation process undertaken in February 2026. 2. Adopt the Gwydir Laycock Park Master Plan as presented. 	
CARRIED	9/0

Responsible Officer	Senior Project Officer - Capital Program Delivery
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Item Number: 14.2 **File Number:** D26/33268
SUBJECT HEADING: **SURAT RECREATION GROUNDS | ADOPTION OF MASTER PLAN**
Officer's Title: **Senior Project Officer - Capital Program Delivery**

Executive Summary:

As part of the 2025/26 Operational Plan, Council approved the development of a Master Plan for the Surat Recreation Grounds. Funding for the preparation of the Master Plan was allocated to the project under the Queensland Government's Works for Queensland Program.

Following completion of the Draft Master Plan, Council endorsed the document for community consultation. Consultation was subsequently undertaken in February 2026. Consultation has now been completed and a Final Surat Recreation Grounds Master Plan has been prepared for Council's consideration.

This report presented the outcomes of the community consultation process and seeks Council's adoption of the Master Plan as presented.

Resolution No. OM/06.2026/22	
Moved Cr Hancock	Seconded Cr Flynn
That Council:	
<ol style="list-style-type: none"> 1. Receive and note the findings of the Surat Recreation Grounds Master Plan community consultation process undertaken in February 2026. 2. Adopt the Surat Recreation Grounds Master Plan as presented. 	
CARRIED	9/0

Responsible Officer	Senior Project Officer - Capital Program Delivery
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Item Number: 14.3 **File Number:** D26/53163

SUBJECT HEADING: 2025/26 CAPITAL WORKS BUDGET AMENDMENT | WARROO SHIRE HALL AIR CONDITIONING UPGRADE

Officer's Title: Project Officer - Capital Program Delivery

Executive Summary:

Council has allocated funding in the 2025/26 Capital Works Program to install air conditioning at the Warroo Shire Hall to improve comfort for community members and support the ongoing use of the facility for community events and activities.

Following completion of the design, heritage approvals and quotation process, the cost of delivering the project is higher than the original budget allocation.

This report sought Council's consideration and approval to increase the project budget from savings within other completed facilities projects in the 2025/26 Capital Works Program to enable the project to proceed.

Resolution No. OM/06.2026/23	
Moved Cr O'Neil	Seconded Cr Hancock
That Council:	
<ol style="list-style-type: none"> 1. Approve an amendment to the 2025/26 Capital Works Budget to increase the allocation for WO26043 – Warroo Shire Hall Airconditioning to a total budget of \$128,450 (excluding GST). 2. Approve the transfer of \$57,482 from savings within the 2025/26 Capital Works Program to fund the work scope as outlined above. 	
CARRIED	9/0

Responsible Officer	Project Officer - Capital Program Delivery
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LATE ITEMS

Item Number: L.1 **File Number:** D26/52102

SUBJECT HEADING: NON-CURRENT ASSET ACCOUNTING POLICY

Officer's Title: Manager - Financial Operations

Executive Summary:

The Non-Current Accounting Policy provided a framework for identifying, valuing, recording and writing-off non-current assets to ensure compliance with the Local Government Act 2009, Local Government Regulation 2012 and Australian Accounting Standards and Interpretations

Resolution No. OM/06.2026/24

Moved Cr Brumpton

Seconded Cr O'Neil

That Council:

1. **Adopt the Non-Current Asset Accounting Policy as attached to this report.**
2. **Note that the adoption of the Non-Current Asset Accounting Policy repeals and supersedes all historical policies relating to Non-Current Asset Accounting.**
3. **Delegate authority to the Chief Executive Officer to make any administrative updates to existing policies that require referencing to the adopted policy as per Recommendation 1.**

CARRIED

9/0

Responsible Officer

Manager - Financial Operations

Item Number:

L.2

File Number: D26/50556

SUBJECT HEADING:

LOCAL LAWS REVIEW

Officer's Title:

Governance Officer

Executive Summary:

Council adopted a suite of reviewed local laws on 9 April 2026 but due to technical timeframe issues associated with publication of the required notice in the Local Government Gazette, the adoption process was not completed within the legislative requirements. The local laws are therefore being re-adopted to restart the notification and gazettal process.

Resolution No. OM/06.2026/25

Moved Cr O'Neil

Seconded Cr Brumpton

That Council:

1. **Re-adopt, pursuant to Section 29 of the Local Government Act 2009 (Qld), the following amending instruments (as set out in Attachment C) which are to commence on the date that the notice is published in the gazette:**
 - (a) **Administration (Amendment) Local Law No. 1 2026**
 - (b) **Animal Management (Amendment) Local Law No. 1 2026**
 - (c) **Community and Environmental (Amendment) Local Law No. 1 2026**
 - (d) **Local Government Controlled Areas, Facilities and Roads (Amendment) Local Law No. 1 2026**

<p>(e) Parking (Amendment) Local Law No. 1 2026</p> <p>(f) Operation of Saleyards (Amendment) Local Law No. 1 2026</p> <p>(g) Aerodromes (Amendment) Local Law No. 1 2026</p> <p>(h) Waste Management (Amendment) Local Law No. 1 2026</p> <p>(i) Animal Management (Amendment) Subordinate Local Law (No. 1) 2026</p> <p>(j) Community and Environmental (Amendment) Subordinate Local Law (No. 1) 2026</p> <p>(k) Local Government Controlled Areas, Facilities and Roads (Amendment) Subordinate Local Law (No. 1) 2026</p> <p>(l) Parking (Amendment) Subordinate Local Law (No. 1) 2026</p> <p>2. Re-adopt, pursuant to section 32 of the Local Government Act 2009, a consolidated version of the following local laws (as set out in Attachment E):</p> <p>(a) Local Law No. 1 (Administration) 2011;</p> <p>(b) Local Law No. 2 (Animal Management) 2011;</p> <p>(c) Local Law No. 3 (Community and Environmental Management) 2011;</p> <p>(d) Local Law No. 4 (Local Government Controlled Areas Facilities and Roads) 2011;</p> <p>(e) Local Law No. 5 (Parking) 2011;</p> <p>(f) Local Law No. 6 (Operation of Saleyards) 2011;</p> <p>(g) Local Law No. 7 (Operation of Aerodromes) 2011;</p> <p>(h) Local Law No. 8 (Waste Management) 2018.</p> <p>(i) Subordinate Local Law No. 2 (Animal Management) 2011;</p> <p>(j) Subordinate Local Law No. 3 (Community and Environmental Management) 2011;</p> <p>(k) Subordinate Local Law No. 4 (Local Government Controlled Areas Facilities and Roads) 2011;</p> <p>(l) Subordinate Local Law No. 5 (Parking) 2011;</p> <p>3. Re-adopt, pursuant to Section 29 of the Local Government Act 2009, the following repealing instrument (as set out in Attachment F) which are to commence on the date that the notice is published in the gazette:</p> <p>(a) Local Law (Repealing) Local Law No. 1 2026</p> <p>4. Re-adopt, pursuant to Section 29 of the Local Government Act 2009, the new subordinate local law (as set out in Attachment G), which are to commence on the date that the notice is published in the gazette:</p> <p>(a) Subordinate Local Law No. 1 (Administration) 2026</p>	<p>CARRIED 9/0</p>
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Responsible Officer	Governance Officer
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Item Number: L.3 **File Number:** D26/55360

SUBJECT HEADING: LEASE OVER LOT 206 ON CROWN PLAN A3841

Officer's Title: Manager - Facility & Property Services

Executive Summary:

Council was asked to consider the future management arrangements and the renewal of the Lease over Lot 206 on CP A3841, following the expiry of the current Lease with Amby Progress Association Incorporated.

Resolution No. OM/06.2026/26	
Moved Cr Birkett	Seconded Cr Seawright
That Council:	
<ol style="list-style-type: none"> 1. Pursuant to Clause 17.1.1 not renew the Lease between Maranoa Regional Council and Amby Progress Association Incorporated, over Lot 206 on Crown Plan A3841. 2. Assume responsibility for the management of the parklands including ongoing grounds maintenance, over Lot 206 on Crown Plan A3841. 3. Authorise the Chief Executive Officer, or delegate, to execute all documentation in relation to this matter. 	
CARRIED	9/0

Responsible Officer	Manager - Facility & Property Services
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Item Number: L.4 **File Number:** D26/53139

SUBJECT HEADING: USER AGREEMENT - WALLUMBILLA HERITAGE ASSOCIATION INC

Officer's Title: Property & Tenure Officer

Executive Summary:
 Council has received correspondence from the Wallumbilla Heritage Association Inc, expressing their interest in occupying the vacant cottage formally utilised by the Calico Cottage Craft Club Inc, in addition to its current occupancy of the adjoining cottage.

The Association proposes to use the facilities for the display of local historical artefacts, memorabilia, and for the storage of historical records.

Resolution No. OM/06.2026/27	
Moved Cr Seawright	Seconded Cr Birkett
That Council:	
<ol style="list-style-type: none"> 1. Apply the exception available to dispose of an interest in a valuable non-current asset to a community organisation pursuant to section 236(1)(b)(ii) of the <i>Local Government Regulation 2012</i>. 2. Enter into a User Agreement with the Wallumbilla Heritage Association Inc, for the use of the two (2) cottages located on Lot 51 on SP269504, for a five (5) year term. 3. Authorise the Chief Executive Officer, (or delegate) to execute the User Agreement. 	
CARRIED	9/0

Responsible Officer	Property & Tenure Officer
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Declaration of interest

Item	L.5
Description	Regional Business Gateways Program - Funding Application
Declaring Councillor	Brendan Seawright
Person with the interest Related party / close associate / other relationship	My wife Kristen Seawright
Particulars of Interest	My wife, Kristen Seawright, is the secretary of the Yuleba Development Group who were consulted in the EOI process and are mentioned in the report
Type of conflict	Declarable conflict of interest
Action	Although I have a declarable conflict of interest, I do not believe a reasonable person could have a perception of bias. Therefore, I will choose to remain in the meeting. However, I will respect the decision of the meeting on whether I can remain and participate in the decision.

Resolution No. OM/06.2026/28	
Moved Cr Vincent	Seconded Cr Birkett
<p>That it is in the public interest that Councillor Brendan Seawright participates and votes on agenda item L.5 because a reasonable person would trust that the decision is made in the public interest.</p>	
CARRIED	8/0

Item Number: L.5 **File Number:** D26/57388

SUBJECT HEADING: REGIONAL BUSINESS GATEWAYS PROGRAM - FUNDING APPLICATION

Officer's Title: Manager - Community, Economic & Tourism Development

Executive Summary:

The Queensland Government has recently announced the Regional Business Gateways funding program to support and enhance the capability of small and family businesses. This report sought Council's approval to submit an Expression of Interest to the fund and a subsequent full application if invited to do so by the funder.

Resolution No. OM/06.2026/29

Moved Cr Hancock

Seconded Cr Davis

That Council:

1. Approve a submission of an Expression of Interest (EOI) to the Regional Business Gateways program for the establishment of a regional business advisory service in the Maranoa for a two-year period.
2. If invited after the EOI process, approve a full application to the Regional Business Gateways program for the establishment of a regional business advisory service in the Maranoa, subject to Council approving the final budget for the project prior to the application being submitted.

CARRIED

9/0

Responsible Officer

Manager - Community, Economic & Tourism Development

Section 150F A (2)(e) of the *Local Government Act 2009*

For a matter to which the prescribed conflict of interest or declarable conflict of interest relates – the name of each eligible councillor who voted on the matter, and how each eligible councillor voted.

Name of each eligible councillor who voted on the matter:

Cr. John Birkett, Cr. Meryl Brumpton, Cr. Amber Davis, Cr. Peter Flynn, Cr. Johanne Hancock, Cr. Cameron O'Neil, Cr. Brendan Seawright, Cr. Wendy Taylor, Cr. Jane Vincent.

How each eligible councillors voted:

Each councillor voted in favour of the motion.

Item Number:

L.6

File Number: D26/53827

SUBJECT HEADING:

MAY STREET - WALLUMBILLA

Officer's Title:

Deputy CEO - Strategic Roads, Airports & Major Projects

Executive Summary:

This report was prepared in response to Resolution No. OM/08.2025/26 and OM/055.2026/25, following concerns raised regarding the current naming arrangement associated with the western section of May Street, Wallumbilla.

The report outlines the historical background relating to the current road configuration, including the closure of the former timber bridge crossing over Wallumbilla Creek, which resulted in the western section of May Street becoming physically disconnected from the eastern section of the road network.

In accordance with Council's Road Naming Policy and Council's responsibilities under the Local Government Act 2009, the report provided a review of the current arrangement together with a suite of options for Council's consideration. These options include retaining the existing arrangement, extending the existing Blue Hills Road naming, or renaming the western section of May Street.

The report outlined associated risks, policy considerations, budget implications, details of community consultation and supporting documentation to assist Council in determining a preferred approach.

Resolution No. OM/06.2026/30

Moved Cr O'Neil

Seconded Cr Seawright

That Council:

1. Approve the renaming of the western section of May Street, Wallumbilla, being the section west of Wallumbilla Road South connecting towards Blue Hills Road, to be Hembrow Street.
2. Approve up to six (6) months of Australia Post mail redirection services for directly affected residents (where required) associated with the approved road renaming.
3. Work with the Department of Transport and Main Roads to install improved directional signage on Wallumbilla Road South to clearly identify the renamed road and surrounding road network, and advocate for future planning to include improved flood immunity and pedestrian access at the Wallumbilla Creek crossing.

CARRIED

9/0

Responsible Officer	Deputy CEO - Strategic Roads, Airports & Major Projects
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Item Number:

12.1

File Number: D26/53954

SUBJECT HEADING:

**ARTHUR STREET CARPARK FENCE
REIMBURSEMENT**

Officer's Title:

Operations Manager - Roma & Surrounds

Executive Summary:

This report sought Council consideration regarding a discretionary financial contribution toward the completed replacement of the boundary fence adjoining the Arthur Street carpark and the Nutrien site Roma.

The previous fence had sustained deterioration and localised failure due to vandalism, climbing activity and vehicle impacts associated with the adjoining Council carpark. While the fence remained repairable, sections were no longer fully performing their intended function.

The adjoining landowner completed replacement of the fence with a Hercules Black Steel security fence at a total cost of \$41,038.18 ex GST. A fencing notice was issued prior to the works proceeding, with any Council contribution remaining subject to future Council consideration.

The completed fence provides an improved presentation and security outcome for both the adjoining property and the Council-owned carpark interface.

This report recommended Council contribute 50% of the completed fence cost, being \$20,519.09 ex GST, as a one-off discretionary contribution toward the shared boundary improvement outcome.

This item was laid on the table earlier during the meeting to confirm budgetary considerations. This information to hand, Council resumed its deliberations.

Resolution No. OM/06.2026/31

Moved Cr Birkett

Seconded Cr O'Neil

That Council:

1. Approve a contribution of \$20,519.09 ex GST, being 50% of the completed Hercules Black Steel security fence cost, toward the completed Arthur Street carpark boundary fence replacement.
2. Approve the reallocation of \$20,519.09 ex GST in savings from the Jackson Street (Roma) Kerb and Channel Project — WO26009 to fund the contribution.
3. Notes this contribution recognises the improved security, presentation and long-term boundary outcome delivered for the Council-owned carpark and adjoining property.
4. Liaise with property owners to reinstate parking signage that was historically on the fence.

CARRIED

9/0

Responsible Officer

Operations Manager - Roma & Surrounds

Item Number:

13.6

File Number: D26/55207

SUBJECT HEADING:

**NEW RADF COMMITTEE TERMS OF REFERENCE AND
NEW RADF GUIDELINES FOR APPLICANTS**

Officer's Title:

Regional Arts and Culture Officer

Executive Summary:

In accordance with Council Resolution No. OM/02.2025/32, revised Terms of Reference for the RADF Advisory Committee have been prepared for Council's consideration.

Following consultation with the RADF Advisory Committee, updated Terms of Reference and revised RADF Guidelines for Applicants have been developed. The revised guidelines respond to previous feedback regarding the repetitive and unclear nature of the former documentation and seek to provide a more streamlined and accessible application process.

In developing the updated guidelines, consideration was given to Arts Queensland's Creative Together roadmap and the RADF frameworks of neighbouring councils to ensure alignment with contemporary arts sector priorities and best practice. Arts Queensland has also reviewed and provided feedback on the revised Guidelines.

The updated documents presented reflect a simplified approach while aligning with broader strategic directions for the arts sector. This item had been laid on the table earlier during the meeting, Council resumed its deliberations.

Resolution No. OM/06.2026/32

Moved Cr Brumpton

Seconded Cr Hancock

That Council endorse the revised RADF Advisory Committee Terms of Reference and the updated RADF Guidelines for Applicants as presented with the following amendment-

Terms of Membership

- Volunteer committee members are appointed for a two (2) year term, subject to Council endorsement.
- Existing committee members may apply to extend their term in additional two (2) year periods, with Council endorsement required for each renewal term.

CARRIED

9/0

Responsible Officer

Regional Arts and Culture Officer

CONFIDENTIAL ITEMS

Resolution No. OM/06.2026/33

Moved Cr O'Neil

Seconded Cr Birkett

In accordance with the provisions of section 254J(3) of the *Local Government Regulation 2012*, that Council resolve to close the meeting to the public at 1:09pm to discuss confidential items that its Councillors consider is necessary to close the meeting.

In accordance with Section 254J(5) of the *Local Government Regulation 2012*, the following table provides:

- The matters to be discussed;
- An overview of what is to be discussed while the meeting is closed.

Agenda Item	Matters to be discussed (Reasons to close the meeting under the <i>Local Government Regulation 2012</i>)	Overview
LC.1 – Disposal of 40 & 44 Corfe Road, Roma	Section 254J(3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.	The properties known as 40 & 44 Corfe Road Roma are to be offered to the market via Auction as per resolution OM/04.2025/19. A valuation has to be sought to establish the reserve price for both properties. This report seeks the approval to set the reserve prices for each lot.

CARRIED

9/0

Resolution No. OM/06.2026/34

Moved Cr O'Neil

Seconded Cr Seawright

That Council open the meeting to the public at 1:23pm.

CARRIED

9/0

Item Number: LC.1 **File Number:** D26/51051
SUBJECT HEADING: DISPOSAL OF 40 & 44 CORFE ROAD ROMA
Officer's Title: Manager - Facility & Property Services
 Project Officer - Capital Program Delivery

Executive Summary:

The properties known as 40 & 44 Corfe Road Roma are to be offered to the market via Auction as per resolution OM/04.2025/19. A valuation has to be sought to establish the reserve price for both properties.

This report sought the approval to set the reserve prices for each lot.

Resolution No. OM/06.2026/35	
Moved Cr O'Neil	Seconded Cr Brumpton
That Council:	
<ol style="list-style-type: none"> 1. Approve Option B as the reserve price for Lot 4 SP350488 and Lot 5 SP350488. 2. Authorise the Chief Executive Officer, or delegate, to dispose of Lot 4 SP350488 and Lot 5 SP350488 via auction and to execute the necessary documentation associated with the disposal of both properties. 	
CARRIED	9/0

Responsible Officer	Manager - Facility & Property Services
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CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 1:26pm.

These Minutes are to be confirmed at the next Ordinary Meeting of Council to be held on 25 June 2026, at Roma Administration Centre.

MINUTES OF THE SPECIAL MEETING OF MARANO REGIONAL COUNCIL HELD AT ROMA ADMINISTRATION CENTRE ON 18 JUNE 2026 SCHEDULED TO COMMENCE AT 3:00 PM

ATTENDANCE

Mayor Cr W M Taylor chaired the meeting with Deputy Mayor Cr C J O'Neil, Cr J R P Birkett, Cr M K Brumpton (by Microsoft Teams), Cr A K Davis, Cr P J Flynn, Cr J M Hancock, Cr B R Seawright, Cr J R Vincent, Chief Executive Officer – Robert Hayward and Kelly Rogers Minutes Officer in attendance.

AS REQUIRED

Director Corporate Services – Brett Exelby, Director Engineering – Seamus Batstone, Director Regional Development, Environment and Planning – Jamie Gorry.

WELCOME

The Mayor welcomed all present and declared the meeting open at 3.01pm.

BUSINESS

Item Number: 3.1 **File Number:** D26/51027
SUBJECT HEADING: ROAD MAINTENANCE PERFORMANCE CONTRACT 2026/27 & 2027/28
Officer's Title: Director - Engineering Services

Executive Summary:

Through Council's existing sole invitee status with the Department of Transport & Main Roads, Council has been offered the opportunity to tender for a Road Maintenance Performance Contract (RMPC) with the Department of Transport & Main Roads a two-year period for financial years 2026/2027 & 2027/2028.

Resolution No. SM/06.2026/01

Moved Cr O'Neil

Seconded Cr Vincent

That Council authorise the Chief Executive Officer (or delegate) to execute the Road Maintenance Performance Contract with the Department of Transport & Main Roads for a two-year period for the 2026/2027 & 2027/2028 financial years to the value of \$9,295,174 GST Exclusive.

CARRIED

9/0

Responsible Officer

Director - Engineering Services

CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the meeting closed at 3.02pm.

These Minutes are to be confirmed at the next Ordinary Meeting of Council to be held on 25 June 2026, at Roma Administration Centre.

OFFICER REPORT

Meeting: Ordinary 25 June 2026

Date: 1 June 2026

Item Number: 10.1

File Number: D26/56337

SUBJECT HEADING: Social Media Policy Adoption

Classification: Open Access

Officer's Title: Manager - Corporate Communications

Executive Summary:

This report presents the proposed Social Media Policy, developed to address risks identified regarding Council's usage of social media and to ensure compliance with legislative and operational standards.

The absence of a Social Media Policy presents risks to Council, including reputational damage, cyber safety threats, non-compliance with record-keeping requirements, and inconsistent management of Council branding and information.

The draft policy has been developed to assist Elected Members and employees with governance in the appropriate usage of social media internally and externally in a Council capacity.

Officer's Recommendation:

That Council adopt the Social Media Policy as presented.

Context (*Why is the matter coming before Council?*):

The Social Media Policy is being introduced following an audit that identified a risk to Council due to the absence of such a policy in the governing of standards of Council information and branding, account management and relating cyber safety and access threats, reputational risks, failing to adhere to requirements with record keeping etc. As part of the 2025/26 operational plan, it was an item (4.2.1.1) for the Corporate Communications team to implement this policy.

Background (*Including any previous Council decisions*):

To assist in the development of this policy, consultation was undertaken with the Local Government Association of Queensland (LGAQ) and Department of Local Government, Water and Volunteers (DLGWV), with templates and guides provided to assist in the development of the Council Policy.

The attached draft Policy is in essence, the industry template, however, has been altered to tailor it to Maranoa Regional Council. The accompanying appendixes are similarly developed based on existing templates and information to support the implementation of the social media policy.

Options Considered:

A review was undertaken of similar Council policies both at Maranoa Regional Council and other Councils to determine the best implementation of the supplied proposed template, amending as required to best address Maranoa Regional Council's requirements.

Recommendation:

It is recommended that the Social Media Policy be adopted. Please note: this is a new policy – no earlier versions need be repealed.

Risks:

Risk	Description of likelihood & consequences
Reputational	Likelihood: Possible Consequence: Medium Conduct by Council employees, contractors or elected officials that is in violation of community or general standards of ethical conduct, that brings Council into disrepute.
Insufficient record keeping	Likelihood: Low Consequence: Medium Poor documentation can affect transparency and create issues regarding public record of information.

Policy and Legislative Compliance:

Information Privacy Act 2009

Local Government Act 2009

Local Government Regulations 2012

Public Records Act 2002

Budget / Funding (Current and future):

Nil

Timelines / Deadlines:

As per the 2025/26 operational plan, this policy is due for adoption by the end of Quarter 4 of the 2025/26 financial year.

Consultation (Internal / External):

Councillors
 CEO
 ELT
 Governance
 ICT
 LGAQ
 DLGQV
 Western Downs Regional Council

Strategic Asset Management Implications:

(If applicable, outline changes to whole of life costs and / or level of service)

<Provide details>

Acronyms:

Acronym	Description
CEO	Chief Executive Officer
ELT	Executive Leadership Team
ICT	Information & Communications Technology Services
LGAQ	Local Government Association of Queensland
DLGQV	Department of Local Government, Water and Volunteers

Addition to Operational or Corporate Plan:

Plan Description	Yes / No
Operational	<Provide details>
Corporate	<Provide details>

Link to Corporate Plan:

Corporate Plan 2023-2028
 Corporate Plan Pillar 4: Accountability
 4.5 Good governance framework

Supporting Documentation:

[1](#) Social Media Policy - Draft

D26/64678

Report authorised by:

Chief Executive Officer

COUNCIL POLICY



Document Control	
Policy Title	Social Media Policy
Policy Number	[Policy Number]
Function	Governance
Responsible Position	Manager Corporate Communications
Supersedes	Not applicable
Review Date	*recommend two years and with the media policy*

Version	Date Endorsed at ELT Briefing	Council Meeting Date (Date of Adoption / Review)	Resolution Number
1	[Date]	[Date]	[Resolution Number]
2			

1. Purpose

The purpose of this Policy is to set out the standards of behaviour expected in relation to professional use of social media on behalf of Maranoa Regional Council (Council), and the use of social media by Council employees and Elected Members.

The objectives of this policy are to:

- develop a culture of openness, trust and integrity in Council through appropriate use of social media;
- provide direction on the responsibilities and expectations for:
 - the professional use of social media on behalf of Council;
 - the use of social media by employees and Elected Members; and
 - standards of behaviour by any parties wishing to interact on social media platforms administered by council, including elected members.

This Policy should be read in conjunction with Councils Social Media Operational Procedure.

2. Scope

This policy applies to all employees of Council and Elected Members who use social media platforms either professionally or privately.

COUNCIL POLICY



3. Statement

Council employs various social media platforms to provide information on Council initiatives, public notices, activities, facilities, services, events and programs. Social media should be used where the Council wishes to engage with the community to provide information or raise awareness of Council related matters.

Social media is considered an important tool for Council to actively engage with our community and provides a platform for active discussion and the exchange of ideas, promoting the Maranoa Region as a place to live, work, play, visit and invest.

4. Guiding principles

Acceptable use of social media channels

Council's social media assets are managed by the Corporate Communications Team and are used for engaging with the community, advertising matters required by legislation, advising the public of decisions made by council at its meetings, Council announcements, conducting community consultation, promoting the region, promoting careers at Council, promoting Tender and grant opportunities, pre and post event promotion of regional events and community activities, emergency and disaster communication, promoting economic and community development and increasing Council's brand awareness and promoting Council services.

Authorities and responsibilities

The primary responsibility for Council's social media is the Manager Corporate Communications who is generally responsible for all Council social media accounts across all platforms.

All social media accounts are to be set up and transacted in the name of Maranoa Regional Council. Alternatives may be identified if another Council business name is approved by the Chief Executive Officer (e.g. a Council business), however these accounts must be administrated within Council by Council's Corporate Communications team.

All content published and/or shared on Council's social media platforms is to be prepared, edited and issued through the Corporate Communications and/or delegated Social Media Editors using an official Council sites, to ensure adherence to the Social Media Policy, messaging and consistency in branding. The Social Media Editors will ensure they consult and receive approval of content by the subject matter expert and their relevant supervisor.

Moderation of social media content on Council's platforms, consistent with Council's Terms of Use, will be undertaken by the Corporate Communications team and/or designated Social Media Editors/Moderators.

COUNCIL POLICY



The Manager Corporate Communications reserves the right to remain an administrator of any accounts created to ensure risk management measures (including centralised storage of master passwords for each site) to protect Council's reputation are satisfied.

Employees may not have access to Council's social media sites and comment on behalf of Council unless they are authorised by the CEO in liaison with the Manager Corporate Communications. Manager Corporate Communications with support from Information Technology Services Department can support and revoke authorised users' status for Council Social Media Editors.

Access will be based upon the duties of each position with relevant officers only having access to relevant platforms, in accordance with the Social Media Procedure/Guideline.

Comments and Replies

Service requests, requests for information or complaints must be submitted through Council's official correspondence channels via phone, email, in writing or in person.

This is to ensure they are genuine and captured via the appropriate customer service and records systems and responded accordingly.

Should Council deem it appropriate to respond to a comment or post, these will be responded to generally within normal business hours. Comments received outside of normal business hours will be responded to on the following business day where possible.

Creation of new accounts

A full list of Council's official social media sites can be obtained from the Corporate Communications team. The creation of new social media sites is at the discretion of the CEO.

Obligations when using Social Media

When using social media, the following rules will apply:

- only publish content that is classified as public information. No comment will be made on social media sites regarding confidential, personal, private or legal matters;
- only use corporate imagery such as logos and official Council photographs with the permission of the CEO (or nominee);
- all content posted is accurate and has been approved by the CEO, a director, a manager, or the Manager Corporate Communications
- comments will be respectful of the community and portray the Council in a positive way;

COUNCIL POLICY



- all content will be impartial, apolitical and will not promote Elected Members in relation to political campaigns or election;
- Councillor comments and use of photos in any social media activity will be prohibited during the election "Caretaker Period", as defined in the *Local Government Act* and in Councils Caretaker Period Policy, to avoid postings falling with the definition of "elected matter" under the Act.
- posts will only promote projects and decisions that have been approved by Council;
- posts will not promote any business other than Council or a Council owned business or Council partnered event;
- users must adhere to the terms of use and guidance associated with the relevant social media platform/website;
- ensure that no copyrighted or trademarked material is published without permission;
- ensure that information posted online is not illegal, libellous, discriminatory, defamatory, abusive, or obscene; and
- ensure capture of information/records and information privacy meet all legislative obligations.

Moderation and Terms of Use for third parties

Council's social media platforms generally will only be monitored within business hours. An open dialogue on social media is encouraged, however, comments and materials published on Council's social media platforms must adhere to appropriate standards of behaviour.

Council will not tolerate the following, and will remove any posts/messages that meet this unacceptable behaviour, including:

- Content considered defamatory, prejudicial, racist, inflammatory, repetitive, vexatious, offensive, cyberbullying, trolling or otherwise inappropriate;
- Comments or remarks which are off-topic to the source subject;
- Swearing, foul language or profanity;
- Harassment of, or personal attacks against, other users, council, councillors or council staff;
- Disclosure of personal or sensitive information about others;
- Material that could be considered spam, including links to other sites, such as commercial, non-government or off-topic pages; and
- Anything not in the public interest as determined by the CEO.

Any comments deemed to fit under these definitions will be subject to immediate removal. Users who engage in the above behaviours may be permanently banned or blocked from Council's social media sites. Determinations regarding breaches of the above will be made by an authorised council staff member.

COUNCIL POLICY



Council reserves the right to turn off comments on social media at any time or when resources do not permit active moderation and engagement.

The above actions will acknowledge record keeping procedures.

5. Personal social media use

Guidelines for Elected Members

The Mayor and Councillors will act in accordance with this policy, Council's Media Policy, Code of Conduct for Councillors in Queensland, and all other related council policies and procedures.

Elected Members will manage their own social media and Council has no role in the creation or management of these platforms.

This policy does not preclude Elected Members from making their own statements or comments which may conflict with Council's position, or on matters that are not current Council programs or initiatives. In these scenarios, Elected Members must be aware of their Code of Conduct obligations by ensuring that their comments are not portrayed by them as the official view of Council.

Elected Members are to take reasonable steps to ensure that any comment they make will be understood as representing their personal views, not those of Council.

Elected members are encouraged to refer to the Office of Independent Assessor & LGAQ resource – Social Media Guidelines for Councillors and other relevant material published by third party Agencies.

Guidelines for Employees

Council recognises that social media is a part of everyone's daily life. This policy does not limit the usage of social media by Council employees for personal use, but reminds employees that you may be viewed as representatives of Council by the public. Any information that is shared about Council must only be what is available publicly.

All employees are reminded to act in accordance with this policy, the Code of Conduct (staff), the Media Policy and all other related council policies and procedures.

6. Record-Keeping

Social media postings, messages, attachments, and polls are considered digital public records under the Public Records Act 2002. As such, they must be recorded and stored in accordance with Council's records management policy and procedures. Social media postings, messages, attachments, and polls by Elected Members that relate to Council administration or business are also public records. This includes

COUNCIL POLICY



posts made on a Councillor's personal social media platforms. Therefore, any public records about Council business created or received through these channels must be retained.

Elected Members are required to comply with the record-keeping processes outlined in the Information Management Policy. This includes, but is not limited to, ensuring that posts, comments, direct messages, and other communications related to Council business are recorded in line with Council's record-keeping procedures. These records must be provided to the Corporate Communications Team to ensure proper documentation.

The use of platforms such as Facebook Messenger, private email accounts, WhatsApp, or other messaging apps to conduct Council business without capturing public records in official Council systems constitutes a breach of the Public Records Act 2002 and will be regarded as misconduct.

As an alternative, Council may be designated as an administrator of a Councillor's social media page to ensure that records related to Council matters are managed appropriately and in compliance with relevant policies and legislation.

7. Non-Compliance

Non-compliance with the provisions of this policy may result in action being taken in accordance with Council's policies and procedures or relevant legislative requirements. Council and Councillors use of unapproved platforms is in breach of this policy and of the Crime and Corruption Commission Queensland's Council Records: Advice for mayors, councillors, CEOs and council employees Guidelines.

8. Definitions

TERM	DEFINITION
CEO	Chief Executive Officer (of Council)
Council	Maranoa Regional Council
Councillors / Elected Member	All elected representatives who hold (current) office with Council, including the Mayor and all Councillors.
Employee/s	includes a person who carries out work in any capacity for Council (i.e. temporary or permanent employee, contractor, sub-contractor, employee of a labour hire company, outworker, trainee, apprentice, volunteer, work experience student.)
Public Record	Has the meaning provided in the <i>Public Records Act 2009</i> .
(Social Media) Moderator	Designated Council employee who monitors online communications. The moderator may also answer general questions via the channel and respond to complaints or provide basic Council information or clarifications. A moderator may also be a Social Media Editor.

COUNCIL POLICY



Social Media	<p>Computer-based technology that facilitates the sharing of ideas, thoughts, and information through the building of virtual networks and communities.</p> <p>These technologies include, but not limited to:</p> <ul style="list-style-type: none"> - messaging technologies (e.g., WhatsApp, Chat, Facebook Messenger); - social networking sites (e.g. Facebook, Staff Walls, LinkedIn); - mass communication platforms (e.g. X, Reddit, Viber); and - video and image sharing platforms (e.g. YouTube, Snapchat, Instagram).
Social Media Accounts	All social media accounts, platforms and pages that Council support and manage, that have been created and approved by the Manager Corporate Communications or designated Social Media Editors.
Social Media Editor	<p>A Council staff member who has the authority, in accordance with their delegations, to represent Council on social media.</p> <p>Includes Communications Officers and other delegated officers, as set out in the <Social Media Procedure/Guideline></p>

9. Related Policies and Legislation

Information Privacy Act 2009

Local Government Act 2009

Local Government Regulations 2012

Public Records Act 2002

Council Staff Code of Conduct

Code of Conduct for Councillors in Queensland

Office of Independent Assessor & LGAQ resource – Social Media Guidelines for Councillors

Crime and Corruption Commission Queensland's Council Records: Advice for mayors, councillors, CEOs and council employees

Information Management Policy

Media Policy

Caretaker Period Policy

COUNCIL POLICY



DRAFT

OFFICER REPORT

Meeting: Ordinary 25 June 2026

Date: 13 May 2026

Item Number: 13.1

File Number: D26/49026

SUBJECT HEADING: Shell QGC Funding Application / Project Consideration

Classification: Open Access

Officer's Title: Local Development Officer - Surat

Executive Summary:

Shell QGC Community Contributions Grants are now open, offering funding of \$20,000 - \$50,000 for single applications and up to \$100,000 for joint applications.

The fund supports projects that strengthen local communities through initiatives relating to youth, families, mental health, regional connectivity, environmental outcomes and attracting and retaining people within regional communities.

Following community consultation undertaken as part of the Surat Recreation Grounds Master Plan, a need was identified for additional recreational infrastructure and social spaces targeting older children and teenagers.

This report seeks Council direction regarding a proposed joint funding application with the Surat and District Development Association for the development of a Teenage Retreat at the Surat Recreation Grounds.

Officer's Recommendation:

That Council:

1. Endorse the submission of a joint application with the Surat and District Development Association under the Shell QGC Communities Fund 2026.
2. Support the development of a Teenage Retreat at the Surat Recreation Grounds as the priority project for the application.
3. Authorise the Chief Executive Officer, or delegate, to execute any funding agreement and associated documentation if successful.

Context (Why is the matter coming before Council?):

This report is presented to Council to seek direction on whether Council wishes to pursue a funding application under the current Shell QGC Communities Fund round and, if supported, to identify the preferred project and project partners.

The Shell QGC Communities Fund provides an opportunity to secure external funding for community infrastructure that align with identified priorities through community consultation.

A collaborative application with the Surat and District Development Association would demonstrate strong community partnership, local ownership and broader community involvement in both project delivery and future activation opportunities.

Background (Including any previous Council decisions):

The Shell QGC Communities Fund supports projects that strengthen regional communities through initiatives aligning with one or more of the following priority areas:

- Supporting the elderly, youth, families and mental health initiatives;
- Environmental outcomes;
- Regional connectivity; and
- Attracting and retaining people within regional communities.

Funding available through the program includes:

- Individual applications: \$20,000 - \$50,000; and
- Collaborative applications: up to \$100,000.

As part of the development of the Surat Recreation Grounds Master Plan, consultation was undertaken with a range of local stakeholders and user groups including:

- Surat State School;
- Surat Early Learning Centre;
- Youthzone participants;
- Recreation Grounds user groups; and
- Community members.

A key theme identified through consultation was the limited availability of recreational and social infrastructure designed specifically for older children and teenagers within the Surat community.

While the existing Recreation Grounds precinct provides facilities catering to younger children and organised sporting activities, there is currently limited infrastructure supporting informal recreation, social connection and youth engagement for residents aged approximately 10-18 years.

The proposed Teenage Retreat concept seeks to address this identified gap and aligns with the Surat Recreational Grounds Master Plan.

Officers have discussed the funding opportunity with local community organisations within Surat and Teelba and are not currently aware of any groups intending to apply under the current funding round, however, officers will support other organisations if they decide to submit an application.

As the funding program allows collaborative applications of up to \$100,000, officers have commenced discussions with the Surat and District Development Association regarding a potential joint application. A collaborative application would demonstrate strong community partnership and maximise the level of funding available.

The project has received support from the SDDA, however, no financial contribution from the association is proposed as part of the funding application.

Shell QGC recently expanded the eligibility area of its community grants program to include the communities of Surat and Teelba. These communities now fall within the designated grant catchment due to their proximity to Shell QGC operations. At present no other towns within the Maranoa Region are included and have not been considered for projects due to being ineligible.

Applications for the Shell QGC Communities Fund close on 17 July 2026.

Additional information received from Shell QGC Community Liaison Officer regarding the current round of funding:

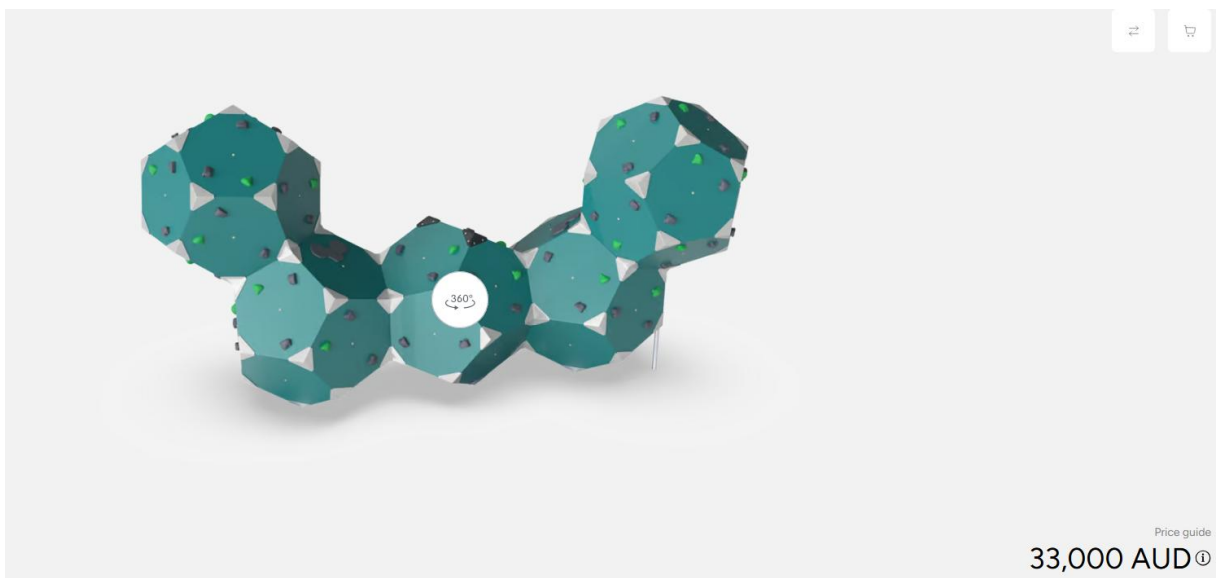
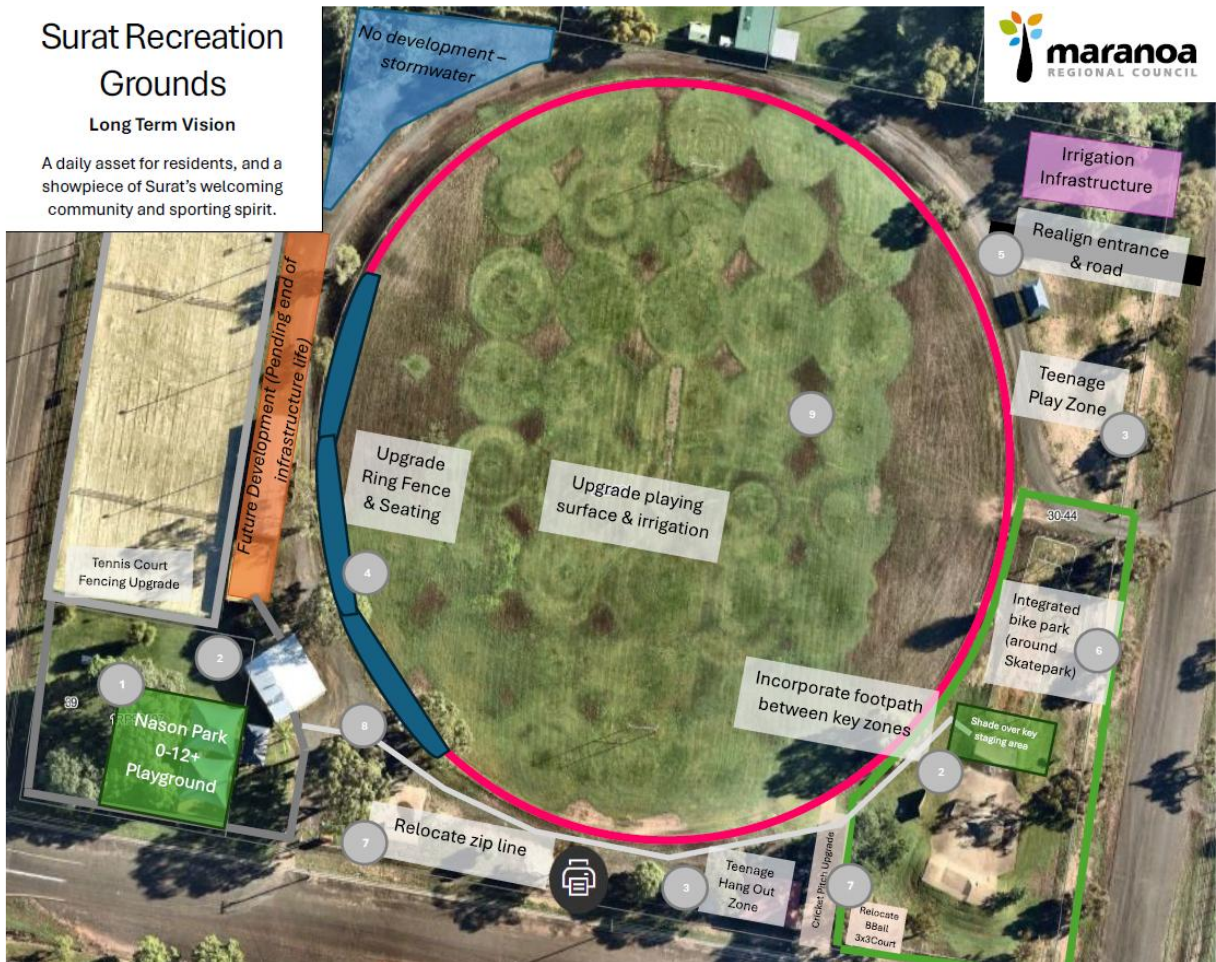
- The assessment panel is made up of community representatives, with applications assessed based on demonstrated local need, community benefit and project impact.
- Historically, the funding pool has ranged between approximately \$200,000 and \$250,000, with typically six projects funded per round.
- The highest amount previously awarded under the program was approximately \$55,000, despite collaborative applications being eligible for up to \$100,000.
- Successful projects are given up to two years for project delivery and completion.
- Funding outcomes are expected to be announced at the end of September 2026.

Officers intend to gather supporting documentation from community groups, user groups and local organisations as part of the application process should Council support proceeding with the submission.

Surat Recreation Grounds

Long Term Vision

A daily asset for residents, and a showpiece of Surat's welcoming community and sporting spirit.





Boa



Price guide
3,630 AUD ©

© 2019 Lippincott Williams & Wilkins



Pictured are the suggested purchases, noting the Bloqx climbing geometrically shaped blocks appeal intensely to older children 8 years plus. It has the capacity to hold 28 children and is considered the ultimate meeting place for children to gather and stay active with open ended play. Costing \$33,000, pairing it with the Boa geometrical chairs at \$3,630 each. Installation is considered to cost \$15,000.

Shell QCG grants are currently open and close 17th July 2026.

Options Considered:

Project Option	Indicative Budget	Comments
Teenage Retreat – Surat Recreation Grounds	\$55,260	<ul style="list-style-type: none"> • Bloqx geometric climbing structure – \$33,000 • Two Boa geometric seating elements – \$7,260 • Installation – \$15,000 • Addresses a gap identified through community consultation for older children and teenagers • Aligns with youth engagement, wellbeing and community connectivity objectives
Surat Tennis Court Fence Upgrade	\$130,000	<ul style="list-style-type: none"> • Based on a 2023 quotation • Improves safety and functionality of the tennis facility • Supports an existing community asset • Project value exceeds typical historical grant allocations and may require significant co-contributions
Nason Park Playground Renewal	Up to \$70,000	<ul style="list-style-type: none"> • Council could apply for funding towards a component of the Nason Park Playground Renewal project • Specific scope of works to be determined • Potential application value up to \$70,000 • Preferred component to be discussed and determined by Council at the meeting
Surat Pump Track	TBC (Partial Funding Application)	<ul style="list-style-type: none"> • Funding application could support a component of the project only • Encourages youth recreation and active lifestyles • Additional funding sources would likely be required to deliver the full project • Scope and funding contribution to be determined

Recommendation:

The Teenage Retreat is recommended as the priority project due to the strong alignment between the identified community need and the objectives of the Shell QGC Communities Fund.

While other projects identified within the Recreation Grounds precinct remain important community priorities, many focus on upgrading or improving existing infrastructure. The proposed Teenage Retreat instead addresses a current gap within the community by targeting an age demographic that is not currently well catered for within Surat’s recreational spaces.

Community consultation undertaken as part of the Surat Recreation Grounds Master Plan consistently identified the need for additional recreational and social spaces for older children and teenagers. The project supports improved liveability outcomes by

creating a dedicated space that encourages youth engagement, social connection, outdoor activity and positive mental wellbeing.

The project also aligns strongly with the key assessment themes of the Shell QGC Communities Fund, particularly initiatives supporting youth, families, mental health and attracting and retaining people within regional communities. Officers have been advised that projects demonstrating broad community benefit and strong community backing are viewed favourably by the assessment panel.

Strong support for the Teenage Retreat has already been demonstrated through community consultation feedback and through the Surat and District Development Association, who have identified the project as a preferred priority for a collaborative funding application. Many local groups and organisations have strong support for this project and are willing to give letters of support for this project. Specifically, Benderoo Bulls junior rugby league, Surat Touch Football, Surat Aboriginal Cooperation, Surat Community Shed and Surat Tennis Club.

The proposed project creates a long-term community asset that supports both current and future residents of Surat, enhancing community liveability and providing dedicated space for social connection, recreation and youth engagement.

While the Surat tennis court fence upgrade remains a high priority project for the community, feedback indicates that the existing fence, although visually deteriorated and considered an eyesore by many residents, is still functional and able to support current tennis activities. The benefits of a fence replacement would primarily bring value to a small percentage of the community who utilise the facility.

In comparison, upgrading the Surat Receptions Grounds through a proposed Teenage Retreat would provide a broader community benefit. The project would enhance the town's primary recreational hub and benefit all community groups who utilise this space for a variety of events and activities, creating an inclusive space that can be enjoyed by all residents of all ages. This project would deliver a lasting and positive impact that supports community wellbeing, connectivity and liveability for the wider Surat community.

Risks:

Risk	Description of likelihood & consequences
No community applications	High risk of no applications being submitted from the Surat or Teelba region. The community may miss the opportunity to secure available Shell QGC funding for local projects and community infrastructure improvements.
Partial Funding	There is a risk that the project may receive partial funding, noting historically the highest amount awarded has been \$55,000. Council may need to reduce project scope or co contribute a higher cash amount.

Unsuccessful funding application	There is a risk that the application may be unsuccessful due to funding demand, resulting in proposed project not proceeding at this time.
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Policy and Legislative Compliance:

N/A

Budget / Funding (*Current and future*):

Total budget for the proposed project - \$55,260

Funding available

- \$20,000 for single application
- \$50,000 - \$100,000 joint application

Timelines / Deadlines:

Submissions close 17 July 2026

Consultation (*Internal / External*):

Luci Gunning – Senior Project Officer
Wayne Wehl – Operations Manager Surat
Community consultations – External
Surat and District Development Group (President Jennifer Schwennesen)
Jaimee Clarke – Shell QGC Community Liaison Officer
Kate Bradley – Shell QCG grant writer

Note: Kate Bradley (Shell QGC Grant Writer) advised, in her professional opinion and grant recipient history, the teenage retreat is the strongest project option to progress through to a funding application. She noted that the project addresses an identified gap in the community for older children and teenagers, rather than upgrading existing assets.

Kate also advised that the highest grant amount previously awarded through the program was \$65,000 and suggested Council and SDDA submit a co application for up to \$70,000 to maximise funding opportunity.

Strategic Asset Management Implications:

(If applicable, outline changes to whole of life costs and / or level of service)

N/A

Acronyms:

Acronym	Description
Shell QGC	Shell Queensland Gas Company
SDDA	Surat and District Development Association

Addition to Operational or Corporate Plan:

Plan Description	Yes / No
Operational	Yes
Corporate	No

Link to Corporate Plan:

Corporate Plan 2023-2028
Corporate Plan Pillar 5: Inclusivity
5.4 Community pride

Supporting Documentation:

[1](#) Fencing works estimate

D24/114993

Report authorised by:

Coordinator - Local & Community Development
Manager - Community, Economic & Tourism Development
Director - Regional Development, Environment & Planning

Surat Tennis Club



Tennis Queensland - Court Tech

Indicative Cost Estimate - Replacement Fencing to 4x Tennis Courts

Replacement Fencing to 4x Tennis Courts	\$ (Excl. GST)
Contractor's preliminaries, site establishment and dis-establishment	\$8,750
Demolition works	\$11,520
New / replacement fencing works	\$87,990
Project Cost - Estimate Date	\$108,260
Cost escalation to tender date in April 2025 (approximately 2% of the above sub-total)	\$2,200
Project Cost - Tender Date	\$110,460
Project contingency allowance (approximately 5% of the above sub-total)	\$5,600
Project Cost - Site	\$116,060
Geotechnical Investigation and Site Survey (use Council information for the local area)	\$0
Engineer to design new court fencing	\$1,000
Statutory fees and charges allowance (incl. QBCC levies and fees)	\$0
Project management and design coordination costs (provided by Tennis Queensland at no cost)	\$0
Total Project Cost (Excluding GST)	\$117,060
GST	\$11,706
Total Project Cost (Including GST)	\$128,766

Excluded items:

- * Any costs associated with upgrading any other aspects of these 4x tennis courts
- * Any abnormal civil or structural engineering requirements (not anticipated)
- * Any works to the existing clubhouse building
- * Any landscaping works other than making good to any disturbed surfaces during construction

This estimate was prepared by Michael Blomer from Tennis Queensland - Court Tech.
Michael is a qualified Quantity Surveyor and evidence of this qualification can be provided if required.

25 November 2024
Tennis Queensland - Court Tech

Surat Tennis Club



Tennis Queensland - Court Tech

Indicative Cost Estimate - Refurbished Fencing to 4x Tennis Courts

Refurbished Fencing to 4x Tennis Courts	\$ (Excl. GST)
Contractor's preliminaries, site establishment and dis-establishment	\$7,420
Demolition and alterations works (including sanding back and painting existing fence framing)	\$20,040
Fencing refurbishment works (including new rails and chainmesh)	\$50,160
Project Cost - Estimate Date	\$77,620
Cost escalation to tender date in April 2025 (approximately 2% of the above sub-total)	\$1,600
Project Cost - Tender Date	\$79,220
Project contingency allowance (approximately 5% of the above sub-total)	\$4,000
Project Cost - Site	\$83,220
Geotechnical Investigation and Site Survey (use Council information for the local area)	\$0
Engineer to design refurbished court fencing	\$1,000
Statutory fees and charges allowance (incl. QBCC levies and fees)	\$0
Project management and design coordination costs (provided by Tennis Queensland at no cost)	\$0
Total Project Cost (Excluding GST)	\$84,220
GST	\$8,422
Total Project Cost (Including GST)	\$92,642

Excluded items:

- * Any costs associated with upgrading any other aspects of these 4x tennis courts
- * Any abnormal civil or structural engineering requirements (not anticipated)
- * Any works to the existing clubhouse building
- * Any landscaping works other than making good to any disturbed surfaces during construction

This estimate was prepared by Michael Blomer from Tennis Queensland - Court Tech.
Michael is a qualified Quantity Surveyor and evidence of this qualification can be provided if required.

25 November 2024
Tennis Queensland - Court Tech

OFFICER REPORT

Meeting: Ordinary 25 June 2026

Date: 27 May 2026

Item Number: 13.2

File Number: D26/54264

SUBJECT HEADING: Maranoa Early Childhood Education Bursary Program

Classification: Open Access

Officer's Title: Support Officer - Tourism & Community Development

Executive Summary:

This report seeks Council's adoption of the Maranoa Early Childhood Education Bursary Program Framework.

Officer's Recommendation:

That Council adopts the Maranoa Early Childhood Education Bursary Program Framework as presented.

Context (*Why is the matter coming before Council?*):

During a recent Councillor briefing session, the Maranoa Early Childhood Education Bursary Program Framework was discussed.

Background (*Including any previous Council decisions*):

The *Maranoa Childcare Bursary Program* is designed to support and retain skilled childcare professionals within the Maranoa region. This initiative provides financial assistance to individuals who are both studying and working in the local childcare sector, ensuring a sustainable workforce to support early childhood education in the community.

Eligible applicants will receive a bursary upon successful completion of the following qualifications and confirmation of their intention to work in the Maranoa region for at least 12 months:

- **Certificate III** in Early Childhood Education and Care – **\$1,000**
- **Diploma** of Early Childhood Education and Care – **\$2,000**
- **Bachelor's degree** in early childhood education – **\$3,000**

Additionally, to encourage workforce retention, a Retention Bursary is available for Diploma and Bachelor-qualified childcare workers who remain employed in the Maranoa region under this program:

- After three (3) years of **continuous service** – **\$5,000**

This program aims to strengthen the local childcare workforce by providing financial incentives for professional development and long-term commitment to the Maranoa community.

The Retention Bursary payment will be payable once the applicant has supplied Council with a letter of service from their employer(s) to verify that they have completed three years of service since the completion date of their diploma or bachelor's degree. This must be received within six months of completion, or the bursary payment will be null and void.

These three (3) years of service **do not** need to be with the same employer but **must** be within the Maranoa.

Options Considered:

N/A

Recommendation:

As above.

Risks:

Risk	Description of likelihood & consequences
Not adopting the framework	The bursary program will not proceed

Policy and Legislative Compliance:

N/A

Budget / Funding (*Current and future:*

Remaining budget APLNG Workers Transition Agreement WO 24792.2800.2001 - **\$88,000.**

Timelines / Deadlines:

As early as possible

Consultation (*Internal / External:*

The framework document has been discussed with early educators within the Maranoa and has also been discussed with Councillors at a recent briefing session.

Strategic Asset Management Implications:

(If applicable, outline changes to whole of life costs and / or level of service)

N/A

Acronyms:

Acronym	Description
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Addition to Operational or Corporate Plan:

Plan Description	Yes / No
Operational	No
Corporate	No

Link to Corporate Plan:

Corporate Plan 2023-2028

Corporate Plan Pillar 5: Inclusivity

5.6 Youth development and engagement

Supporting Documentation:

[1](#) Maranoa Early Childhood Education Bursary Program framework - 27.05.2026

D26/54268

Report authorised by:

Coordinator - Local & Community Development

Manager - Community, Economic & Tourism Development

Director - Regional Development, Environment & Planning

The Maranoa Childcare Bursary Program

1. Introduction

The Maranoa Childcare Bursary Program is designed to support and retain skilled childcare professionals within the Maranoa region. This initiative provides financial assistance to individuals who are both studying and working in the local childcare sector, ensuring a sustainable workforce to support early childhood education in the community.

2. Bursary Structure

Eligible applicants will receive a bursary upon successful completion of the following qualifications and confirmation of their intention to work in the Maranoa region for at least 12 months:

- Certificate III in Early Childhood Education and Care – \$1,000
- Diploma of Early Childhood Education and Care – \$2,000
- Bachelor's degree in early childhood education – \$3,000

Additionally, to encourage workforce retention, a Retention Bursary is available for Diploma and Bachelor-qualified childcare workers who remain employed in the Maranoa region under this program:

- After 3 years of continuous service – \$5,000

This program aims to strengthen the local childcare workforce by providing financial incentives for professional development and long-term commitment to the Maranoa community. The Bursary payment will be payable once the applicant has supplied Council with a letter of service from their employer to say that they have completed 3 years of service since the completion date of their Diploma or bachelor's degree. This 3 years of service does not have to be with the same employer but must be within the Maranoa. The applicant must supply the required letter within 6 months of completion or the bursary will be null and void.

3. Eligibility Criteria

To be eligible for the bursary, applicants must:

1. Be a resident of the Maranoa Local Government Area, Queensland.
2. Be currently working or have secured employment in a recognised childcare facility or registered with a home day care provider within the Maranoa region.
3. Be enrolled in or have completed an accredited early childhood education qualification (Certificate III, Diploma, or Bachelor's Degree).
4. Successfully complete their qualification before receiving the bursary payment.
5. Sign a formal bursary agreement outlining the terms and conditions before payment is made.
6. Complete their degree within the timeframe outlined by their educational institution.
7. For the Retention Bursary, applicants must have been continuously employed in the Maranoa childcare sector for at least three years.

4. Application Process

4.1 Initial Bursary Application (Certificate III, Diploma, and Bachelor's degree)

Applications will be accepted year-round until funding is exhausted.

Applicants must complete the official bursary application form, including:

- Personal details
- Proof of residency in the Maranoa region
- Proof of enrolment in an accredited childcare qualification and timeframe for completion
- Confirmation of employment in a local childcare facility
- A personal statement outlining their commitment to early childhood education in the Maranoa region

Applications can be submitted online via the program's website or by mail.

The application deadline will be specified annually.

Upon successful completion of their qualification, applicants must provide their final academic transcript and a signed commitment to work in the Maranoa childcare sector for at least 12 months.

Approved applicants must sign a formal bursary agreement before payment is issued.

Once the agreement is signed, bursary payments will be made directly to the recipient.

4.2 Retention Bursary Application

1. Applicants must submit proof of continuous employment in the Maranoa childcare sector for a minimum of three years.
2. Approved applicants must sign a formal bursary agreement before payment is issued.
3. The applicant must supply the required letter within 6 months of completion or the bursary will be null and void.
4. Once the agreement is signed, the \$5,000 Retention Bursary will be disbursed.

5. Notification and Payment

1. Successful applicants will be notified via formal correspondence.
2. Before any payment is made, recipients must sign a formal agreement outlining the bursary conditions and provide supporting documentation.
3. Bursary funds will be disbursed directly to the recipient upon verification of qualification completion and employment commitment.
4. Retention Bursary funds will be issued upon confirmation of three years of continuous employment.

6. Monitoring and Compliance

1. Applicants may request an extension by providing a valid reason for placing their studies on hold with a proposed new date of completion.
2. If an applicant does not submit their signed agreement within one month of completing their studies, as stated in their application, they will be removed from the program and will no longer qualify for the bursary payment.

7. Contact Information

For inquiries or to submit applications, please contact:

Maranoa Regional Council – Economic & Community Development

- **By Mail: PO Box 620, Roma QLD 4455 (Attention: Childcare Bursary Program)**
 - **By Email: council@maranoa.qld.gov.au**
-

OFFICER REPORT

Meeting: Ordinary 25 June 2026

Date: 8 June 2026

Item Number: 13.3

File Number: D26/59384

SUBJECT HEADING: Senex Energy Small Grants - Funding Agreement

Classification: Open Access

Officer's Title: Support Officer - Tourism & Community
Development

Executive Summary:

In recognition of the Community Grants Program's success, Senex has agreed to increase their annual contribution from \$15,000 to \$30,000 per annum for the next three (3) years.

This report seeks Council to acknowledge this commitment and authorise execution of a new funding agreement.

Officer's Recommendation:

That Council:

1. Acknowledge and formally thank Senex Energy for their continued commitment to Council's Community Grants Program through an increased funding contribution from \$15,000 to \$30,000 per annum for the next three years.
2. Authorises the CEO or delegate to sign the funding agreement between the two organisations.

Context (Why is the matter coming before Council?):

Council has maintained a successful partnership with *Senex Energy Limited* through the Community Grants Program, since 2018. Following a request from the Mayor, Senex Energy Limited has agreed to increase its annual contribution to the Senex Small Grants category from \$15,000 to \$30,000 per annum for the next three (3) years.

Council is required to enter into a new funding agreement to formalise this arrangement.

Background (Including any previous Council decisions):

Maranoa Regional Council and Senex Energy Limited have held a partnership agreement for the Community Grant Category known as Senex Small Grants since 2018.

Recently Mayor Wendy Taylor wrote to Senex Energy Limited requesting a consideration for increasing their financial contribution from \$15,000 to \$30,000 per

annum, with Council increasing their corresponding contribution to match Senex Energy, reflected in the draft 2026/27 budget.

Correspondence has since been received from Senex Energy Limited, confirming its agreement to increase its annual contribution to **\$30,000 per annum** (attached).

As Senex Energy operates on a calendar-year funding cycle, payments will be made in January each year and will support the following financial years:

Payments will be scheduled as follows:

Payment 1 – 26/27	\$30,000 + GST	1 January 2027
Payment 2 – 27/28	\$30,000 + GST	1 January 2028
Payment 3 – 28/29	\$30,000 + GST	1 January 2029

Options Considered:

No other options considered.

Recommendation:

As above.

Risks:

Risk	Description of likelihood & consequences
Nil	

Policy and Legislative Compliance:

Community Grants Policy

Budget / Funding (Current and future):

Funding Source	Annual Contribution
Senex Energy Limited	\$30,000 + GST
Maranoa Regional Council	\$30,000
Total Annual Funding Pool	\$60,000

The increased contribution will apply for the 2026/27, 2027/28 and 2028/29 financial years.

Timelines / Deadlines:

ASAP

Consultation (Internal / External):

Senex Energy Limited

Strategic Asset Management Implications:

(If applicable, outline changes to whole of life costs and / or level of service)

N/A

Acronyms:

Acronym	Description
Nil	

Addition to Operational or Corporate Plan:

Plan Description	Yes / No
Operational	No
Corporate	No

Link to Corporate Plan:

Corporate Plan 2023-2028
 Corporate Plan Pillar 5: Inclusivity
 5.4 Community pride

Supporting Documentation:

1 [↓](#) Letter of Approval - Trevor Robertson Senex Energy - Community Grants D26/62833

Report authorised by:

Coordinator - Local & Community Development
 Manager - Community, Economic & Tourism Development
 Director - Regional Development, Environment & Planning

Georgie Adams Woodall

From: [Redacted]
Sent: Monday, 25 May 2026 9:58 AM
To: Office of the Mayor
Cc: Georgie Adams Woodall; Cameron O'Neil
Subject: RE: Community Grants Program

Dear Mayor Taylor

Thank you for your letter dated 12 January 2026 regarding the Small Community Grants Program and your request to increase Senex’s annual sponsorship from \$15,000 to \$30,000, to be matched by Council.

I would like to apologise for the delay in responding and appreciate your patience.

We agree that the Small Community Grants Program has been highly successful in delivering targeted and timely support to community organisations for smaller projects in the Maranoa. The program continues to make a meaningful contribution to strengthening local organisations and the communities they support across the Maranoa.

In recognition of the program’s success, I am pleased to confirm that Senex CEO Darren Stevenson agrees to increase our annual contribution from \$15,000 to \$30,000 pa for the next three years. This correspondence formalises the verbal confirmation previously provided to yourself and Deputy Mayor, Cr Cameron O’Neil, regarding our commitment to increased funding.

We value our ongoing partnership with Maranoa Regional Council and look forward to continuing to partner with council on the Small Community Grants Program for the benefit of local Maranoa communities.

Regards

T

Trevor Robertson
Government Relations &
Community Manager

[Redacted signature block]



From: Office of the Mayor <mayor@maranoa.qld.gov.au>
Sent: Monday, 12 January 2026 2:06 PM

To: Trevor Robertson [REDACTED]
Cc: Georgie Adams Woodall <Georgie.AdamsWoodall@maranoa.qld.gov.au>
Subject: Community Grants Program

This message has been sent from an external email address
If you have any concerns, please contact the IT Helpdesk

Good afternoon Trevor

On behalf of Mayor Wendy Taylor, please find attached correspondence regarding the Community Grants Program.

Kind regards

Janice Rees
Executive Services Officer
Executive and Elected Members Support



Office of the Mayor

Elected Members & Community Engagement
Office of the Mayor

P: 1300 007 662
D: 1300 007 662 •
Email: mayor@maranoa.qld.gov.au
Postal Address: PO Box 620, Roma, QLD 4455



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OFFICER REPORT

Meeting: Ordinary 25 June 2026

Date: 18 June 2026

Item Number: 13.4

File Number: D26/64353

SUBJECT HEADING: Future Drought Fund Community Impact Program

Classification: Open Access

Officer's Title: Coordinator - Local & Community Development

Executive Summary:

The Future Drought Fund Community Impact Program provides grants of up to \$150,000 for projects that strengthen community resilience, leadership, connection and capacity.

Council officers are proposing to submit an application to deliver community capacity-building and upskilling workshops across the Maranoa region to support community groups, sporting clubs, volunteer organisations and not-for-profit organisations.

Officer's Recommendation:

That Council:

1. Approve an application for funding under the Future Drought Fund Community Impact Program for the delivery of community capacity-building and upskilling workshops across the Maranoa region;
2. Authorise the Chief Executive Officer, or delegate, to enter into a funding agreement should the application be successful.

Context (*Why is the matter coming before Council?*):

Council works closely with a broad range of community organisations, sporting clubs, volunteer groups and not-for-profit organisations across the Maranoa region. Through ongoing engagement with these groups, a need has been identified for additional support to strengthen governance, volunteer management, strategic planning and organisational sustainability.

Council officers have participated in regional workshops facilitated by Foundation for Rural & Regional Renewal (FRRR) and are currently developing a funding application to deliver a series of community capacity-building and upskilling workshops across the region.

Potential workshop topics include:

- Governance and committee responsibilities;
- Grant writing and funding readiness;
- Volunteer recruitment and retention;
- Strategic and succession planning;

- Risk management and compliance;
- Effective meetings and decision-making; and
- Building strong and sustainable community organisations.

Workshops would be delivered by specialist providers and made available to community groups, sporting clubs, volunteer organisations and not-for-profit organisations throughout the Maranoa region through a combination of face-to-face and online delivery.

The project aims to strengthen local organisations, support volunteers, improve community leadership and increase community resilience and preparedness for future challenges, including drought.

Background (Including any previous Council decisions):

The Community Impact Program is funded through the Australian Government's Future Drought Fund and administered by the FRRR.

The program supports projects that strengthen community resilience, leadership, wellbeing and connection, with grants of up to \$150,000 available for eligible projects.

Options Considered:

Option 1

- Apply for funding to deliver a region-wide capacity-building and upskilling program for community groups, sporting clubs and volunteers.
- Estimated budget: \$80,000 - \$100,000 (no Council cash co-contribution required).

Option 2 (Not recommended)

- Do not apply for funding
- Nil budget.
- Community groups would continue to access limited training opportunities and Council would forgo a significant external funding opportunity.

Recommendation:

As above.

Risks:

Risk	Description of likelihood & consequences
Funding application is unsuccessful	Continue to seek alternative grant opportunities and partnerships.

Low participation from community groups	Promote workshops through Council networks and partner organisations.
Limited access for smaller communities	Deliver a combination of face-to-face and online workshops.
Perception that workshops duplicate services offered by local consultants or grant writers.	Workshops will focus on building foundational skills and organisational capacity. Community organisations will continue to engage professional consultants and grant writers for complex funding applications, strategic plans and specialist support where required. Opportunities may also exist to engage local consultants as workshop facilitators or presenters.

Policy and Legislative Compliance:

N/A

Budget / Funding (*Current and future*):

It is anticipated that the proposed funding application will seek between \$80,000 and \$100,000 through the Future Drought Fund Community Impact Program. No cash co-contribution from Council is required under the funding guidelines.

Should the application be successful, Council may provide in-kind support through the use of Council venues and facilities to assist with workshop delivery.

Timelines / Deadlines:

July 2026 – Funding application submitted

Late July – Funding outcomes announced

Project commencement – To be confirmed at a Council briefing should Council be successful.

Consultation (*Internal / External*):

Council officers have participated in Community Impact Program workshops facilitated by FRRR.

The proposed project has been informed by ongoing engagement with community groups, sporting clubs, volunteer organisations and not-for-profit organisations across the Maranoa region.

Officers will also utilise feedback and suggestions received through Council's Volunteering Inquiry submission completed in February 2025 to help inform workshop topics and delivery methods.

Strategic Asset Management Implications:

(If applicable, outline changes to whole of life costs and / or level of service)

N/A

Acronyms:

Acronym	Description
FRRR	Foundation for Rural & Regional Renewal
FDF	Future Drought Fund

Addition to Operational or Corporate Plan:

Plan Description	Yes / No
Operational	No
Corporate	No

Link to Corporate Plan:

Corporate Plan 2023-2028
Corporate Plan Pillar 5: Inclusivity
5.4 Community pride

Supporting Documentation:

Nil

Report authorised by:

Manager - Community, Economic & Tourism Development
Director - Regional Development, Environment & Planning

OFFICER REPORT

Meeting: Ordinary 25 June 2026

Date: 13 May 2026

Item Number: 14.1

File Number: D26/49007

SUBJECT HEADING: Endorsement of Maranoa's Local Resilience Action Plan

Classification: Open Access

Officer's Title: Coordinator - Disaster Management

Executive Summary:

The Queensland Reconstruction Authority (QRA) has recently introduced an updated Local Resilience Action Plans (LRAPs) template to help councils identify, prioritise and plan projects that improve community and infrastructure resilience to natural hazards and disaster events.

The Maranoa Regional Council LRAP brings together a range of potential resilience initiatives across the region, including opportunities to strengthen critical infrastructure, improve preparedness for natural hazard events, and support the long-term resilience of local communities.

The LRAP provides Council with a practical and prioritised pipeline of resilience projects that can be further developed as funding opportunities arise.

This report is presented to Council to seek consideration and endorsement of the Maranoa Regional Council Local Resilience Action Plan.

Officer's Recommendation:

That Council:

1. endorse the Maranoa Regional Council Local Resilience Action Plan as presented and submit a copy to the Queensland Reconstruction Authority; and
2. note that a comprehensive review of Council's Disaster Management Risk Assessment is currently underway and, upon completion, the Local Resilience Action Plan will be reviewed to reflect any relevant findings/resilience priorities identified through that process.

Context (*Why is the matter coming before Council?*):

The Queensland Reconstruction Authority (QRA) has recently introduced Local Resilience Action Plans (LRAPs) to help councils identify, prioritise and plan projects that improve community and infrastructure resilience to natural hazards and disaster events.

The plan also important to position Council to pursue future resilience funding opportunities through State and Commonwealth programs by maintaining a prioritised pipeline of resilience initiatives.

This report is presented to Council to seek consideration and endorsement of the Maranoa Regional Council Local Resilience Action Plan.

Background (Including any previous Council decisions):

The Queensland Reconstruction Authority (QRA) has introduced Local Resilience Action Plans (LRAPs) as a relatively new initiative to support councils to plan ahead and prioritise local projects that build resilience to natural hazards and disaster events.

LRAPs provide a long-term, place-based approach to identifying and prioritising resilience initiatives across a region. They help councils align local needs with State and Commonwealth priorities and provide a pathway to seek and secure future resilience funding opportunities.

The Maranoa Region continues to be impacted by a range of natural hazard events, including flooding, severe storms, bushfire and heatwave events. These events have highlighted the importance of proactive resilience planning and investment in our critical infrastructure, essential services and communities.

The Maranoa Regional Council LRAP has been developed through a structured process involving internal consultation with key Council departments and consideration of regional risks, vulnerabilities and opportunities. The projects identified reflect local knowledge, community needs and strategic priorities across the region.

The document includes a range of proposed projects across several resilience focus areas, including:

- Water supply and critical infrastructure resilience;
- Flood immunity and drainage improvements;
- Road and transport network resilience;
- Emergency response capability improvements; and
- Strategic resilience planning and project readiness.

The Process

The LRAP development process aligns with the QRA statewide transition and follows the timeline below:

- **August to September 2025** – Project initiation, including confirmation of Council and QRA roles, project timeline and milestones, and review of the current LRAP and transition of priority projects into the new QRA template.
- **October 2025 to February 2026** – Priority identification and plan development, including assessment of emerging risks and local resilience

needs, identification and refinement of resilience projects with stakeholders, and population of the new LRAP template.

- **March 2026 to June 2026** – Endorsement phase, including sharing the draft LRAP with stakeholders for final review, incorporation of feedback, finalisation of the draft and obtaining endorsement through the agreed governance process (i.e. LDMG, CEO approval, Council meeting etc).

The Queensland Reconstruction Authority (QRA) has consistently emphasised the importance of Local Resilience Action Plans as a key mechanism for identifying, prioritising and progressing resilience initiatives. Through the LRAP framework, councils are encouraged to maintain a current and prioritised pipeline of resilience projects that can be considered as funding opportunities emerge.

While inclusion of a project within an LRAP does not guarantee funding, QRA has been clear that future resilience funding programs will increasingly seek to align with locally identified priorities captured within adopted LRAPs. As such, maintaining an endorsed and up-to-date LRAP positions Council to respond to future funding opportunities and demonstrate the strategic need for proposed resilience initiatives.

Examples of resilience funding programs include the Queensland Resilience and Risk Reduction Fund (QRRRF) and the Australian Government's Disaster Ready Fund (DRF).

A copy of the LRAP was waiting on some final stakeholder feedback at the time of the agenda being finalised and will be circulated to Councillors under separate cover.

Options Considered:

In preparing this report, officers have identified a number of options available for Council's consideration.

Option 1 – Adopt the Local Resilience Action Plan as Presented

This option enables Council to adopt the Local Resilience Action Plan (LRAP) in its current form as a strategic framework for resilience planning and project prioritisation across the Maranoa Region.

Adoption of the LRAP will:

- Enable the adopted LRAP to be submitted to the Queensland Reconstruction Authority (QRA) in accordance with the current LRAP program requirements;
- Support future resilience funding applications and advocacy opportunities;
- Provide a coordinated and prioritised pipeline of resilience initiatives;
- Strengthen the long-term resilience of Council infrastructure, essential services and communities.

Option 2 – Adopt the Local Resilience Action Plan with Amendments

This option enables Council to adopt the Local Resilience Action Plan subject to amendments identified by Council.

If Council wish to amend the LRAP, the following resolution may be considered:

1. *endorse the Maranoa Regional Council Local Resilience Action Plan, with the following amendments, and submit a copy to the Queensland Reconstruction Authority:*
 - a)

Any amendments to the LRAP would be incorporated into the document accordingly prior to submission to the Queensland Reconstruction Authority (QRA).

Option 3 – Do Not Adopt the Local Resilience Action Plan

Should Council choose not to adopt the LRAP, the document cannot be submitted to the Queensland Reconstruction Authority (QRA) as an endorsed Local Resilience Action Plan.

This may reduce Council's ability to strategically advocate for resilience investment, pursue future resilience funding opportunities and maintain a coordinated approach to identifying and prioritising resilience initiatives across the organisation.

Risks:

Risk	Description of likelihood & consequences
Failure to adopt the LRAP	Should Council choose not to adopt the LRAP, Council may reduce its ability to strategically advocate for resilience investment and demonstrate alignment with future resilience funding opportunities. The document also cannot be submitted to the Queensland Reconstruction Authority (QRA) as an endorsed Local Resilience Action Plan.
Resilience funding opportunities	While adoption of the LRAP does not guarantee future funding, maintaining an endorsed and current LRAP improves Council's ability to respond to and compete for resilience funding opportunities as they arise.
Changing priorities and emerging risks	Resilience priorities, community needs and hazard risks may change over time. To mitigate this risk, the LRAP is intended to be a living document that will be regularly reviewed and updated to reflect emerging opportunities and priorities.
Project delivery constraints	Projects identified within the LRAP may be subject to future budget considerations, external funding availability, resource constraints, contractor availability, stakeholder support and regulatory approvals.

Community and infrastructure resilience	Failure to identify, plan and prioritise resilience initiatives may increase the long-term vulnerability of Council infrastructure, essential services and communities to natural hazard events and disaster impacts.
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Policy and Legislative Compliance:

The development and endorsement of the Local Resilience Action Plan (LRAP) aligns with Council's responsibilities under the **Disaster Management Act 2003**, which establishes a framework for disaster management in Queensland and recognises the role of local governments in disaster prevention, preparedness, response and recovery activities.

As the lead agency for local disaster management within the Maranoa Region, Council has a responsibility to identify and manage disaster risks, support community resilience, and undertake activities that reduce the potential impacts of natural hazards on people, property, infrastructure and the environment. The LRAP supports these responsibilities by providing a structured framework to identify, prioritise and progress resilience initiatives across the region.

The LRAP is also consistent with the objectives of the:

- **Queensland Strategy for Disaster Resilience**, which promotes a proactive approach to building safer, more connected and resilient communities;
- **Queensland Disaster Management Arrangements (QDMA)**, which encourage coordinated disaster risk reduction, preparedness and resilience planning across all levels of government; and
- **Queensland Reconstruction Authority (QRA) Local Resilience Action Plan Framework**, which supports councils to identify and prioritise locally significant resilience initiatives and maintain a pipeline of projects that may be considered for future resilience funding opportunities.

The preparation of the LRAP, together with its consideration and endorsement by Council, is consistent with these legislative and policy framework.

Budget / Funding (Current and future):

There are no direct financial implications associated with Council's endorsement of the Local Resilience Action Plan (LRAP).

The primary purpose of the LRAP is to identify, prioritise and maintain a pipeline of resilience initiatives that may be progressed as funding opportunities arise. An endorsed LRAP strengthens Council's ability to advocate for resilience investment and positions the organisation to respond to future State and Commonwealth funding programs aimed at improving community and infrastructure resilience.

Projects identified within the LRAP will remain subject to future budget considerations, external funding availability, grant program requirements and

separate Council approvals where required. Individual initiatives identified within the LRAP will be subject to Council's usual budget deliberations and approval processes, ensuring each project is assessed on its merits, strategic alignment, affordability and funding availability prior to implementation.

Where successful funding applications are secured, some programs may require a financial contribution from Council. Any such commitments would be considered by Council as part of future budget and project approval processes.

Timelines / Deadlines:

The Local Resilience Action Plan is required to be endorsed by Council and submitted to the Queensland Reconstruction Authority (QRA) by 30 June 2026.

A comprehensive review of Council's Disaster Management Risk Assessment is currently underway. Upon completion of that review, the LRAP will be reviewed and updated as required to ensure it remains aligned with Council's risk profile, resilience priorities and emerging opportunities. Any significant amendments arising from that review will be presented to Council for consideration.

The QRA recommends that Local Resilience Action Plans are reviewed at least annually to ensure they remain current and aligned with emerging risks, resilience priorities, funding opportunities and organisational objectives.

Consultation (Internal / External):

Strategic Water, Sewerage & Gas Team

Strategic Roads, Airports & Major Projects Team

Queensland Reconstruction Authority

Local Disaster Management Group (Update provided to meeting on 05 May 2026)

Strategic Asset Management Implications:

(If applicable, outline changes to whole of life costs and / or level of service)

The inclusion of a project within the LRAP does not commit Council to its delivery. Detailed asset management implications, including whole-of-life costs, levels of service, maintenance requirements and renewal impacts, will be assessed on a case-by-case basis as individual initiatives are further developed and considered by Council.

Where implemented, resilience initiatives may have the potential to improve asset performance, reduce disaster-related damage and maintenance costs, extend asset life, and improve the continuity of essential services during natural hazard events.

Acronyms:

Acronym	Description
LRAP	Local Resilience Action Plan
QRA	Queensland Reconstruction Authority

Addition to Operational or Corporate Plan:

Plan Description	Yes / No
Operational	No
Corporate	No

Link to Corporate Plan:

Corporate Plan 2023-2028

Corporate Plan Pillar 5: Inclusivity

5.14 Disaster resilience and preparedness

Supporting Documentation:

Nil.

Report authorised by:

Deputy CEO - Strategic Roads, Airports & Major Projects

OFFICER REPORT

Meeting: Ordinary 25 June 2026

Date: 1 June 2026

Item Number: 14.2

File Number: D26/56139

SUBJECT HEADING: Disaster Ready Fund Round 4 | Consideration of Project Nominations

Classification: Open Access

Officer's Title: Deputy CEO - Strategic Roads, Airports & Major Projects

Executive Summary:

The Disaster Ready Fund (DRF) is the Australian Government's primary disaster resilience and risk reduction initiative and round 4 is now open for the 2026-27 funding.

Council's consideration and endorsement is now sought to proceed with preparation and submission of an application under the DRF.

Officer's Recommendation:

That Council:

1. Apply for funding under the Australian Government's *Disaster Ready Fund* Round 4 for project – Replacement of Enkamat on Roma Levee – Section 1 and Section 3
2. Provide in-principle approval for Council to co-fund the above projects up to a total value of \$268,000 (excluding GST) in the 2026–27 financial year, subject to the success of the funding applications
3. Authorise the CEO or authorised delegate to sign the funding agreement(s) if successful.

Context (Why is the matter coming before Council?):

The Disaster Ready Fund (DRF) is the Australian Government's primary disaster resilience and risk reduction initiative. Maranoa Regional Council is eligible to submit applications for funding under Round Four (2026-27).

This report provides an overview of the program and recommends a project to be submitted under the program. (*Noting only one project can be submitted per organisation*).

Background (Including any previous Council decisions):

The DRF is the Australian Government's primary disaster resilience and risk reduction initiative.

Under the DRF Act, up to \$200 million in Commonwealth Funding can be drawn annually from 1 July 2023 for natural disaster resilience and risk reduction initiatives across Australia. Projects are delivered in partnership with Australian state and territory governments.

In 2026-27, a portion of the annual drawdown will be reserved to offset critical spending on national capability programs that enhance Australia's preparedness and resilience, with the balance (\$142.477 million) available as grants through DRF Round Four.

DRF Objectives and Investment Principles

The objectives of the program are to:

- increase the understanding of natural disaster impacts, as a first step towards reducing the risk of future natural disaster impacts,
- increase the resilience, adaptive capacity and/or preparedness of governments, community service organisations and affected communities to future natural disasters to minimise the potential impact of natural hazards and reduce the risk of future natural disasters, and
- reduce the exposure to risk, harm and/or severity of a future natural disaster's impacts, including reducing the recovery burden for governments, cohorts at disproportionate risk, and/or affected communities.

These objectives are underpinned by the DRF Investment Principles, which guide DRF investment decisions and are reflected in the DRF's activity types and assessment criteria, to encourage projects that are:

1. **Risk informed** – Proposals draw on evidence of disaster risk (e.g. risk assessments) when outlining case for funding.
2. **Aligned with plans** – Proposals align with existing national, state and territory, and local hazard mitigation and resilience or adaptation plans, or provide evidence that the planning process is underway. Where plans do not exist or are in development, proposals could support the development of those plans.
3. **Priority targeted** – Proposals demonstrate alignment with the Second National Action Plan National Actions.
4. **Diverse and equitable** – Investment decisions support outcomes across a broad range of natural hazard and project types, geographic areas (including both urban and regional/remote locations), domains (including the social, built

and natural environments), and consider the DRF's potential population impact (including a project's relative per-capita benefit).

The intended outcome of the program is communities that are better informed, more resilient and less exposed to future natural disaster risks and impacts in the long term, across the built, social, natural and economic domains.

The Australian Government has announced a total of up to \$1 billion over five years for the program. For Round Four, up to \$142.477 million in Commonwealth funding is available in 2026-27, with up to:

- \$104.608 million notionally allocated for infrastructure projects (infrastructure funding stream), encompassing the following primary project activity types as defined in the Glossary:
 - investment in grey infrastructure
 - investment in green-blue infrastructure (including nature-based solutions)
 - investment in social infrastructure
 - investment in natural hazard monitoring infrastructure
- \$34.869 million notionally allocated for other eligible project types, and
- \$3 million notionally allocated for administrative support for Lead Agencies.

All allocations listed above are indicative only; that is, the Australian Government may at its discretion reduce the total amount of Commonwealth funding available, and the Assessment Panel and Minister have discretion to recommend and approve, respectively, grants that differ in amount from the notional sub allocations (see sections 8.2.3 and 8.3).

The minimum total project value (Commonwealth funding and co-contribution combined) is:

- \$0.5 million for infrastructure funding stream projects, and
- no minimum amount for other project types.

Options Considered:

Previous resilience/disaster/emergency management projects identified:

Supply and Installation of Advance Electronic Warning Signage – Ashburn Road Diversion Channel (Miscamble Street East and Bungil Street). Council was **successful** for funding under Flexible Funding Grants 2022 – 2024.

Stormwater Upgrade on Quintin Street, Roma – Council has applied for funding under the 2023-24 Queensland Resilience and Risk Reduction Funding with application **unsuccessful**.

Mitchell Evacuation Centre Improvements – Council has applied for funding under the 2023-24 Queensland Resilience and Risk Reduction Funding with application **unsuccessful**.

Improvements to Council’s Disaster Dashboard - Undertake improvements to Council’s Disaster Dashboard to present a more contemporary and updated information (i.e. flood cameras) to users. Council applied for funding under the Disaster Ready Funding Round two and three with application **unsuccessful**. This project has been completed under other sources.

McDowall Street Stormwater Upgrade - \$500,000 - improve underground stormwater management to prevent current flash flooding occurring in the school drop off zone in McDowall Street during minor storm events of 2-year ARI and less. By upgrading some of the existing underground stormwater infrastructure and constructing some new inlet pits and pipework that will tie into the existing system, the flow depths and widths in McDowall Street will be reduced to acceptable levels. Council applied for funding under the Disaster Ready Funding Round two and three with application **unsuccessful**.

Recommendation:

That Council:

1. Apply for funding under the Australian Government’s *Disaster Ready Fund* Round 4 for project - Replacement of Enkamat on Roma Levee – Section 1 and Section 3.
2. Provide in-principle approval for Council to co-fund the above projects up to a total value of \$268,000 (excluding GST) in the 2026–27 financial year, subject to the success of the funding applications
3. Authorise the CEO or authorised delegate to sign the funding agreement(s) if successful.

Risks:

Risk	Description of likelihood & consequences
Missed opportunity to secure external funding	This funding will potentially provide an opportunity to allow projects to be undertaken earlier.
Accessing budget in future year budgets	Council will be required to commit to 50% co-contribution cost in future budgets for any project that is applied for. This ensures adequate provision has been made in the budget should Council be successful in their applications under the program.

Policy and Legislative Compliance:

Disaster Management Act 2003

- In accordance with section 4A of the Act, local governments are primarily responsible for responding to disaster events in their LGA with district and state levels providing appropriate resources and support.

Budget / Funding (Current and future):

Table 1: Co-contribution requirements

Co-contribution category	Commonwealth funding towards eligible project costs	Minimum co-contribution towards eligible project costs
First Nations organisations as defined in the Glossary. Local councils located in 'very remote' and 'remote' locations per the Australian Bureau of Statistics' Remoteness Structure, listed in Appendix A.	Up to 90 per cent of eligible project costs	At least 10 per cent of eligible project costs
Other 'low rate-based' councils, determined using the ratio of Financial Assistance Grant to Net Rate Income, listed in Appendix B. Not-for-profit organisations as defined in the Glossary.	Up to 80 per cent of eligible project costs	At least 20 per cent of eligible project costs
Territory government bodies in the Australian Capital Territory and Northern Territory.	Up to 70 per cent of eligible project costs	At least 30 per cent of eligible project costs
State government bodies in Tasmania and South Australia.	Up to 60 per cent of eligible project costs	At least 40 per cent of eligible project costs
All other Applicants.	Up to 50 per cent of eligible project costs	At least 50 per cent of eligible project costs

Note: Maranoa Regional Council has not been identified as a very remote or remote location in Appendix A and not identified as a “low rate-based” council in Appendix B.

A co-contribution of a minimum 50% is required and will be required to be included in 2026-27 budget if Council is successful with the funding application.

With the exception of financial assistance provided to local government under the Australian Government’s Financial Assistance Grants program, Australian Government funding from any other source (including past and current Commonwealth grants and contributions funded from Commonwealth appropriations) cannot be used to meet minimum co-contribution requirements.

Timelines / Deadlines:

Table 5: Expected timing for this grant opportunity

Activity	Timeframe*
Grant Opportunity Guidelines published on GrantConnect and Project Proposals to Lead Agencies open	29 May 2026
Project Proposals to Lead Agencies close	1 July 2026
Review of Project Proposals by Lead Agencies commences and Applications to NEMA open	2 July 2026
Review of Project Proposals by Lead Agencies concludes and Applications to NEMA close	25 August 2026
Assessment of Lead Agency Applications by the Australian Government	Late August to October 2026
Outcome announcements	From late October 2026
Schedules signed and funding delivered to Lead Agencies	January to March 2027
Implementation Plans endorsed and payments to Applicants from Lead Agencies. Projects formally commence [^]	From mid-2027
End date of grant activities	As specified in endorsed Implementation Plans

* This timeline is provided as a guide only and subject to change. While every care will be taken to expedite the time from announcement to payment, Applicants should be aware that they may not receive funding for several months or more after announcement.

[^] NEMA expects that Lead Agencies will be able to formally commence projects as soon as Implementation Plans are endorsed, or as otherwise agreed through those Plans.

Consultation (*Internal / External*):

Coordinator - Disaster Management – Gemma Lines

Strategic Asset Management Implications:

(If applicable, outline changes to whole of life costs and / or level of service)

N/A

Acronyms:

Acronym	Description
DRF	Disaster Ready Fund

Addition to Operational or Corporate Plan:

Plan Description	Yes / No
Operational	No
Corporate	No

Link to Corporate Plan:

Corporate Plan 2023-2028

Corporate Plan Pillar 5: Inclusivity

5.14 Disaster resilience and preparedness

Supporting Documentation:

Nil

Report authorised by:

Deputy CEO - Strategic Roads, Airports & Major Projects