



LATE ITEMS AGENDA

Ordinary Meeting

Wednesday 14 February 2024

Yuleba Administration Centre

NOTICE OF MEETING

Date: 12 February 2024

Mayor:

Councillor T D Golder

Deputy Mayor:
Councillors:

Councillor G B McMullen
Councillor J R P Birkett
Councillor M C Edwards
Councillor J L Guthrie
Councillor J M Hancock
Councillor W L Ladbrook
Councillor C J O'Neil
Councillor W M Taylor

Chief Executive Officer:

Edwina Marks

Executive Management:

Erik Lambert – Director Corporate Services
Stephen Scott – Director Bendemere
Seamus Batstone – Director Booringa
Lee Jackson – Director Bungil
Leo Jensen – Director - Regional Development,
Environment and Planning
Dean Ellwood – Director Roma
Mathew Gane – Director Warroo

Attached is the agenda for the **Ordinary Meeting** to be held at the Yuleba Administration Centre on **February 14, 2024 at 9.00AM.**

Edwina Marks
Chief Executive Officer

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OFFICER REPORT

Meeting: Ordinary 14 February 2024

Date: 8 February 2024

Item Number: L.1

File Number: D24/12454

SUBJECT HEADING: Request for Support Mitchell Bowls Club Nomad Event

Classification: Open Access

Officer's Title: Chief Executive Officer

Executive Summary:

A request has been received from the Mitchell Bowls club in relation to the holding of an inaugural Nomad event and financial assistance is sought for support of the promotion of the event.

Officer's Recommendation:

That Council

1. Receive and note the report
2. Endorse \$9000 contribution for regional promotion from the sponsorship and donations budget GL Sponsorship budget GL2887.2249.
3. Advise the club accordingly.

Individuals or Organisations to which the report applies:

Are there any individuals or organisations who stand to gain a benefit, or suffer a loss, (either directly or indirectly) depending on the outcome of consideration of this matter?

(Note: This is to assist Councillors in identifying if they have a Material Personal Interest or Conflict of Interest in the agenda item - i.e. whether they should participate in the discussion and decision making).

Mitchell Bowls Club

Acronyms:

Are there any industry abbreviations that will be used in the report?

Note: This is important as particular professions or industries often use shortened terminology where they refer to the matter on a regular basis. However, for individuals not within the profession or industry it can significantly impact the readability of the report if these aren't explained at the start of the report).

Acronym	Description
<Insert Acronym>	<Provide details>

Context:

Why is the matter coming before Council?

A request for financial assistance has been received from the Mitchell Bowls club in relation to their inaugural Nomad event, a bowls outback masters event which will incorporate a round robin event for a period of a month. The aim of this investment will be to provide funds so that the club can take out promotional advertising in the bowling magazine. The club wishes to make the event sustainable and would seek

additional sponsorship in future years however they need assistance in the first year to position the event in the broader state bowling calendar.

Background:

Has anything already happened in relation to this matter?

(Succinct overview of the relevant facts, without interpretation)

N/a

Legislation, Local Laws, State Policies & Other Regulatory Requirements:

What does the legislation and other statutory instruments include about the matter under consideration?

(Include an extract of the relevant section's wording of the legislation – please do not just quote the section number as that is of no assistance to Councillors)

N/a

Council Policies or Asset Management Plans:

Does Council have a policy, plan or approach ordinarily followed for this type of decision?

What are relevant sections of the policy or plan?

(Quote/insert the relevant section's wording / description within the report)

N/a

Input into the Report & Recommendation:

Have others' views or input been sourced in developing the report and recommendation to Council? (i.e. other than the report author?) What did each say?

(Please include consultation with the funding body, any dates of critical importance or updates or approvals required)

Mitchell Bowls Clubs

Funding Bodies:

Is the project externally funded (or proposed to be)? If so, are there any implications in relation to the funding agreement or grant application.

(Please do not just include names)

N/a

This Financial Year's Budget:

Will the matter under consideration impact how much Council collects in income or how much it will spend? How much (\$)? Is this already included in the budget? (Include the account number and description).

If the matter under consideration has not been included in the budget, where can the funds be transferred from? (Include the account number and description) What will not be done as a result?

\$9000.00 – Sponsorships and Donations GL

OM/01.2024/38 - Council allocated \$15,000 to the Sponsorship budget GL2887.2249 and current balance is \$15,000 - \$2500 = \$12,500 assuming no other allocations.

Future Years' Budgets:

Will there need to be a change in future years' budgets to cater for a change in income or increased expenditure as a result of Council's decision? How much (\$)? (e.g. estimate of additional maintenance or operating costs for a new or upgraded project)

N/a

Impact on Other Individuals or Interested Parties:

Is there anyone who is likely to be particularly interested in or impacted by the decision, or affected by the recommendation if adopted? What would be their key interests or concerns?
(Interested Parties Analysis - IS9001:2015)

Maranoa Bowls Association – peak for Maranoa based clubs.

Risks:

What could go wrong if Council makes a decision on this matter? (What is the likelihood of it happening and the consequence if it does) (List each identified risk in a table)

Risk	Description of likelihood & consequences
Sponsorships during caretaker period	Low. Refer fact sheet, this is not a councillor discretionary fund.

Advice to Council:

What do you think Council should do, based on your skills, qualifications and experience, your knowledge of this and related matters, and the facts contained in the report?

(A summary of what the employee thinks Council needs to hear, not what they think individual Councillors want to hear – i.e. employees must provide sound and impartial advice – the employee’s professional opinion)

The peak and the club aim to create a sustainable bowling event as part of the annual Maranoa event calendar. Assistance to support the promotion of the event in the first year would provide an opportunity for Council to expand the amount of tourism events on offer, especially from a Mitchell perspective. This supports Councils economic and social goals in its Corporate Plan 2023 – 2028.

Recommendation:

What is the ‘draft decision’ based on the advice to Council?

Does the recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

(Note: recommendations if adopted by Council become a legal decision of government and therefore must be clear and succinct about the action required by employees (unambiguous)).

Does this recommendation suggest a decision contrary to an existing Council policy? If so, for what reason?

That Council

1. Receive and note the report
2. Endorse \$9000 contribution for regional promotion from the sponsorship and donations budget GL Sponsorship budget GL2887.2249.
3. Advise the club accordingly.

Link to Corporate Plan:

Corporate Plan 2023-2028
Corporate Plan Pillar 5: Inclusivity
5.11 Integrated recreation plan

Supporting Documentation:

Nil

Report authorised by:

Chief Executive Officer

COUNCILLOR NOTICE OF MOTION

Meeting: Ordinary 14 February 2024

Date: 6 February 2024

Item Number: L.2

File Number: D24/11168

SUBJECT HEADING: Risk Based Reporting to Council

Classification: Open Access

Councillor's Title: Cr Tyson Golder

Executive Summary:

This report is a notice of motion for Council to receive a confidential update in relation to claims lodged against Council policies on a regular basis.

Councillor's Recommendation:

That Council

1. Receive a confidential update on all outstanding claims lodged against the Council in relation to its policies and presented in accordance to the advice received.
2. Receive these reports on a quarterly basis and that a copy be provided to Councils audit and risk committee as part of this process.

Background:

Council has claims lodged against its policies from time to time. These include public liability – property damage, public liability – personal injury, workers compensation. These claims are managed by the organisation in conjunction with Councils self-insurer and any legal representative. Regular updates with deidentifying personal information would support councils' understanding of its strategic risk.

Supporting Documentation:

Nil

Notice prepared by:

Cr. Tyson Golder